

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** Meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, October 12, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None

2. CALL TO ORDER

Meeting called to order at 7:00 p.m. by School Board Chair Lucy Payne.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio; and Emma Shores, school board student representative.

4. APPROVAL OF THE AGENDA

Schwartz moved, McGraw seconded, approval of the agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA

School Board Chair Lucy Payne noted the \$1,166.42 in donations and expressed the school board/district's formal thank you. Donovan moved, Schwartz seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$1,166.42

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary 4th Grade Base Camp - \$899.04
2. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Supplies/Counselors - \$267.38

6. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- Teacher of the Year - Kathryn Mackin
- Capitol Division's High School Principal of the Year by the MN Association of Secondary School Principals – Kathe Nickelby
- 2018 National Merit Program Semifinalists: Alec Jann and Andrew Krier
Not Present: Annika Sougstad
- 2018 National Merit Program Commended Scholars: Payton Baker, Benjamin Dohmeier, Noah Eberhard and Haley Oswald
Not Present: Julia Farraher and Aidan Flick

B. Mahtomedi High School – Innovation

Principal Kathe Nickleby referenced the innovative programs of Lunch & Learn and the Capstone Program at Mahtomedi High School and then introduced Science Teacher Jim Lane. Lane presented on the four levels of inquiry: confirmation, structured inquiry, guided inquiry and open inquiry with the shift from teacher to student centered learning. Students learn to ask better questions through the Process Oriented Guided Inquiry Learning (POGIL), Project/Problem/Place Base Learning (PBL) and the Question Formulation Technique (QFT). Lane stated to create future innovators you need to nurture a questioning attitude, independent thought and learning. Science and cross curriculum Professional Learning Communities (PLCs) are helping to inspire more innovative teaching from Kindergarten through Grade 12.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Emma Shores, Student Representative

School Board Student Representative Emma Shores reported on the following events at Mahtomedi High School: Lunch and Learn activities, Student Leadership Council's Pink Out activities which raised \$3,599 for Randy Shafer's Tackle Cancer Foundation and Homecoming/Spirit week.

8. APPROVAL OF MINUTES

A. August 10, 2017 - Special Meeting

Schwartz moved, McGraw seconded, approval of the minutes from the August 10, 2017, special meeting. Carried 6-0.

B. September 14, 2017 - Regular Meeting

Schwartz moved, McGraw seconded, approval of the minutes from the September 14, 2017, school board meeting. Carried 6-0.

C. September 28, 2017 - Study Session

Schwartz moved, McGraw seconded, approval of the minutes from the September 28, 2017, study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The Calendar of Events was reviewed.

B. Quarterly Financial Update

Bill Menozzi, Director of Business Services, gave an update on the first quarter of the 2017-2018 fiscal year which included a budget summary comparison of the current year with the previous two years. Each quarter the administration will provide a budget update for the school board in order to analyze the current budget, anticipate any budget variances or necessary adjustments and to provide financial clarity.

C. Mahtomedi Compensation Plan

Sara Dusek, Achievement and Integration and Quality Compensation (Q-Comp) Coordinator, reported to the school board members on the goal creation process, state goal requirements and the goals the school sites submitted to Minnesota Department of Education (MDE) for Q-Comp, all with a focus on closing the achievement gap. Site goals: Wildwood Elementary-80% of the second grade students will be at or above grade level standards on the Spring Measures of Academic Progress (MAP) reading assessment; O.H. Anderson Elementary—the percentage of students in grades 3-5 who meet or exceed the standards in reading on the Minnesota Comprehensive Assessments (MCA) III will increase from 76.1% in 2017 to 79.1 % in 2018; Mahtomedi Middle School-the percentage of students in grades 6-8 who meet or exceed their Fall to Spring growth projection on the NWEA MAP math assessment will increase from 68.3% in Fall 2017 to 71.3% in Spring 2018; Mahtomedi High School-78% of students in the graduating class of 2019 will meet or exceed a composite benchmark score of 21 on the ACT; Passages Program students who score less than 90% on the Brigance Subtest-Medicine Labels reading and comprehension questions will increase their score by 4 points by the end of the school year.

10. ACTION ITEMS

- A. Approval of the Resolution for the Renewal of the Designation of the Identified Official with Authority for the MDE External User Access Recertification System

Schwartz moved, Donovan seconded, approval of the Resolution for the Renewal of the Designation of Superintendent Mark Larson as the Identified Official with Authority for the MDE External User Access Recertification System. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

- A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Mark Larson reported on the most recent AMSD meeting which included a presentation on School Trust Lands.

- B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported on the last MAEF meeting with the kick off of the Annual Fall Fund Drive in November and Ellie Bruner speaking on the Wildwood Artist Concert Series and Artist in Residence Program mission. McGraw commented on the great Artist in Residence Program at O.H. Anderson Elementary with JD Steele of the Steel Brothers Band. He will also be working with the 4-5 Grade Choir for their concert at St Andrew's Church in January.

- C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the legislative resolutions moving forward including four from the Mahtomedi School Board and the upcoming Delegate Assembly in December and the MSBA Listening Session next week.

- D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported that the 916 Talking Points are included in the packet. Schwartz also encouraged board member to donate to the N.E. Metro 916 Foundation Fall Fund Drive.

- E. School Board Subcommittee Reports

School Board Chair Lucy Payne reported on the Policy Committee Meeting where three new policies: Policy 614-School District Testing Plan and Procedure, Policy 721-Uniform Grant Guidance Policy Regarding Federal Revenue Sources, Policy 805-Waste Reduction/Recycling and three with MSBA recommended changes: Policy 509-Enrollment of Nonresident Students, Policy 620-Credit for Learning, Policy 903-Visitors to School District Property and Facilities, were reviewed. The policies will be brought for a first reading at the November 9 School Board Meeting.

School Board Director Stacey Stout reported on the Mahtomedi Community Education Advisory Council Meeting and the upcoming community events which include: October 14 PunkinMania, October 20-21 Quilters Country Fair, November 3-4 Craft Fair & Vendor Blender; November 6 MahtoREADi and November 11 Annual Veterans Day Ceremony.

School Board Director Mike Chevalier reported on the PTO Parent Forum Meeting where Superintendent Larson presented on adolescent sleep studies and school start times and the upcoming School Start Times Listening Sessions that will be held on October 23 and November 9. School Board Vice Chair/Clerk Julie McGraw noted the comments and questions from the parents at the meeting and will email them to members of the school board and Dr. Larson.

F. Other Items/Reports

School Board Treasurer Kevin Donovan distributed a Community Leadership Program pamphlet for board members to review and recommend any candidates for the program

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: the 2016-2017 College in the Schools (CIS) program which had 215 participating students, 264 course registrations, 256 students receiving a C or higher, earning 1,201 college credits with a tuition savings of \$579,531. The cost to the school district was \$38,300; the Reimagine Minnesota Presentation and the World Cafes work to identify barriers in an equitable education through a program to see all, serve all and support all solutions; the roll out of the Zephyr Innovation Project (ZIP) a crowd sourcing innovation project; and a great homecoming week.

13. ADJOURNMENT

Donovan moved, Stout seconded, adjournment. Carried 6-0. Meeting adjourned at 8:07 p.m.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 396448 to 396795 and 80008796 to 80008886

2. Check Register 05 - Check No. 50000484 to 500000488

C. Approval of Wire Transfer Transactions

D. Approval of Assurance of Compliance with State and Federal Law Prohibiting

Discrimination

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Clerical Contract - 2016-2018
- b. Jill Dimitri - Speech & Language Pathologist - O.H. Anderson Elementary (9/25/2017 - 6/8/2018)
- c. Julie Edwards - Gifted & Talented Coordinator - O.H. Anderson Elementary (10/2/2017)
- d. Sandi Lundgren - Special Education Paraprofessional - O.H. Anderson Elementary (9/25/2017)

2. Approval of Resignations/Retirements/Terminations

- a. William Hampel - Custodian - District Education Center (11/22/2017)
- b. Mary Lampright - Paraprofessional - Wildwood Elementary (10/13/2017)

F. Approval of the Mahtomedi High School's Night on the Streets Event, October 27-28, 2017

G. Approval of the Interact Club - Students Today Leaders Forever: Pay It Forward Service Trip to Missouri, February 15-19, 2018.

JULIE MCGRAW, CLERK