


Date: March 11, 2013

To: Becker 2013-14/2013-15 Calendar Committee:
Hilary Biegler (IS Teacher), Lynn Holme (IS Parent)
Erica Sande (HS Counselor), Russ Gurtz (HS Parent)
Steve Kollman (PS Teacher) Anita Pilarski (PS Parent)
Dennis Yoerg (MS Teacher), Jenni Conrad (MS Parent)
Tyler Sandeen (HS Student), Hannah Merwin (HS Student)
Tammy Thomas (Trans. Staff)
Dawn Gulczinski (Local 284 rep)
Sandy Logrono, Nancy Helmer, Dr. Christine Glomske, Dale Christensen & Jean Duffy

From: Dr. Malone, Superintendent 

RE: Meeting Date and Process For Developing the 2013-14/2014-15 School Calendar

- We will be developing the calendar for the next two academic years. Then, in the future, the calendar committee will create the calendar one year in advance. This will assist families and the school district with advance planning.
- The calendar committee will meet on Thursday, March 21st at 3:15 p.m. in the district conference room.
- The calendar is important to parents, students, and the staff. Therefore the process to develop the calendar includes these stakeholders.
- The school board delegates development of the calendar to the superintendent. The superintendent uses a committee to develop the calendar.
- The calendar committee is comprised of: Employees (7), High School Students (2), Parents (4), Principals (4), and the Director of Curriculum and Instruction
- The calendar committee works together as a team.
- The calendar committee's recommendation will be submitted to the superintendent. The superintendent's recommendation will be submitted to the school board for approval.
- A combination of MN statutes and the BEA Agreement provide the following constraints:
 - The student contact days must be at least 173
 - The calendar must include 9 staff development days. Of the 9 staff development days 3 must be designated for parent teacher conferences, open house days, or parent orientation days; three ½ days (1.5) must be designated as grading days at the end of the first, second, and 3rd quarters.
 - The teacher workdays cannot exceed 182