## Construction

## **Staff Orientation and Training**

Both professional and non-professional staff shall be oriented to the new facility and trained where necessary to insure optimal use of the facility and its equipment and to insure proper facility utilization and maintenance is provided. Staff shall receive training in all systems such as safety, security, intra-communications, telephone, heating and lighting, as well as unique features. When educational specifications for a new building include program changes, arrangements shall be made for appropriate training of staff members so they will be adequately prepared for implementing the desired changes.

Policy adopted: Policy reviewed: Policy reviewed: Policy reviewed: May 1, 2003 June 21, 2007 December 4, 2008 NEW FAIRFIELD PUBLIC SCHOOLS New Fairfield, Connecticut