Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 13, 2024

Recognition: ☐ Students ☐ Staff ☐ Parents

Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report

Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements

☐ Travel Out-of-State ☐ Travel In State ☐ Approvals

☐ Termination ☐ Legal Matters ☐ Other:

This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

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Date: 8-8-2024

To: Rebecca Rappold
Browning Public Schools

From: Kellen Hall
Title: Athletic Director

Subject: Emergency Hire: Napi Cross Country Coach 2024-2025

Description: Emergency Hiring request of the following Coaches:

- Sissy Wells, Napi Cross Country Coach (Exp. 0)

Financial Impact: $ **600.00** + Fringe

Funding Source (Budget/grant, etc.): N/A

Attachment(s): Hiring Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Human Resources Department

Browning Public Schools

Hiring Selection Report

Position	Applicant Recommended
Cross Country Coach	**Sissy Wells**
Department/Location Napi	Supervisor Earl Tail/Kellen Hall

Type of Position	Starting Date	Term
Coach		Season

Recruiting. Date Posted: Re-advertised: Closing Date: Open Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 2 applicants have applied.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Michaeleah BirdRattler		Yes	N/A
	Sissy Wells			

Interview Committee	Title		Name	Title

Recommendation: Sissy Wells is reliable and willing to teach foundational skills, and has a background in volleyball and has been an elementary coach for the district.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/23/24	Yes	OK
State & Federal Criminal background check	8/30/24	Yes	OK
Tribal Background check	8/30/24	Yes	Ok

Salary: $600.00 Placement: Exp. 0 Contract Days: Season

Prepared by: Kellen Hall Date 8/7/24 Approved by: _____ Date:_____