

**Board of Education Meeting**

October 17, 2019 6:30 PM  
Derby Middle School Cafetorium  
73 Chatfield Street

**I. Call to Order**

**I.a. Opening Ceremonies**

**I.b. Roll Call**

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Dan Foley  
Mr. Jim Gildea  
Mrs. Laura Harris  
Mr. Kenneth Marcucio  
Mrs. Rebecca O'Hara  
Mrs. Debra Borrelli

Absent Board Members:

Mr. George Kurtyka  
Mrs. Casey Picheco  
Mrs. Janine Netto

Updated Attendance:

Mrs. Janine Netto was updated to absent at: 7:30 PM

**I.c. Additions/Deletions to the Agenda**

**II. Public Participation**

Chantal Gerckens 6 West Court - Discussed the dress code policy and hopes the rules will be enforced fairly and equally. She also asked that the Board publicize the policy if it passes tonight.

Kaitlyn Gerckens 6 West Court - Hopes the Board will pass the proposed policy.

**III. Board Recognition**

Congratulations to **George Kurtyka**, CAFE Area 7 Director for earning the designation of CAFE's Certificated Board of Education Member.

Congratulations to **Laura Harris**, Vice Chair, for earning the designation of CAFE's Certificated Board of Education Member.

Congratulations to **Dan Foley**, for his participation in the CAFE Board Member Academy.

Congratulations to **Ken Marcucio**, for his participation in the CAFE Board Member Academy.

Mr. Gildea read the following letter into the record: "Congratulations on your participation in the CAFE Board Member Academy. By attending CAFE workshops, you acknowledge that effective board membership requires a wide variety of skills, knowledge and abilities and that these programs deliver high quality training. Your total credits earned, specifying the core areas you have addressed, through the 2018-2019 Academy Year are listed on the attached form. Remember that the Certificated Board of Education Member (CBEM) is awarded after earning 20 credits in the following core areas: Board Relations (with the superintendent,

community and each other), Policy, Curriculum, School Finance, Labor Relations, School Law and Board Operations. I encourage you to attend workshops in other areas this coming year to round out your board development and to increase your eligibility for the CBEM certificate. Your participation will ensure that you become one of only a few in the state to achieve this honor. If you have any questions about the Academy or your credits, please call Nancy Propfe at the CABA Office at 860-571-7446. Again, congratulations on your commitment to expanding your knowledge and skills by attending CABA Board Member Academy workshops."

#### **IV. Policy 5132 - Dress and Grooming**

**Motion Passed:** The Board of Education review Policy 5132 - Dress and Grooming as a Second Read and Adoption, as recommended by the Policy Committee. passed with a motion by Mrs. Janine Netto and a second by Mrs. Laura Harris.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

#### **V. Executive Session**

**Motion Passed:** The Board of Education enter into Executive Session to review the appointment list for new hires of staff, and the Superintendent of Schools is invited to attend at 6:45 PM. passed with a motion by Mrs. Janine Netto and a second by Mr. Dan Foley.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

The meeting reopened to the public at 7:01 PM.

#### **VI. Special Education Supervisor**

**Motion Passed:** The Board of Education approve the appointment of Stacy McCourt as the Special Education Supervisor, as recommended by the Superintendent of Schools. passed with a motion by Mrs. Janine Netto and a second by Mrs. Debra Borrelli.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**Motion Passed:** The Board of Education approve the appointment of Joseph Burgos as recommended by the Superintendent of Schools. passed with a motion by Mrs. Janine Netto and a second by Mr. Dan Foley.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

#### **VII. Appointment of New Hires**

**Motion Passed:** The Board of Education approve the appointment list, as recommended by the Superintendent of Schools. passed with a motion by Mrs. Janine Netto and a second by Mrs. Debra Borrelli.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

#### **VIII. Resignation**

**Motion Passed:** The Board of Education accept the resignation of Catherine Smarz, Derby Middle School Guidance Administrative Assistant, effective October 18, 2019. passed with a motion by Mrs. Janine Netto and a second by Mrs. Laura Harris.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Yes
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

#### **IX. Subcommittee Reports**

Finance Committee Mrs. Picheco - Nothing was discussed.

Negotiations and Personnel Committee Mrs. Borrelli - They are wrapping up the custodial contract and meeting next week for the administrative contract.

School/Community Relations and Policy Mrs. Harris - next meeting is 10/19

Plant and Facilities Committee Mr. Gildea - working on coordinating a meeting.  
Long-Range Planning Committee Mr. Marcucio - Nothing was discussed.

Field House and Baseball Field Building Committee Mr. Marcucio- Nothing was discussed.

Athletic Committee Mr. Marcucio- Nothing was discussed.

Student Health and Safety Committee Mrs. Netto - Mr. Gildea said that several expulsion hearings were held. The committee will be reviewing the disciplinary matrix.

#### **X. Superintendent's Report**

- Continued planning for Commissioner Network. CSDE Conducted audit of DHS. Will share results in the next weeks
- Working on plans for Portrait of a Graduate
- Planned for CAPSS Student Recognition Awards Dinner December 6, 2018 6:30 PM Grassy Hill Country Club.
- Reviewed and Submitted our TCS Report
- Participated on Selection Advisory Committee School Director of Technology
- Attended Superintendent Network Meeting
- Held PDEC meetings to plan for District Professional Learning Days. Election day
- Interviewed candidates for HR Coordinator
- Attended training sessions on Portrait of a Graduate.
- 3 year Appointment to serve on the Advisory Council for Teacher Professional Standards. Appointed by House Minority Leader Themis Klarides
- Attended Field House and Baseball Field Committee meetings
- Attended Athletic Field Project Committee meetings
- Attended weekly meetings with contractors
- Attended Policy Committee Meeting
- Attended Temporary Regional School Study Committee Meeting
- Attended Health and Safety Committee Meeting
- Held Labor Management meetings with CEA and Para Union
- Held DEA Negotiations Meeting
- Held Community Forum for School Security Officer Program
- Meetings with City Insurance to resolve Field Runoffs
- Attended Griffin Hospital Gala
- Attended CAPSS BOD & Exec. Board meeting
- Conducted SCASA Meeting
- Attended BOA Meeting
- Attended OPS and Procedures Meeting
- Chaired CAPSS Legislative Committee Meeting
- Attended Valley United Way Community Event
- Attended BOAT Committee Meeting - Rings
- Attended CAPSS Alliance Committee Meeting
- Attended Valley Chamber of Commerce Breakfast with Gubernatorial Candidate

#### **XI. Administrator's Reports**

##### **XI.a. Technology Report**

Achievements:

All new process for documentation for the one to one.

- All exchanges with students no matter what they may be are provided with a receipt with a brief list of what the exchange was.
- All receipts and paperwork will be kept at CO, in a 1 to 1 folder for each student.
- This has greatly reduced the calls I am having to be involved in, and de-escalating some situations before they arise.

- Full audit of all equipment in all rooms at the following locations:
- DHS and DMS
- Exchange upgrade testing completed.
- Implementing plan to replace all windows 7 PC's
- Migrated the Print server to our hosted vendor to ensure stability.
- Assisted with several moves since the start of school: over 15
- room gets inspected to, verify power, connectivity and IT equipment functionality, and coordinate or make necessary fixes.
- Meeting with vendors about Voip solutions
- Starting to deploy Donation laptops. Desktops are currently being deployed.

#### Projects:

- Website refresh - working with the schools
- Projector installation: finalizing location, next steps schedule the install
- Finish PC builds to replace windows 7 PC's
- Exchange upgrade
- Removing Windows 7 from the environment
- Finish audit of all equipment Irving and Bradley
- Place labels on documented equipment/ replace missing labels
- Ticket system work to make the reporting more robust.
- Network upgrade of switches Phase 2 - move all existing AP's and anything else that we can to the new switches.
- Voip and Pots line - continuous work.
- Continuous - updating the district website to remove aged content.
- Continuous - Reviewing our current servers to resolve any update issues.

### **XI.b. Facilities Report**

#### Bradley

- New expansion tanks installed as part of JCI upgrades.
- Gas line installed to exterior of building as part of JCI upgrades.
- Repaired exterior front door.
- New PA speakers installed in all the hallways.

#### Irving

- Repaired room dividers in the Learning Center.
- Painting in various areas of Learning Center.
- Sheetrock repair in the Learning Center.
- Repaired playground gate.
- Repaired swings in playground.
- Replaced library door lock.
- New PA speaker installed in the gymnasium.

#### Derby High School

- New PA speaker installed in the auditorium.
- PA speaker replaced in the Fitness Center.
- Various LRU repairs.

#### Derby Middle School

- Repaired door in cafeteria.
- Fixed leaking flow meter in heating system.
- Serviced building exhaust fans.

#### General

- JCI continued to work on boiler replacement at Bradley School.
- JCI replaced burners on boilers at Irving school.

- Met with structural engineer to begin evaluation of masonry repairs at Bradley.
- Coordinated delivery and installation of donated furniture from Payden & Rygel throughout Field House in preparation for ribbon cutting and Central Office.

**XII. Approval of Minutes**

**Motion Passed:** The Board of Education approve the minutes from the following meeting:a. September 19, 2019 - Special Board Meetingb. October 1, 2019 - Committee of the Whole passed with a motion by Mrs. Laura Harris and a second by Mrs. Debra Borrelli.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XIII. Financial Report**

**Motion Passed:** The Board of Education approve the financial report for the period through September 30, 2019, as recommended by the Superintendent of Schools. passed with a motion by Mrs. Laura Harris and a second by Mr. Kenneth Marcucio.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**Motion Passed:** The Board of Education approve the transfer of \$7,800 from the substitute line to the student teacher line for Irving School. passed with a motion by Mrs. Laura Harris and a second by Mrs. Rebecca O'Hara.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XIV. DCF Reporting Requirements and Current Culture**

The Board discussed the DCF reporting requirements.

**XV. Advanced Manufacturing Pre-Apprenticeship Program**

Dr. Conway discussed the status of the pre-apprenticeship program.

**XVI. National Science Foundation Grant for Derby Middle School**

Dr. Conway updated the Board on the grant.

**XVII. CABE/CAPSS Conference Reimbursement**

**Motion Passed:** The Board of Education approve the reimbursement for expenses incurred by attending the CABE/CAPSS Conference for Laura Harris, George Kurtyka and Dan Foley. passed with a motion by Mrs. Laura Harris and a second by Mrs. Rebecca O'Hara.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XVIII. Climate Surveys**

Ms. Olsen gave a presentation regarding the climate survey and what questions were asked.

**XIX. Policy 6146 - Graduation**

**Motion Passed:** The Board of Education review Policy 6146 - Graduation as a Second Read and Adoption, as recommended by the Policy Committee. passed with a motion by Mrs. Laura Harris and a second by Mr. Dan Foley.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XX. Review of Bylaws**

**Motion Passed:** That the Board of Education review the following Bylaws as a Second Read and Adoption: 9311 Policies, 9312 Bylaws (No changes), and 9313 Formulation of policies, bylaws and regulations and refer Bylaw 9314 to the Discipline Committee. passed with a motion by Mrs. Laura Harris and a second by Mrs. Debra Borrelli.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XXI. Policy 5114 - Removal, Suspension, Expulsion**

**Motion Passed:** The Board of Education review Policy 5114 - Removal, Suspension, Expulsion as a First Read, as recommended by the Policy Committee. passed with a motion by Mrs. Laura Harris and a second by Mrs. Debra Borrelli.

Mr. Dan Foley	Yes
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Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XXII. Policy 4112.4 - Health Examinations**

**Motion Passed:** The Board of Education review Policy 4112.4 - Health Examinations as a Second Read and Adoption, as recommended by the Policy Committee. passed with a motion by Mrs. Laura Harris and a second by Mr. Dan Foley.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

**XXIII. Adjourn**

**Motion Passed:** The Board of Education adjourn its meeting at 8:52 PM. passed with a motion by Mrs. Debra Borrelli and a second by Mr. Dan Foley.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Yes
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Debra Borrelli	Yes
Mrs. Casey Picheco	Absent

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Terri Kuskowski  
Recording Secretary

Minutes are subject to approval at the next Board meeting.