



Executive Summary Finance Committee Meeting

DATE: April 20, 2023

TOPIC: Purchase of Brightly Maintenance Software for the 2023-24 School Year

PREPARED BY: Jordan Stephen

Recommended for:

Action

☒ Discussion

☒ Information

Purpose/Background:

The District has used a product called SchoolDude for many years to help complete, file, and review classroom work orders, building engineering maintenance requests and provide our staff with preventative maintenance schedules for mechanical equipment throughout the district. Last year SchoolDude was purchased by a new company called Brightly. Brightly provides the same services and products in their updated catalog, which we will continue to utilize within the District. We have asked the vendor to provide us with three quotes to review and analyze multiyear contracts.

The District's Legal Counsel has reviewed the data processing addendum, mutual, confidential, reality, professional services, addendum, software, subscription, agreement, and master subscription agreement. Counsel has reviewed all of these agreements and noted that these specify Delaware law and court venue. Counsel has drafted a standard amendment that will need to be signed by the vendor once we have determined the correct length of contract. Because this service is limited to staff and our maintenance team, this service does not fall under the Student Online Personal Protection Act therefore no IL-NDPA or Exhibit E is required.

Fiscal Impact:

- After reviewing the 1, 3, and 5 year quotes Brightly has provided, there is a small yearly increase that is factored into these renewals.
- The 1-year renewal is priced at \$8,918.91 for the two software packages used by our Buildings and Grounds department. It is expected that an annual renewal will increase roughly 10% year after year.
- The 3-year quote starts at \$8,594.59 for year 1, \$9,110.27 for year 2 and \$9,656.88 for year 3. This equates to a 5.5% annual increase over the contracted term.
- The 5-year quote starts at \$8,594.59 for year 1, \$8,850.43 for year 2, \$9,118.00 for year 3, \$9,391.54 for year 4 and \$9,673.28 for year 5. This represents a 2.8% annual increase over the 5-year contracted term.
- All quotes that have been provided that the District do include ILTPP (Illinois Technology Purchase Program) pricing.

Recommendation:

The Administrative team is looking for guidance from the Finance Committee, on a recommendation as to the direction of how many years of services we would like to secure that is offered by Brightly for our buildings and grounds team.