

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

February 22, 2016



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: February 22, 2016 Personnel Report
DATE: February 18, 2016

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
3/16/16 - 5/26/16	Quinn, Sarah (Molly Lindsey)	GMSS	Language Arts	1.0
3/24/16 - 5/26/16	Burke, Malcolm (Chrissa Flaks)	GMSS	Music	1.0
4/4/16 - 5/26/16	Case, Lisa (Kim Hardt)	GMSS	Math	1.0
4/18/16 - 5/26/16	Kuehl, Sandra (Caty Francis)	MCS	Grade 1	1.0

VI. Family and Medical Leave

None

VI. Leave of Absence

Name	School	Subject/Grade	Dates	FTE
Engelhart, Heather	HSS	Grade 5	2016-2017 - 2nd year	1.0
Gratz, Lisa	GMSS	Certified Nurse	2016-2017 - 2nd year	1.0
Powell, Jenna	WES	Speech Language Pathologist	2016-2017 - 2nd year	1.0
Seidita, Laura	GMSS	Language Arts	2016-2017 - 1st year	1.0
St. Gean, Dan	GHS	English	2016-2017 - 1st year	1.0
White, Therese	GHS	Social Worker	2016-2017 - 1st year	1.0

II. Leave of Absence - returning

Name	School	Subject/Grade	FTE
Howlett, Katie	WES	Grade 3	1.0

II. Leave of Absence - not returning

Name	School	Subject/Grade	Effective Date	FTE
Kovach, Cindy	GHS	Guidance Counselor - retiring after 1 year Leave of Absence	5/26/16	1.0

VII. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Jankovic, Kathy	5/26/16	GHS	Family & Consumer Science	1.0
Kovach, Cindy	5/26/16	GHS	Guidance Counselor - retiring after 1 year Leave of Absence	1.0

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Corrigan, Ed	GMSS	2nd Shift Custodian	2/23/16	12 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Schutz, Janice	GMSS	Special Education Assistant	2/16/16 – 2/29/16	9 month

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
3/8/88	3/8/16	Dickerson, Richard	CO	Maintenance	12 month