

**Vicksburg Community Schools  
Board of Education  
November 12, 2018 – Tobey Elementary – 7:00 pm  
MINUTES**

Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Skip Knowles, Carol Lohman, Tina Forsyth

Members Absent: Rudy Callen

Board Secretary Amy Manchester

Administrators Present: Keevin O'Neill, Steve Goss, Gail Van Daff, Adam Brush, Matt Hawkins, Matt VanDussen, Ruth Hook, Karen McKinstry, Mike Barwegen, Mauren Ouvry, Sarah Hoagg, Amie McCaw, Alyssa Thompson, Dennis Kirby

Guests Present: Katie Grossman, Brett Grossman, Steve Thomas, Julie Skrypek, Karen Randall, Deb McClouth, Jenn Rodas, Lisa Coe, Michael Foster, Matt Kelly, Michelle Wester, Lyndsay Foote, Krysti Hildebrand, Holly Hill, Trudy Yost, Holly Scheidel, Kelly MacDonell

**I. SUPERINTENDENT'S REPORT**

A. Election Update - Supt. O'Neill congratulated Skip Knowles and Carol Lohman on their re-election to the school board. We are fortunate to have their 34 years of experience. He also thanked the teaching staff for all of their hard work during parent/teacher conferences.

**B. Legislative Update**

Supt. O'Neill reported the legislature is moving into Lane Duck session. There will be a new governor in office on January 1st. Governor elect Whitmer said her administration will convert to a weighted system for student funding and stop raiding the school aid fund, a system that accounts for every student's needs.

**C. Important Dates**

Supt. O'Neill referred to upcoming events in the District and community including the High School play and holiday concerts.

**II. REPORTS AND PUBLIC INQUIRY**

**A. Business & Finance Report - Steve Goss**

**1. Presentation of 2017-18 Audit, Plante & Moran**

Asst. Supt. Goss introduced Mike Foster and Matt Kelly from Plante Moran who summarized the audit. The district received an unmodified opinion which is the highest rating possible. Federal awards awarded were a little over one million dollars. President Knowles thanked Asst. Supt. Goss for his great work with the Audit and thanked Plante Moran for coming to the Board Meeting and presenting the results.

**2. Budget Progress Report**

Asst. Supt. Goss presented the budget progress report for October 2018 showing total revenues of \$4,054,108; total expenditures of \$5,800,296 and deficiency of revenues over expenditures of \$(1,746,188).

### 3. Bond Update

Asst. Supt. Goss reported that facility assessments are in process and they should be available by late winter. Planning for the next round of bonds will start then. The election will be in 2020. The 1991 bonds will be paid off in May of 2020 and the new bond will not be issued until after that date.

### B. Food Service Annual Report - Maureen Ouvry, Director

Maureen introduced her food service staff and presented the 2017-18 Food Service Annual Report. Vicksburg Food Service served over 3,000 meals. She reported lunch sales have decreased, but there has been an increase in breakfast purchases. Thirty-five percent of Vicksburg students qualify for free or reduced meals.

### C. Tobey Elementary Recognitions - Mike Barwegen

Principal Barwegen thanked the PTO for all of their support over the year and for providing the wonderful food for the Board Meeting.

#### 1. Tobey Elementary PTO Members

- a. President - Krysti Hildebrand
- b. Vice President - Holly Schiedel
- c. Secretary - Kate Rice
- d. Treasurer - Trudy Yost
- e. Volunteer Coordinator - Holly Hill

### D. One More! - Mike Barwegen

Principal Barwegen announced that Sawyer Duncan, physical education teacher, won the Susan L. Kolp Innovator of the Year Award. He presented the Tobey Elementary 2017-18 Annual Report and information regarding their Literacy Initiative for this school year.

### E. Audience

No one wished to address the Board on a non-agenda item.

## III. BOARD ACTION REQUIRED

### A. Approval of the October 8, 2018 Meeting Minutes:

A motion for approval was made by Emmert and supported by Forsyth.  
Motion carried unanimously.

### B. Approval of General Fund Invoices October 1-31, 2018, Totaling \$254,052.32 -

#### ROLL CALL VOTE:

A motion for approval was made by Emmert and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

### C. Approval of Purchase Card Disbursements for October Totaling \$132,242.07 -

#### ROLL CALL VOTE :

A motion for approval was made by Forsyth and supported by Lohman.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

D. 1st Reading Approval of the Following Policies - ROLL CALL VOTE:

A motion for approval was made by Emmert and supported by Forsyth.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

1. P7530 - Lending of Board Owned Equipment
2. P7530.02 - Staff Use of Personal Communication Devices
3. P7542 - Access to District Technology Resources
4. P7543 - Utilization of the district's Website and Remote Access
5. P8510 - Wellness

E. Approval to Delete Policy 7530.01 - Staff Use of Cellular Phones - ROLL CALL

VOTE: A motion for approval was made by Schriemer and supported by Harsha.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

F. Approval of Spanish Student Trip to Guatemala on March 28 - April 7, 2018. All costs paid by students. Discussion followed. President Knowles suggested a waiver of liability for teachers/chaperones on the trip. Dr. Schriemer suggested checking with the CDC before going. Medical issues are a concern and all participants should fill out medical forms. The Board requested a list of safety precautions the group will be taking, i.e. student id, waivers, medical forms, vaccinations, etc.

A motion for approval was made by Forsyth and supported by Schriemer.

Motion carried unanimously.

G. Approval of Spanish Student Trip to Costa Rica in June 2019. All costs paid by students.

A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously.

H. Approval of French Student Trip to Quebec City, March 7-10, 2019. All costs paid by students.

A motion for approval was made by Forsyth and supported by Emmert.

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:48 pm.

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President Virgil Knowles  
December 10, 2018

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Secretary Amy Manchester