

Point Persons meeting Monday 10-14-24 at Howard Male conference room

Called to order at 5:35 pm

Adjourned at: 8:20 pm

Roll call: Lucille Bray, Kevin Osbourne, Chuck LeFebvre, Gerald Fournier, Gerald Lucas, Dan Ludlow

#### Actions Taken on agenda items

1. Reservation Cancellation policy changes: Approved Change: to Amend refund policy to allow one year from date of cancellation to use camp/user credit. NO refund policy still in effect.
2. Update refund policy: Combined with number one.
3. Group Reservation in Campspot: Tabled for discussion with Campspot and managers.
4. Seasonal lot payment policy: Approved change: Seasonal lots may be scheduled for the next year Starting October 1<sup>st</sup> of each year. \$150 deposit is required within two weeks, and before lot is a confirmed reservation. Payment in full on or before May 1<sup>st</sup> of camping season is required before trailer can be placed in park.
5. Camp or user credit policy: Combined with agenda item one.
6. Special events cancellation: Discussed, recommend to not amend current cancellation policy for special events.
7. Sparks grant early reimbursement: Talk with commissioners' office.  
Prioritize youth and recreation grants at parks.  
Approved: Wait until reimbursement received from DNR long lake boat launch or Fall of 2025 before youth and rec grants start.
8. Inventory Policy and documentation: Approved to amend Manager Contract: Add inventory lists and documentation to manager's contract.
9. Review camp host policy: Review before next year application period.
10. Golf cart policy: Discuss with sheriff requirements for golf carts, and ORV license.
11. Open alcohol in parks: Section 9 of parks ordinance covers conduct in parks.
12. Long Lake lot lottery: Long Lake lot lottery will be done by email and lots will be drawn at November parks commission meeting if possible.
13. Trailer orientation in parks: Approve to amend: Policy shall be amended to add; Trailers shall be placed parallel to the long side of the reserved lot.
14. Storage sheds: Approved: new Policy shall be written, the maximum size storage shed or tent shall be 6' by 6' and be oriented behind or in front of the trailer on the single lot. There will be a maximum of one storage shed or tent per lot. This provides for maximum lake view from park lots.