

# Memo

**To:** Board of Education  
**From:** David Nardone  
**CC:** Dr. Conway  
**Date:** 11/29/2016  
**Re:** Property Update

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Following is a highlight of the past month:

## **Bradley**

Installation of four (4) security cameras was started.

Four (4) roof top fans repaired.

Measurements for the window replacement were taken in preparation for the RFQ

## **Irving**

Installation of four (4) security cameras was started.

Fire alarm system was repaired.

Reviewing quotes for replacement of outside stairs leading from gym.

## **Derby High School**

LRU indoor playground is 90% complete

Seven (7) doors have been repaired to self-close and lock.

## **Derby Middle School**

A failed flange on a heat line was repaired

Bearings on a roof top unit failed and were replaced

Respectfully submitted by,

David M. Nardone, Facilities Manager