

Committee of the Whole Minutes
Wednesday, December 11, 2024 4:30 PM

Harlem Administration Center
8605 North Second St
Machesney Park, Illinois 61115

INTRODUCTORY MINUTES

1. Call to Order of Committee of the Whole at 4:30 p.m. by Michael Sterling, President

2. Roll Call: (Board Members, Cabinet Members)

Michael Sterling, Kurt Thompson, Aaron McKnight, Rebecca Carlson, Megan Hastings, Evelyn Meeks

Absent: Larry Smith

Other Attendees:

Dr. Terrell Yarbrough, Superintendent

Dr. Shelley Wagner, Assistant Superintendent for Human Resources

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Jason Blume, Assistant Superintendent for Communications & Community Relations

Pam Cook, Recorder on behalf of Kris Arduino who is absent

3. Pledge of Allegiance

4. Harlem School District Mission Statement:

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Presenter: Dr. Terrell Yarbrough, Superintendent

6. **Note:** Comments from the Community (Limited to three (3) minutes for each comment).

7. **EQUITY:** (Approximately 60 minutes)

Administrator: Jason Blume, Assistant Superintendent for Communications & Community Relations

7.A. Roll Call: Evelyn Meeks, Jason Blume, Terrell Yarbrough, ~~Kris Arduino~~, Pam Cook,

Union: Elana-Schelling-Tufte/designee

E Team members:

Loves Park – Principal Valentine

Machesney,, Principal Edwards

Maple, Principal Bjork

Marquette, Principal Morlan

Olson Park, Principal Marya Nelson

Parker Center, Sean Leavy
Ralston, Principal Scott Rollinson
Rock Cut, Principal Ryan Reinecke
Windsor, Principal Kasie Kozinski
High School, Principal Dr. Jeremy Bois
Middle School, Associate Principal, Jennifer Curless

7.B. Meeting Minutes of November 13, 2024 (Consensus)

Unanimous Consensus approved

7.C. Public Comments (if any) - none

7.D. Agenda Items

7.D.1. Discussion items

a. January Equity Theme: Engagement – Sharing What we are Thankful for in the School District around the room

i. Presenter: Maple Elementary School staff

Assistant Principal Emily Bjork presenting about Kagan

b. Building Equity Highlights

Buildings highlighted their equity involvement from last month. Maple – implementing Kagan for 6-7 year old students; focusing on – 1. Increased Student Achievement 2. Reduced Achievement Gap; 3. Drop in Discipline Referrals; 4. Positive Social Skill Development and 5. Improved Race Relations

Machesney – Different levels of training

7.E. New Business

a. Other Items

7.F. 9. Announcements and Updates

a. Next Meeting Date: January 8, 2025

i. Topic: Awareness

Presenter: Rock Cut

b. Equity Monthly Themes

7.G. *Adjourned at 5:17 p.m.*

8. **EDUCATION:** (60 minutes or as needed) – *Began at 5:24 p.m.*

Administrator: Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

8.A. Roll Call: Rebecca Carlson, Megan Hastings, Michelle Erb, Terrell Yarbrough, ~~Kris Arduino~~, Pam Cook, Becky Logan, Jake Hubert, Shannon Rice, Ana Luisa Dominguez,
Union: Elana Schelling-Tufte/designee

E Team members:

Loves Park – Mike Valentine

Machesney – Abbi Edwards

Maple – Emily Bjork

Marquette – Brock Morlan
Olson Park – Marya Nelson
Parker Center – Sean Leavy
Ralston – Scott Rollinson
Rock Cut – Ryan Reinecke
Windsor – Kasie Kozinski
High School – Assistant Principal Blair Lemons
Middle School –

8.B. Meeting Minutes of November 13, 2024 (Consensus)

Unanimous Consensus - approved

8.C. Public Comments (if any) - None

8.D. Agenda Items

8.D.1. Elementary 1st Trimester Behavior Data

Dr. Erb presented slides for each school numbers and discussed amongst the principals

8.D.2. District Discipline Plan – *item removed*

8.D.3. SAF-T Program

Shari Tucker, Teacher Homeless Liaison reviewed the Program by showing slides and discussion

8.E. *Adjourn at 6:44 p.m.*

9. **POLICY:** (Approximately 60 minutes) NO POLICIES

Administrator: Terrell Yarbrough, Superintendent

9.A. Roll Call: Michael Sterling, Larry Smith, Terrell Yarbrough, Kris Arduino, Josh Aurand, Shelley Wagner, Michelle Erb, Heidi Lange, Jeremy Bois/designee, Jerry Harris/designee, Union/designee

9.B. Meeting Minutes of July 10, 2024 (Consensus)

9.C. Public Comments (if any)

9.D. Agenda items:

9.E. Adjourn

10. **BUSINESS** (60 minutes or as needed) *Began at 6:51 p.m.*

Administrator: Josh Aurand, Assistant Superintendent for Business & Operations

10.A. Roll Call: Kurt Thompson, Aaron McKnight, Josh Aurand, Terrell Yarbrough, Pam Cook, Michelle Erb, Union/designee

10.B. Meeting Minutes of November 13, 2024 (Consensus)

10.C. Public Comments (if any)

Unanimous consensus to approve

10.D. Agenda Items

10.D.1. Audit presentation from Sikich

10.D.2. Recommendation to accept DLA Facilities Assessment & 10-Year Life Safety Survey

10.D.3. Recommendation to accept July and August 2024 Treasurer's Report

10.D.4. Recommendation to approve the award bid to Nelson Adams NACO Corp, for the purchase and installation of cafeteria tables at Marquette Elementary for a cost of \$79,200.08

10.D.5. Recommendation to approve revised Community Solar Bill Credit Purchase Agreement

10.D.6. Recommendation to approve an updated Life Safety Amendment for Harlem Middle School and Hoffman Campus roof replacements

10.D.7. Recommendation to approve an agreement with Metronet for business fiber internet access for 60 months at a cost of \$750 a month

10.D.8. Recommendation to approve a contract with Xello for college and career exploration planning for a cost of \$14,848.50, paid with CEANCI Funds

10.D.9. Recommendation to approve an agreement with RAMP for professional development training on February 14, 2025, Teacher Institute, at a cost of \$2,750, paid with IDEA Flow Through Part B

10.E. Adjournment at 8:18 p.m.