



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Consideration for Approval of Sale of Salvage Equipment

SUBMITTED BY: Mike Garza **OF:** Support Services

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: March 11, 2008

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner if the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to wither (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on March 26, 2008

Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza
Director of Support Services

RE: Surplus Salvage Sale

Date: March 26, 2008

Attached is a list of salvage equipment and furniture that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, unsafe, and unusable. I have included a column titled *Resale Items* which includes those items not sold from the November 3, 2007 auction. I have also provided memos from Facilities, Food Service, and Transportation departments who have submitted items for the auction of April 5, 2008.

SURPLUS SALE 2008	RESALE	
	TOTAL	ITEMS
14' CHAIRS	42	
16' CHAIRS	69	
18' CHAIRS	15	
1989 HONDA ACCORD	1	
24' EXTENSION LADDER	2	
3M ALARM PANEL	1	
3M TATTLETAPE SENSITIZER	1	
6 STEP LADDER	2	
8 STEP LADDER	3	
ACID TEST KIT	10	
ACTIVITY BOARD	1	
ACTIVITY TABLE	2	
ADDING MACHINE	2	
AIR BOOTS	22	
ART TABLES	25	
ASSORTED COMPUTER EQUIPMENT	0	2 (BOXES)
BABY CAR SEAT	4	
BABY CRIB	4	
BABY WALKER	2	
BAKING SODA ARM & HAMMER	34	
BARCODE READER	2	
BATTERY BACK-UP FOR D.M.	4	
BATTERY LITHIUM ENERCELL	20	
BEARING	1	
BEARING 1 1/8"	1	
BEARING 1 3/16"	3	
BENCH GRINDER	1	
BINDING MACHINE	2	
BLOWER ECHO	1	
BOLT WELDER	1	
BOOK CASE	1	
BOOK RACKS	3	
BOOKSHELF	5	
BOUNCER SEAT	1	
BULLETIN BOARD	1	
BUTANE TANK	4	
CABINET	4	
CALENDAR HOLDER	1	
CAMERA AC ADAPTER	1	
CARPETS (KINDER)	7	
CARTS	60	
CASSETTE PLAYER	4	
CASSETTE RECORDER	72	

CD DRIVE	2	
CD PLAYER	3	
CEILING FAN	0	
CELL PHONE	216	
CHAIR RACK	1	
CHAIRS	296	
CHART STAND	11	
CHART TABLETS	8	
CHEMICAL DISPENSER	1	
CLOTH RACK	17	
COFFEE MAKER	2	
COFFEE TABLE	1	
COMBOS	46	
COMPUTER DESKS	13	
COMPUTER SPEAKERS	2	
COMPUTER TABLES	12	
CONTRACTOR FOR 3TF44	6	
CONTROL ENVIRONMENTAL	6	
CONTROL IGNITION	2	
CONTROL IGNITION DETECTION	12	
CONTROL LIGHT 24V	21	
CONTROL RELAY COIL	5	
CONTROLLER TEMPERATURE	2	
COOLING TOWER MOUNTS	13	
COPIER	3	1
CORDLESS DRILLS	12	
CORE, SPORLAN CATCH-ALL	9	
COT	20	
CPU	154	27
CRIB MATTRESS	4	
DECORATIONS (BOXES)	1	
DELTA BAND SAW	1	
DEWALT CHOPSAW	1	
DEWALT SANDER	1	
DEWALT SCREWGUN	1	
DIGITAL CAMERA	17	
DISC PLAYER	3	
DOME CAMERA	4	
DRILL PRESS	4	
DRUM	6	
DUCT IMMERSION THERMOSTAT	10	
EIKI PROJECTOR	37	
FILE RACKS	4	
FILING CABINET	12	2
FILTER 20 CFM	2	

FILTER AIR COMPRESSOR	1	
FILTER AIR LINE 1/2"	2	
FILTER SPORLAN SUCTION	5	
FLANGE 6S	2	
FLOOR JACK	4	
FOAM STRUCTURE PAD	7	
FOLDING TABLE	2	
G3 PC	2	
GASKET CHILLER TUBES	14	
GASKET KIT	1	
GAUGE PRESSURE	1	
GAUGES AIR	4	
GLOBE	1	
GOODWAY MACHINE	2	
HEAD GASKETS CHILLER TUBES	12	
HEADPHONES	55	
HEATING STAT 24V	5	
HUTCH	1	
IN FOCUS SYSTEM	2	
IR EX VIEW	12	
IRON BOARD	1	
KEYBOARDS	87	2
KIDNEY TABLE	1	
LANGUAGE MASTERS ADAPTERS	32	
LAPTOP	10	
LASER DISC PLAYERS	2	2
LASER WRITER	1	
LIMIT CONTROLLER FIXED 125DEG	1	
LIQUID LINE DRIER 3/8"	11	
LISTENING CENTER	3	
LOCKERS	33	
LOUNGE TABLE	11	
L-SHAPE DESK	3	
L-TEC MIQ WELDER	1	
MAPS	3	
MECHANICAL SHAFT SEAL	2	
METAL BOOKCASES	2	
METAL DESK	1	
METAL FRAME	2	
MICROWAVE OVEN	5	
MILWAUKEE 4.5 GRINDER	1	
MILWAUKEE SAW	1	
MIRROR	1	
MONITORS	205	27
MOUNT ASSAY	28	

MOUSE	18	
MULTIMEDIA PROJECTOR	1	
MUSIC PARTS (BOXES)	2	
NATIONAL ELECTRONIC	1	
OFFICE CHAIR	3	
OFFICE DESK	4	
OFFICE SUPPLIES (BOXES)	7	
OFFICE SUPPLY SORTER	8	
OIL, GEAR CERTOP 80W90	1	
OVERHEAD PROJECTOR	107	3
PADDED CHAIR	24	
PAPER CUTTER	2	
PARTITION	3	
PHONE	41	
PIONEER LASER DISC	2	
PITNEY BOWES CHECK SIGNING	1	
PLANTRONICS	1	
PLASTIC BIN	20	
PLAY FURNITURE	46	
PODIUM	1	
POPCORN MACHINE	1	
PORTABLE BASKETBALL GOAL	1	
POSTER MACHINE	1	
POWER ADAPTERS	6	
PRINTER	205	38
PROJECTION SCANNER	7	
PUNCH IN TIME CLOCK	5	
QUAZAR VIDEO VIEWER	1	
QUINT	6	
RADIO	1	1
RADIO CASSETTE	2	
READING CUBBIES	8	
RECORD PLAYER	1	
RECOVERY MACHINES	3	
RECTANGULAR TABLES	12	
REFRIGERATOR	2	
REGULATOR HALSEY TAYLOR KIT	4	
RELAY PNEUMATIC	7	
REMOTE CONTROL	43	
RESET DUAL PRESSURE	1	
RIGHT HAND DESK	1	
RISER	3	
ROUND TABLES	8	
RUGS	5	
SAFE BOX	1	

SCANNER	8	1
SCANTRON MACHINE	1	1
SCREEN	2	
SELECTOR PRESSURE SENSITIVE	5	
SHAKO CASE	29	
SHAMPOO MACHINE	1	
SHARP BLADE	1	
SHELF	1	
SILK/PLASTIC PLANTS	2	
SILK/PLASTIC TREES	1	
SLIDE CAROUSEL TRAY	1	
SLIDE PROJECTOR	2	
SMALL UPHOLSTER CHAIR	6	
SOAP DISPENSERS	9	
SOFA	2	
SPEAKERS	5	
SPROCKET	8	
STAPLER	1	
STEM , FAUCET	18	
STEM ASSY., LAVATORY PUSH BUTTOI	23	
STOOLS	10	
STRAINER	12	
STRATER DEFINITE PURPOSE	1	
STUDENT CHAIR	102	
STUDENT DESK	168	
SWING SEAT	10	
SWITCH PRESSURE SENSITIVE	1	
SWITCH TEMPERATURE ACT	3	
T.V.	43	
T.V. CART	18	
TABLE	10	
TABLE TOP	2	
TEACHER CHAIR	28	
TEACHER DESK	17	
TELEPHONE	7	1
TELEPHONE RECORDING CONTROL	1	
THERMAL ROLL LAMINATOR	1	
THERMOSTAT PNEUMATIC	3	
TIME GUARD (CARRIER CHILLERS)	2	
TIMER DELAY AIR CONDITIONER	1	
TOILET PAPER DISPENSER	6	
TOYS (BOXES)	7	
TRACTOR SNAPPER	1	
TRANSFORMER 24V 40VA	20	
TRANSMITTER SIGNAL	6	

TRIMMER	2	
TYPEWRITER	9	
UNIT STORAGE	1	
UNITARY CONTROLLERS	14	
U-SHAPE DESK	2	
VACUUM	4	
VACUUM BREAKER	4	
VALVE AUTOMATIC GAS	1	
VALVE COVER, PNEUMATIC	3	
VALVE ELECTRIC DRAIN	1	
VALVE GENERAL PURPOSE 3	2	
VALVE POSITIONER KIT	1	
VALVE SOLENOID AIR 3 WAY	6	
VALVE, RELIEF 1"	18	
VALVE, RELIEF 1" SELF -CLOSING	15	
VCR	10	
VCR CART	1	
VIDEOS	2	
WALTER METER	1	
WATER VALVE	2	
WET & DRY	1	
WHEEL BALANCER	1	
WHITE BOARD	1	
WOOD DESK FURNITURE	1	
WOOD KITCHEN SET	11	
WOOD TABLE	1	
WOODEN CHAIRS	13	
WORKSTATION	1	
ZIP DRIVE	3	2
TOTAL ITEMS	2651	103
DISCARDED ITEMS:		
MARCHING BAND UNIFORM COATS	1	
MARCHING BAND UNIFORM PANTS	32	
SHAKO HATS	10	
TOTAL	43	



UNITED INDEPENDENT SCHOOL DISTRICT

To: Juan Chavez, Support Services Manager
From: Juan A. Davila, Director of Facilities Maintenance & Operations
Subject: Auction Sale of Portable Building
Date: March 4, 2008

Please include, this portable building, in the next public auction.

Located at:

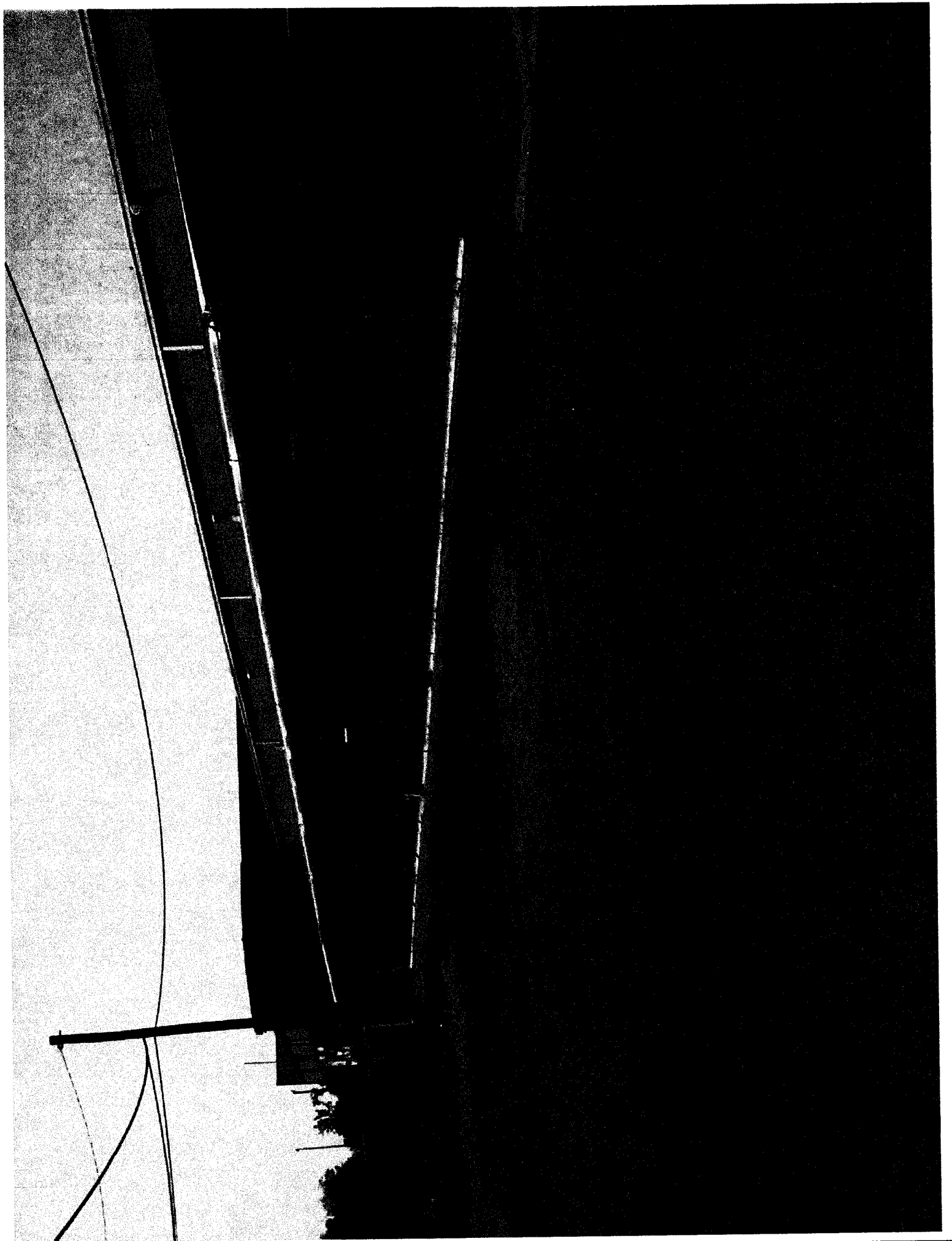
United Middle School
700 Del Mar Blvd.
Laredo TX. 78045

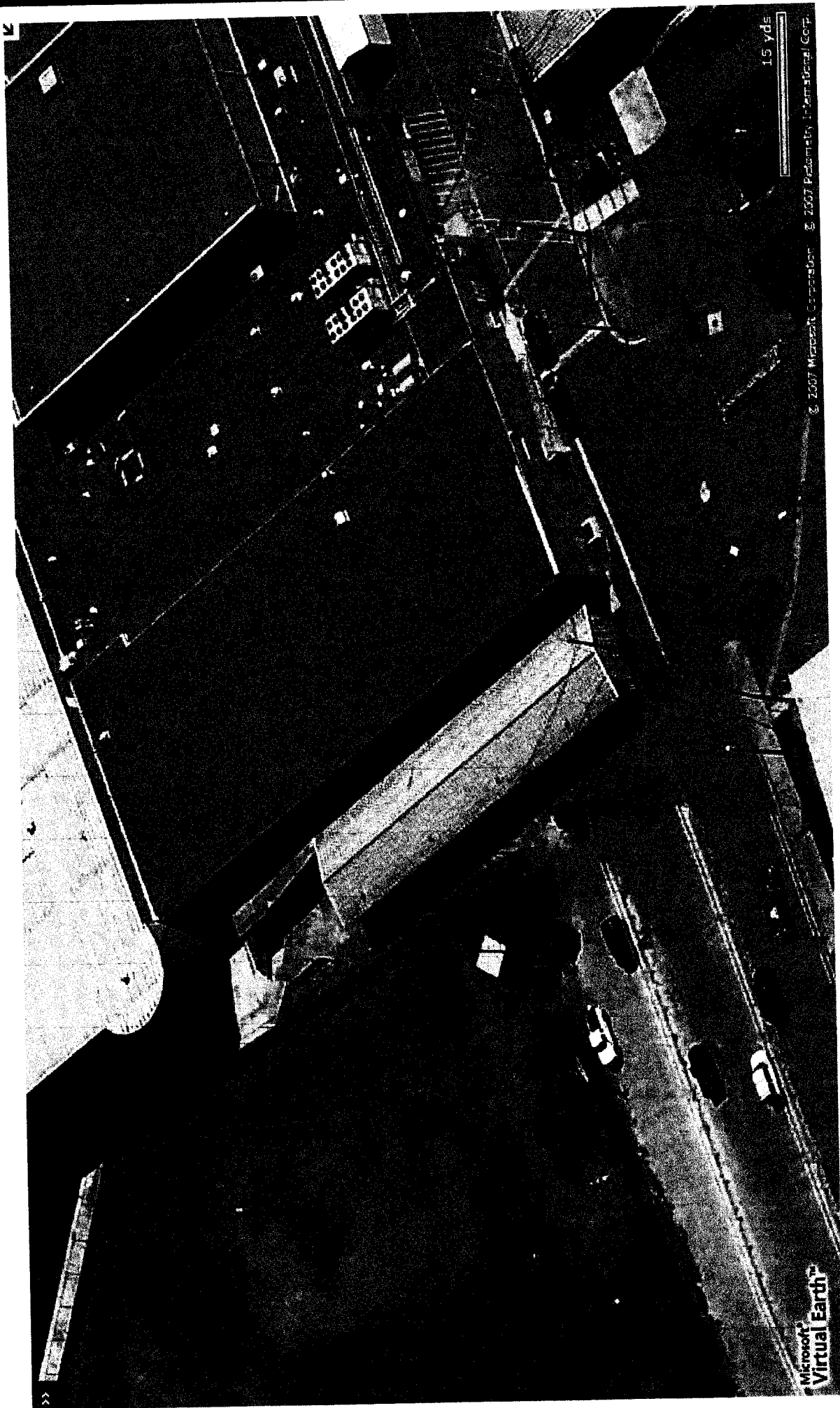
This building has not been used in the last few years and is not suitable for student occupancy. It is not cost effective to recondition this building and is in the best interest of the school district that it be disposed of in the most cost affective manner.

The building contains asbestos materials and will be sold as is. It will be the responsibility of the buyer to take appropriate measures necessary to condition this building for their use.

The following is a brief description of the building. Perspective buyers should be encouraged to make arraignments to visit the site and view the building.

Size- 3,484 square feet divided into four segments of 24' by 36' each.
Roof- Metal panels and metal roof trusses.
Ceiling- Suspended ceiling tiles.
Exterior walls- Metal panels on metal studs.
Interior walls- Metal studs covered with gypsum boards.
Floor- Plywood covered with vinyl tile on floor joist over metal "I" beams.
Foundation- Building is anchored to a concrete foundation.

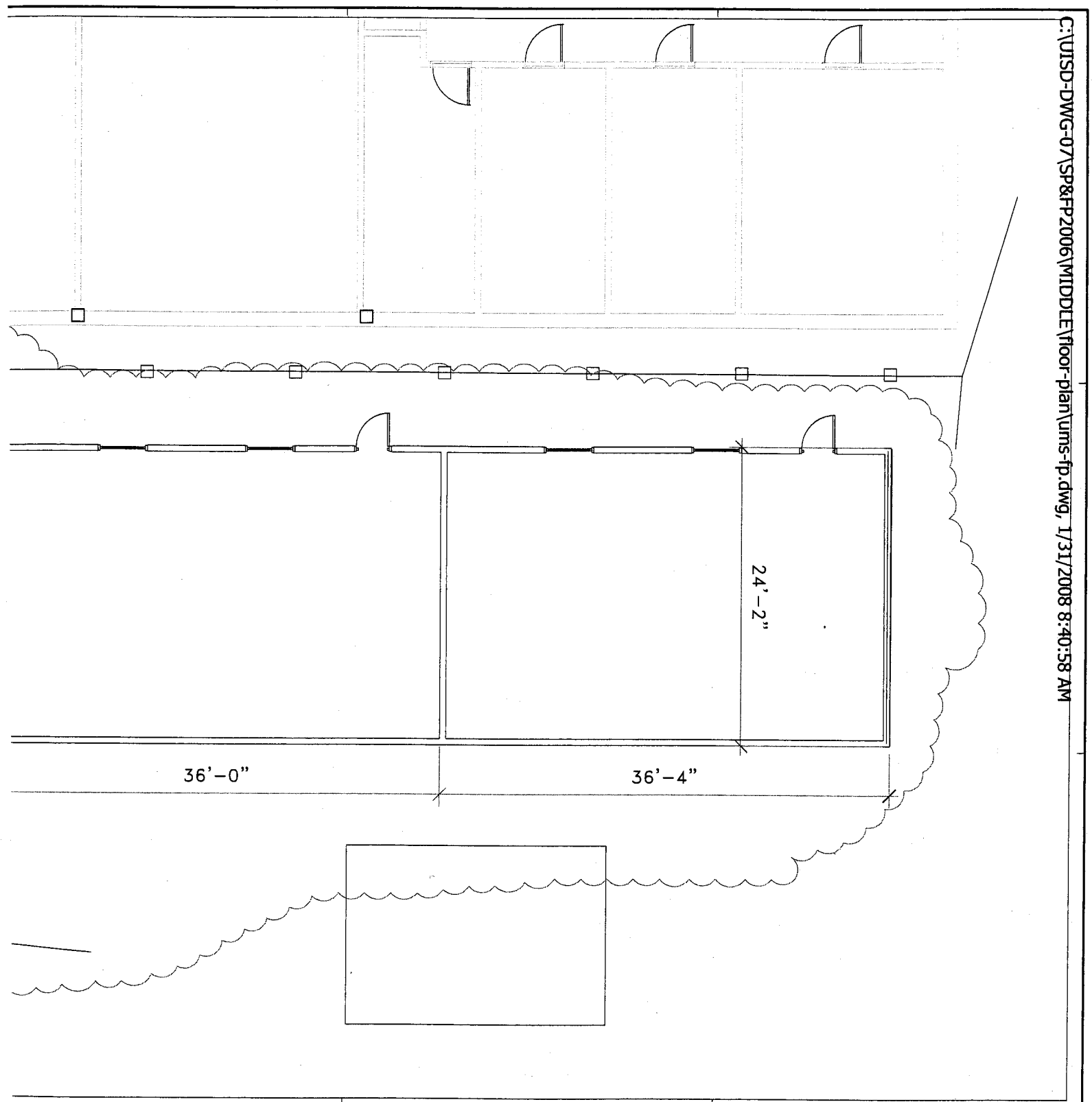




15 yds

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UNITED I. S. D.
D MIDDLE SCHOOL STORAGE

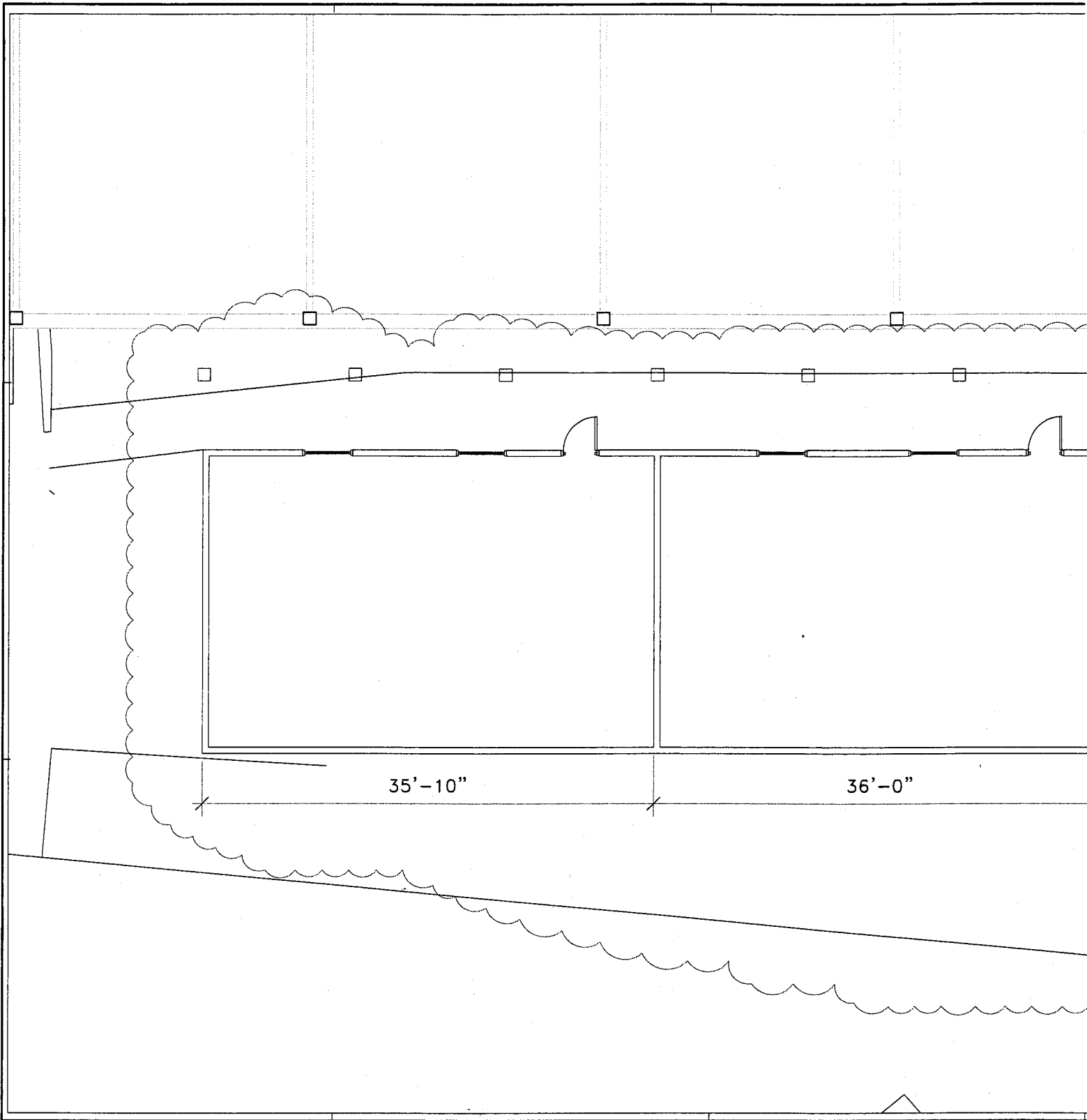
LAREDO, TEXAS

SHEET TITLE

SCALE 3/32"=1'-0"

SCALE:

A-1



Job No: _____
 Drawn by: _____
 Checked by: _____
 Sheet No. _____
 Date: OCTOBER 2006

REVISIONS:
 NO. **07-07-07** DATE:

DEMOLITION PROJECT

 3,484 Sq. Ft.

UN



UNITED INDEPENDENT SCHOOL DISTRICT

Adalberto Ramirez
Director of Food Service

MEMORANDUM

TO : Mike Garza
Director of Support Services
United ISD

FROM : Adalberto Ramirez
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : February 29, 2008

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION	QUANTITY
VEHICLE:	1
VEHICLE # L5 1999 CHEVROLET ABS ¾ TON VAN, Lic. # 648*740 Vin.# 1GCFG25H3RF133008	
EQUIPMENT:	
Warming Cabinets:	14
CresCor - Model# 120-DSA-D8L8 - Serial #747-7N Carter Hoffman - UISD Tag # 015064, 501215, 500259, 500737, 500600, 500586, 500678, 501342, 501069, 500061, 500578, Unknown, Victory - 2 door Push-Through UISD #500030.	
Cold Holding Table	1
Carter Hoffman - UISD Tag # 501702.	
Steam Table 4 well	1
SECO UISD Tag #07446.	
Aluminum Exhaust Blower	1
No UISD Tag # nor Serial #.	
Aluminum food holding racks	20
Servo Lift - UISD Tag # 501254, 501303, 501423, 501343, 501280, 501582, 501462. 13 Others with no UISD Tag # nor Serial #.	

Steam Kettle	1
No UISD Tag # - Model #EL60, Serial #22503BA706.	
Water Heater	5
A.O. Smith – Serial #GE96-3118380-914, A.O. Smith – Serial #MA91-0049695-914, A. O. Smith – Serial #MO93-0039589-913, Rheem – Serial #RN1293G0252, Rheem – Serial #URNG0100G04936.	
Booster Heater	1
No UISD Tag #, Model #CC-4S Serial #63143TL45-R.	
Refegeration Compressors	2
No UISD Tag #, Model #AV35H41-100 Serial #COO1802B5, No UISD Tag #, Trane XE 1000 Model # TTR760V100A0, Serial #F30213923.	
Cafeteria Tables	5
UISD Tag #000655, 000627, 006009, 180110, No UISD Tag #.	
Large Working Tables (Hard Plastic Tops)	3
UISD Tag #017619, 05875, 05876.	
Serving Kiosk (Purple)	2
No UISD Tag # nor Serial #.	
Blower Motors	10
Magnetek - Serial #BP07-31, Fasco – Model #0745, G.E. Motors – Serial #W348BS, Dayto – Model #6K994, Marathon – Serial #3YJ56T11055, Magnetek – Serial #BT11-305, Century – Serial #BB3, Magnetek – Serial #BT11-305, Century – Serial #BY-10, A. O. Smith – Serial #10-613677-12.	
Grease Trap	1
Model #M1-G4PDI.	
Refrigeration Compressors	6
Copeland – Serial #CT89CO1344, #ETO4F06489, #CT-90A02890, No Serial #, Tecumseh – Serial #AH160FF-504-A4, #102177.	
Refrigerator	1
Vulcan 1 door UISD Tag #501360	
Centrifugal Pump	1
Serial #63283B4.	
3 Shelve Carts	2
Rubbermaid, No UISD Tag #.	
Air Cooler Condenser	1
Scotsman, No UISD Tag #.	
Casin Cooler	1
Groen - No UISD Tag #.	
Tilts Truck	1
Rubbermaid - No UISD Tag #.	

Wood Shelves No UISD Tag #.	40
Convection Ovens Double Stacked Vulcan - UISD Tag #500571, 500572, 500701, 500702, 500009, 500010.	3
Ice Maker Manitowac - UISD Tag #500677, 500177.	2
Ticket Rack (Wood) No UISD Tag #.	1
Printer Table Bretford - No UISD Tag #.	1
Truck Work Tool Box 2 Door - No UISD Tag #.	1
Fryer Hobart - Model #CK20 – Serial #43-467-B67F, No UISD Tag #.	1

Please do not hesitate to contact me if you have any questions.

xc: Mr. Eduardo Zuñiga, Associate Superintendent
Mrs. Consuelo Gonzalez, Director of Fixed Assets

United I. S. D. Surplus Inventory List as of 02-29-08
Food Service Department

	Pallet	Item Description	Brand Name	UISD Tag #	Serial #
1	4	Adding Machine (2)	Canon	-	-
2	5	Blender	Cuisinart		21223K
3	5	Blender	Hamilton Beach		52252CD
4	5	Blender	Durabrand		TSK9368AP
5	5	Blender	Durabrand		TSK09368AP
6	4	Blenders (3)	Sunbeam		
7	5	Calculator	Victor		293318
8	4	Can Opener Electric			
9	4	Canopy for Kiosk			
10	4	Cash Register			5206218
11	4	Cash Register			5206875
12	4	Cash Register			5206399
13	5	Cordless Phone	Panasonic		3HCGC15156
14	5	Electric Can Opener	EdLund 266		129671
15	5	Electric Can Opener	EdLund 266		129426
16	5	Electric Can Opener	EdLund 266		129658
17	5	Electric Can Opener	EdLund 266		142739
18	5	Electric Can Opener	EdLund 266		129670
19	4	Filing Cabinets (2)			
20	4	Food Processor			FP1400W0425DE
21	5	Food Processor	Black & Decker		FP400W0445DE
22	5	Food Processor	Black & Decker		FP1445-1
23	5	Food Processor	Black & Decker		FP1300 FP1400
24	4	Food Processor (2)	Black & Decker		
25	4	Microwave Oven	Panasonic		6H91130808
26	4	Microwave Oven	Panasonic		6H81141898
27	4	Microwave Oven	Panasonic		6H81141889
28	4	Microwave Oven	Panasonic		6H81141893
29	4	Microwave Oven	Panasonic		6H81141883
30	4	Microwave Oven	Panasonic		6B64010257
31	4	Microwave Oven	Panasonic		6H81141353

TRANSPORTATION DEPARTMENT
Inter-Department Memorandum

TO: Mike Garza, Director of Support Services
Connie Gonzalez, Fixed Assets Director
FROM: Joe E. Aranda, Director of Transportation
DATE: February 26, 2008
SUBJECT: SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

VEHICLES & HEAVY EQUIPMENT:

<u>DEPT.</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VEH. #</u>	<u>LIC. NO.</u>	<u>VIN #</u>
Campus Police	1993	Chevrolet	4-Door	#PD-08	717-037	1G1BL53E7PR118727
Transportation	1990	Chevrolet	Bus	#012	590-550	1GBM6P1P2LV110712
Transportation	1990	Chevrolet	Bus	#026	572-990	1GBM6P1B1LV102685
Transportation	1990	Chevrolet	Bus	#051	590-544	1GBM6P1P5LV110719
Transportation	1990	Chevrolet	Bus	#055	590-546	1GBM6P1P0LV110739
Transportation	1990	Chevrolet	Bus	#109	572-989	1GBM6P1B6LV102634
Transportation	1993	Chevrolet	Bus Sp Ed.	#037	642-559	1GDG7T1P4PJ516210
Transportation	1995	Ford	Pick-Up	#T-318	688-134	1F6TEF15N45LB92622
Transportation	1997	International	Bus Sp. Ed.	#040	726-498	1HVBBABM4VH492138
Transportation	1997	International	Bus Sp. Ed.	#041	726-495	1HVBBABM9VH492135

All of these buses, vehicles, and heavy equipment have engines and transmissions that are unrepairable, the major usable parts have been removed and tires are worn out and dried up.

Other items that have also been identified for disposal are listed below.

50	55-Gal. Drums
1	#124564 Dell Monitor
1	#61111 Dell PC
1	Dell Keyboard



UNITED INDEPENDENT SCHOOL DISTRICT

Danny Trevino
Transportation Operations Manager

TO: MIGUEL CARDENAS, Facilities Officer

FROM: DANNY TREVINO, Operations Manager

DATE: MARCH 5, 2008

RE: SURPLUS SALVAGE SALE

In reference to the district vehicles mentioned below, it has come to the department's attention that upon inspection of said vehicles, they are deemed inoperable and unsafe.

They all would require extensive repairs to meet safety performance standards.

MV - 127 VIN # 1FTHF25H6TEA63008
FORD 1995 F250 P/U

LIC # 692-741

MV - 131 VIN # 1FTFA24H1PHA65636
FORD 1995 F250 VAN

LIC # 635-264

MV - 132 VIN # 1FTHE24HXPHB39702
FORD 1993 F250 VAN

LIC # 643-449

MV - 133 VIN # 1FTHE24H4PHA74095
FORD 1994 F250 VAN

LIC # 632-625

MV - 135 VIN # 1FTHE24H8PHB99701
FORD 1993 F250 VAN

LIC # 643-448

MV - 153 VIN # 1FTFF2766VKD72601
FORD 1997 F250 P/U

LIC # 631-814