

**MID VALLEY SPECIAL EDUCATION COOPERATIVE
FREEDOM OF INFORMATION REQUESTS**

**REPORT TO THE EXECUTIVE ADVISORY BOARD
May 1, 2013**

Mid Valley has responded to one (1) Freedom of Information requests.

- 1) On Friday, April 19, 2013, Mrs. Amy Singer requested the following information:
 - a. Emails to/from Mid-Valley Special Education Advisory Board members made up of the following superintendents: Dr. Barshinger, D101; Dr. Stirn, D301; Dr. Schuler, D302; Dr. Schlomann, D303; and Dr. Mutchler, D304 that notes Amy Whiting-singer, Amy Whiting, and/or Amy Singer.
Response: Responsive documents provided
 - b. Emails and any form or communication to/from Carla Cumblad, Linda Koch, Susan Caddy, Anne Waters, Deb Sall, Tim Stoudt, Jackie Robbins that notes Amy Whiting-Singer, Amy whiting, and/or Amy singer, her evaluation, honorable discharge.
Response: Mid Valley extended the time period for response by an additional 5 days
 - c. The name of the teacher that provided remediation assistance to Amy Whiting-Singer during evaluation process.
Response: No responsive documents
 - d. Emails and any form of communication to/from Carla Cumblad, Linda Koch, Susan Caddy, Anne Waters, Nicole Claeson, Tim Stoudt, Judy Donner, Kimberly Payne, Jill Wilder, Terri Edwards, Kelli Hogan regarding any program changes to the Vocational Programs t the VIP and Transitional Level.
Response: Several responsive emails and attachments provided, redacted as appropriate.
 - e. Email and any form of communication documenting tenured teachers being honorably discharged sent from Mid-Valley to MSEA Union President and/or NEA/IEA Regional Rep Jackie Robbins.
Response: Responsive document provided
 - f. Copy of letters sent to VIP parents to notify of honorable dismissal of Amy Whiting-Singer and Ray Ziegler.
Response: Responsive documents provided
 - g. List of parents that the VIP letter was sent to.
Response: Informed Mrs. Singer that the letter was sent to the parents of students attending the VIP program at Geneva High School and Batavia High School, but denied the request for the names as this would result in the identification of students enrolled in the VIP program, which constitututes school student record information is exempt from disclosure under FOIA.
 - h. Mid Valley Special Education Cooperative Seniority List and the date emailed or mailed to staff.
Response: No responsive documents
 - i. School Code on posting teacher evaluations.
Response: No responsive documents
 - j. Program description, curriculum, and estimated enrollment for ELS and ABLÉ for 2013-14.
Response: No responsive documents, however, informed Mrs. Singer that the enrollment for ELS is 30 and ABLÉ is 16.
 - k. What persons made up the joint committee of union members referred to in the VIP letters sent home to parents regarding teacher dismissal.

Response: Informed Mrs. Singer that the RIF committee members are: Mindy Kaplan, Carolyn Viereckl, Jackie Robbins, Sue Caddy, Linda Koch, and Carla Cumblad

1. What were the dates and times of these joint committee meetings?

Response: Informed Mrs. Singer that the RIF committee met on the following dates: November 30, 2011, January 3 and 24, 2012, November 27, 2012, and January 31, 2013

- m. A copy of the meeting notes and agendas from these joint committee meetings

Response: The Cooperative identified responsive agendas and minutes, however denied the request because the agendas and minutes reflect the committee's deliberative process, including preliminary discussions, opinions, and/or recommendations pertaining to honorable dismissal of teachers as required by Senate Bill 7, draft documents, and proposed next steps and rules. Draft documents are per se exempt from disclosure under FOIA, and the PAC has upheld the use of FOIA under similar circumstances with respect to the deliberative process.

Personnel time to respond:

Approximately 2 hours

Cost: Approximately \$122

Attorney cost will be reported in June.

Respectfully submitted,

Susan J Caddy
FOIA Officer