

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, November 24, 2014, at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Committee Chair Stith.

Committee members present: Leslie Juby, Mike McCormick, Mary Stith.

District staff present: Amy Campbell, District Safety/Security Supervisor; Anne Giarrante, Director of Student Services; Elizabeth Janowiak, Director of Technology; Patty O'Neil, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Ryan Kastel.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 October 27, 2014

Motion by McCormick, second by Juby, and with unanimous consent, the minutes were approved as presented.

4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Policy 5410, Promotion, Placement, and Retention

Clarification was requested about the word "patriotism" as to whether this term was required by the Illinois School Code, and a request made for a reference of the School Code in the policy.

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board as presented. (Juby voted opposition to use of the word "patriotism" as presented in this policy.)

4.2 Policy 6144, Investment Policy, Revised

This policy was presented as revised in order to allow schools to invest in municipal governments, school districts, and other public entities. Discussion was that we should move this to the Finance Committee with the recommendation to go to the full Board following their review and comments.

Motion by Juby, second by McCormick, and with unanimous consent, the policy was approved to move forward.

4.3 Policy 8390, Service Animals on District Property

This was presented as revised with edits. Discussion included: Does our insurance need to cover the service animals? (The owner needs to cover it. If we are negligent for injuries from the animal, then our policy would cover it.) There was a question over the word "housed" as to whether that is commonly used? (Yes.) Does the IEP cover the animals use? (Only if it alters other parts of the IEP.) The animal can't be a threat to other students or allergies correct? (Correct.) Concerns over the use of animals go to Anne correct? (Yes.) ADA could cover the need for a service animal couldn't it? (We need to check into that.) Do we need to consider transporting the animal if needed? (This is done on a case by case basis and referenced as "in special cases".) On page 3, should the required documentation include an insurance document on the animal? (Yes.) Is there a separate policy for regular animals? (There will be. They had been combined and are now being separated out.)

Motion by McCormick, second by Juby, and with unanimous consent, the policy was approved to move forward to the Board as revised with any further edits.

4.4 Policy 8420, Emergency Evacuation of Schools

It was noted by Amy Campbell that we changed the policy title as reflected in the agenda and minutes. The former policy was more vague, and this is more specific. Amy summarized each section and noted that Policy 7440 is currently being developed. It was noted that state code should be cross-referenced in this policy also, and it would be important to add the term “or designee” to the third paragraph on page 2 and add yearly or annually to drills.

Motion by Juby, second by McCormick, and with unanimous consent, the policy was approved to move forward to the Board with edits.

4.5 Policy 9150, School Visitors

It was requested that the term “principal” be changed to “building administrator”, and “or designee” in paragraph 2 on page 2 be added and that it be noted that a Board member should report their visit to the Superintendent prior to the visit.

Motion by Juby, second by McCormick, and with unanimous consent, the policy was approved to move forward to the Board with edits.

5. OUTSTANDING POLICY CLEANUP & REVIEW

5.1 Series 7000 Administration

<http://www.neola.com/genevacusd-il/search/policies/po7000.htm>

There were two notations made by committee members. One was that Policy 7100 should include an appointment of the Superintendent’s Facility Advisory and the other is that Policy 7127 should mention concealed carry. It was noted that this language was currently being worked on.

6. ADJOURNMENT

At 6:30 p.m., on a motion by Juby, a second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ CHAIRPERSON
(Mary Stith)

RECORDING
SECRETARY _____
(Dr. Kent Mutchler)