

TO: Board of Directors
Region One Education Service Center

SUBJECT: **Building Maintenance Services for Region One Facilities
Proposal 13-09-01, Extension**

DATE: December 15, 2015

ITEM 16: Action

BACKGROUND AND SIGNIFICANT ISSUES: On December 21, 2012 the Region One Education Service Center Board of Directors met to review and approve Building Maintenance Services Proposal 13-09-01 for the Region One ESC facilities, effective January 1, 2013 through December 31, 2015, with the option to extend an additional two (2) year period, if all parties are in agreement. This proposal allows the Region One ESC to contract with qualified vendors for electrical repairs and projects, air conditioning repairs (not covered by contracts or warranties), minor construction, remodeling and repairs, painting, plumbing and various projects, including, but not limited to: bulky off-site deliveries, department furniture moves, furniture assembly, rekeying of doors and locks for the Region One ESC facilities.

The current awarded vendors were offered, and accepted, the opportunity to extend their proposal for an additional two (2) year period; the term of this extension is effective January 1, 2016 through December 31, 2017.

RELATED GOAL(S): To assist ESC in operating more efficiently and economically by contracting through the awarded vendor who will provide building maintenance services for the Region One ESC facilities.

COST AND FUNDING SOURCES: Funding Source 751 – revenue received for office use fees charged to internal departments and districts.

EXECUTIVE DIRECTOR’S RECOMMENDATION Recommend approval of the Building Maintenance Services for Region One Facilities, Proposal 13-09-01, Extension to the following vendors: *Pro Tech Mechanical Valley LLC – Corpus Christi, TX; V.C.I. Builders, Inc. – Mission, TX.*

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible: Frances Guzman, Deputy Director
D. Mark Wallace, Director of Facilities and Operations
Lori Atwood Ramos, Purchasing Coordinator
Marc David García, Purchasing Specialist

Attachment: Building Maintenance Services Tabulation

**Building Maintenance Services for Region One Facilities
Proposal 13-09-01, Extension**

Action Taken

_____ made a motion to approve the Building Maintenance Services for Region One Facilities, Proposal 13-09-01, Extension to the following vendors: ***Pro Tech Mechanical Valley LLC – Corpus Christi, TX; V.C.I. Builders, Inc. – Mission, TX.***

Seconded by: _____

Vote: _____