



Craig City School District

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Maintenance board Report 03.26.25

The month of March has been a busy. The high schools new wood shop is completed, and all the equipment, tables and tools are inside. The maintenance department still needs to go in and organize all the tools and build a miter chop saw station and build tool holders.

The old wood shop, now the high school weight room, has been painted and new high density rubber flooring put down. We moved all the weightlifting equipment from the middle mods over to the high school. All the equipment is set up and ready for classes to utilize.

We were asked to hang up an art piece that was carved in the past from a former high school student. We hung it in the high school commons so it could have the best opportunity to be views by the community, staff and students. When you get a chance, take time to check it out, it's an amazing piece.

The new high school dishwasher arrived on the 20th and hoping to have it installed before school is back in session on the 24th.

We got the high school gym ready for the trade show on the 22nd. Got the floor covering out and ready for them, cleaned the bathroom and made sure they had everything they needed.

Sports transportation was good this month, each group that had a sporting event were able to utilize vans for their transportation needs.

Over spring break the maintenance department cleared out 52 old desks and 40 old, rusted chairs from under the elementary school and hauled it to the dump. Same with A-frame, there was 25 old desks, old chairs and old file cabinets that we hauled away.

In preparation to the middle school remodeling project, the staff cleaned out any unused items that were cluttering up classrooms. The made a pile over the week leading into Spring break for maintenance to take to the dump.

Throughout the district maintenance has had an array of work orders. Changing out burnt-out light bulbs, replacing ignition transformer and cleaning fuel nozzle on the weight room heater, replacing bad hydraulic door closers, replacing ceiling tiles, working on the middle school bleachers, Auditorium Isle lighting, Control heating actuator valves, replacing belts on the high school air handler unit 3, replacing the mechanical seal and lovejoy coupler on air handler unit four circulation pump number four.

Fleet maintenance has been minimal, we have worked on the buses a bit and have stated changing fluids in the bus and van fleet. Ordered new tires for the lunch van and they will be installed as soon as possible.

Working on the maintenance budget. Over the spring break the maintenance and janitorial staff took inventory of everything that is purchased annually to get an idea of usage over the school year. This will hopefully allow less spending annually.

Along with maintenance work throughout the district I am keeping up with all the state reporting on preventative maintenance and corrective maintenance, along with all requisition submittals.

Daniel Nelson
Maintenance Director