

BOARD OF TRUSTEES
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	---	----------------------------------

(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): SAMUEL MIJARES, ASST. SUPT. FOR C & I
 MARIO ESCOBAR, DAEP DIRECTOR

Briefly describe the subject of the report or recognition presentation.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE 2013-2014 STUDENT CODE OF CONDUCT.

(C) Funding Source: Identify the course of funds if any are required

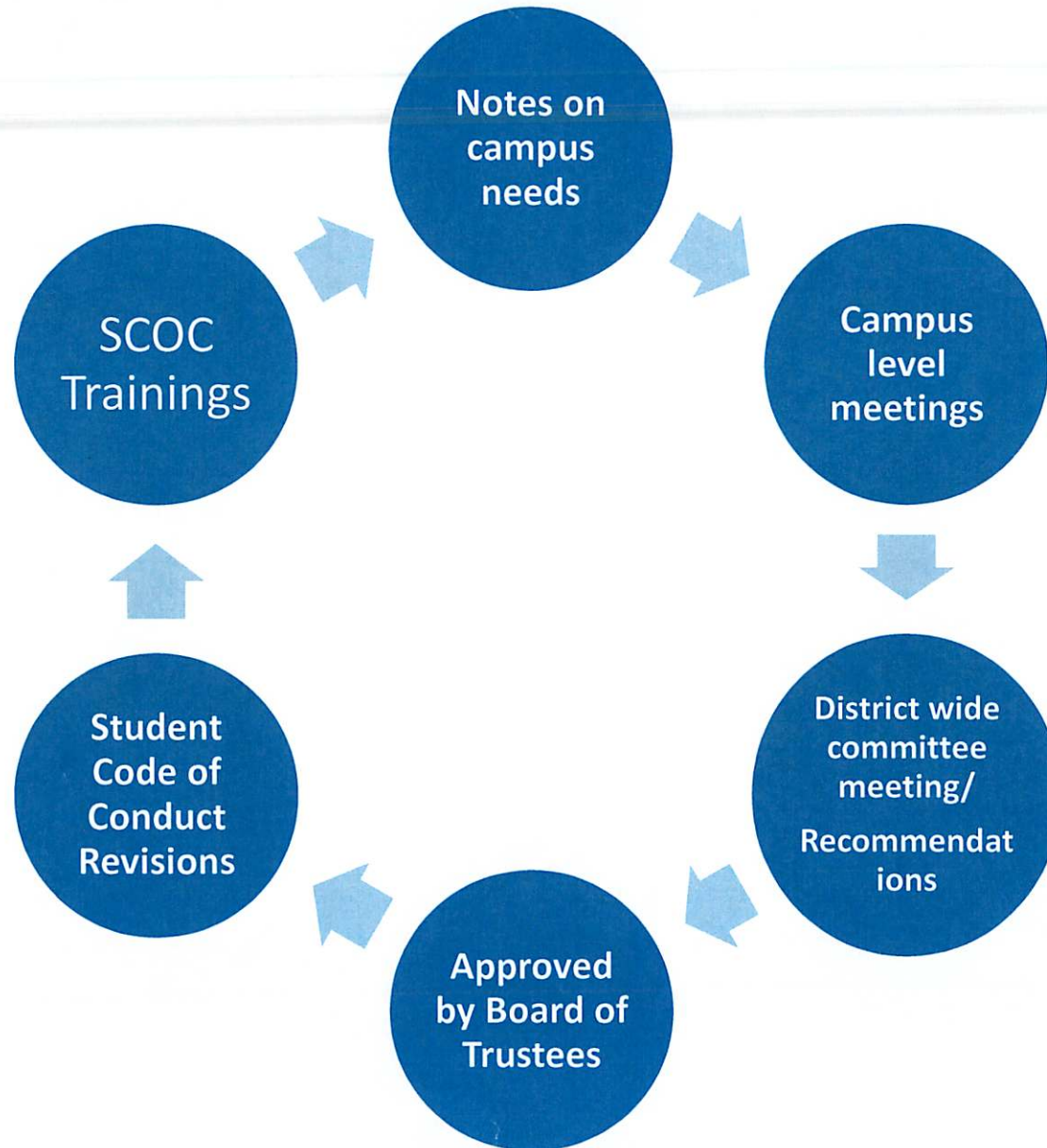
(D) Clarification: Explain any question or issues that might be raised regarding this item.



2013-2014
Student Code of
Conduct Committee
Recommendations

Committee Process

The process involves all stakeholders, parents, teachers, counselors, students and administration.



Memorandum

TO: Gilberto Gonzalez, Superintendent of EPISD Schools

CC: Samuel Mijares, Assistant Superintendent for Curriculum & Instruction *ME*

FROM: Mario Escobar, DAEP Coordinator

Date: June 18, 2013

Subject: SCOC 2013-2014

The following group of individuals served as committee members for our annual review of our Student Code of Conduct. These workshops were conducted both at the campus level then reconvened at a district level.

Committee Member	Title
Mario Escobar	DAEP Coordinator
Delia Gonzalez	Special Education Director
Alfredo Salinas	PEIMS -Coordinator
Darrel Ibarra	Transportation Supervisor
Pedro Castillon	MJH –Assistant Principal
Clint Wheeler	CCWinn-Assistant Principal
Vale Moreno	EPHS-Assistant Principal
Maribel Martinez	Seco Mines-Principal
Dora-Tapia	EPJ-Assistant Principal
Yolanda Ramon	EPJ-Assistant Principal
Linda Black	Teacher-EPJ
Dariela Portillo	Teacher-EPJ
Margaret Mejia	Counselor-CCWinn
Ana Morales	Counselor-Graves
Luis Sifuentes	Counselor-EPHS
Julie Negrete	Parent

**2013-2014 Student Code of Conduct
Committee Recommendations**

Page 7, paragraph 7, Section IV

Add: Any subsequent incident may result in the suspension of the student's transportation services for an **additional 10 days** or the remainder of the school year.

Page 11, bullet 6, Section VIII

Add: shorts, skirts, skorts, or dresses must not be shorter than 3 inches above the top of the kneecap and should not create a distraction.

Page 12, bullet 4, Section VIII

Add: no headgear (**can include but not limited to hats, helmets, caps, beanies, knit caps, scarfs...etc.**) for boys and girls allowed indoors unless medically prescribed.

Page 12, bullet 5, Section VIII

Add: no rings, studs, string, **gauges** or placeholders on any part of the body except fingers of the boys and the fingers or ears of girls. (**except for bracelets**)

Page 12, bullet 19, Section VIII

Add: no wind shorts, short shorts, bicycling shorts, spandex type shorts/**pants** or PE shorts/athletic shorts.

Page 12, bullet 23, Section VIII

Add: leggings may be worn with appropriately size/**length** of top and bottom.

Page 21, bullet 2d, Section IX

Add: d.) a Bowie knife, sword, spear or **butterfly knife**

- manage human and physical resources in a manner supportive to the overall goals of the educational program
- maintain a well-groomed and appropriately dressed appearance

School Bus Standards of Safety and Conduct:

School bus transportation is provided for all students who live two miles or more from their corresponding school zone. In addition, students who live in areas that have been designated as hazardous also receive bus service. Special Education students who have been granted transportation services and stipulated in their IEP shall receive bus service. An ARD meeting shall be held to address Special Education student needs. Eagle Pass ISD adheres to transportation eligibility policies as defined in the Texas Education Code.

Discipline Management Plan for School Buses

The school bus is an extension of the classroom and student discipline will be administered by the transportation supervisor or a school administrator with the assistance from the bus driver. All school district policies that apply to student conduct and other student related activities apply to the school bus.

Procedures/Consequences

Whenever a student ignores one of the School Bus Standards of Safety and Conduct or commits any violation jeopardizing the safety of student passengers or the driver, action must be taken using provisions of the plan. Alternative behavior management techniques included but not limited to counseling, seat assignment, placing student in silence may be used to alter the student's behavior. Should that fail, more severe measures will be taken in accordance with the step process described below.

1st Incident:

The driver will verbally warn the student.

2nd Incident:

The driver will send the Bus Conduct Report and forward it to the Bus Transportation Supervisor. The Transportation Supervisor will forward the Bus Conduct Report to the Campus Principal to take action and contact the parents. (Depending on the severity of the offense, action could lead to a three (3) day suspension).

3rd Incident

This will lead to a ten (10) day suspension of bus transportation services.

Any subsequent incident may result in the suspension of the student's transportation services for the remainder of the school semester or school year.

Any other conduct not specifically listed that substantially disrupts the safe operation of the bus may also result in suspension of school bus transportation services or other disciplinary action may be applied.

Surveillance cameras are used in buses on a random basis to promote safety.

Please refer to the Student/Parent Handbook for additional transportation information.

SECTION V: DISCIPLINE MANAGEMENT TECHNIQUES

Discipline will be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Discipline will be correlated to the

Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended, a student will have an informal conference with the appropriate administrator who shall advise the student of the conduct of which he or she is accused. The student will be given the opportunity to explain his or her version of the incident before the administrator's decision is made. The principal shall send a copy of the incident report documenting the violation to the student's parent or guardian within 24 hours.

Any student who is placed out of school or in-school suspension must be given the opportunity to complete before the beginning of the next school year each course in which the student was enrolled at the time of the removal.

The appropriate administrator will determine any restrictions on participation in school-sponsored or school-related extracurricular and co-curricular activities.

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent of any conflict, state and/or federal law will prevail.

SECTION VIII: GENERAL PROVISIONS OF THE STUDENT DRESS CODE

The general provision of the Student Dress Code applies to all students. Students who attend the school must abide by the general provisions of the Student Dress Code.

Requirements:

- all students must be clean and well groomed at all times
- undergarments must be worn at all times **and should not be visible**
- **eyes visible at all times**
- footwear must be worn at all times (steel toe boots are not allowed)
- pants, skirts, shorts, and skorts must be appropriately sized, and properly secured
- shorts, skirts, or skorts must not be shorter than three (3) inches above the top of the kneecap and should not create a distraction
- all clothing with buttons, zippers, or snaps must be buttoned, zipped, or snapped modestly
- shirts and blouses must be appropriately sized
- overalls must have both straps secured over the shoulders and should be properly sized

Prohibited items: Repeated violations may lead to Level 3 consequences.

- any clothing, grooming, or accessories that may reasonably be expected to cause distraction of, or interference with, school operations
- any clothing, grooming, or accessories that may reasonably be expected to cause physical harm to the wearer or to third parties
- any clothing, grooming, or accessories that are worn for the purpose of showing membership or affiliation to a gang or which, in fact, represent a particular gang affiliation even if the wearer intends no such purpose
- any pictures, emblems, or writing on clothing or accessories that represents or depicts:
 1. lewd, offensive, vulgar or obscene messages
 2. tobacco products, alcoholic beverages, drugs, or any other substance prohibited under Policy FNCA (Local)
 3. the occult, death, suicide, violence, or gang membership

- no excessive jewelry/Rosaries may not be worn as jewelry
- no bandannas, rags, or gloves
- no sunglasses worn indoors unless medically prescribed
- no headgear for boys and girls allowed indoors unless medically prescribed
- no rings, studs, string or placeholder on any part of the body except fingers of boys and the fingers or ears of girls
- no see-through garments of any kind
- no oversized, sagging clothes or trench coats
- no altered garments, biker shorts, or aerobic shorts
- no bedtime slippers, water socks, steel-toed footwear, or any footwear with wheels
- no pajama top/bottoms
- pants with rips, tears or holes may be used, as long as no skin above the knee or undergarment is visible
- no muscle shirts, tube tops, halter tops, spaghetti strap blouses, swimsuits, or any other garments that expose the midriff, chest, or back, including shirts that show the navel (belly button)
- no outerwear garment may be worn without a top or bottom
- no mustaches, beards, or goatees
- side burns must not be longer than the bottom of the ear
- no low or cut opening of clothing which may reveal the midriff or undergarments
- no shorts/pants that sag below the waistline
- no chains which have the potential to be used as a weapon
- no wind shorts, short shorts, bicycling shorts, spandex type shorts or PE shorts/athletic shorts
- no skateboards
- no attire that identifies an individual belonging to a gang or group other than the district sponsored groups
- prohibited prescriptive/non-prescriptive eccentric contact lenses
- leggings may be worn with appropriately sized top and bottom

SECTION IX: LEVELS OF DISCIPLINARY OFFENSES

LEVEL 1: TEACHER DIRECTED DISCIPLINE

The classroom teacher **must** successfully manage most students' misbehaviors. There **must** be immediate and consistent teacher interventions for any behavior, which impedes the orderly operation of the classroom. A minimum of three Level 1 student violations with recommended documentation and parental notification is required before the administrator intervenes. Teachers shall submit copies of Level 1 student violation reports to the administrator or designee for review, as per administrator's discretion.

General Misconduct Violations such as: (Level 1)

- dress code violations
- eating in class
- failure to bring required classroom materials and/or assigned work to all classes
- failure to deliver and/or return written communications between home and school
- throwing objects in class
- being defiant
- annoying classmates
- bullying
- excessive talking
- making excessive noise
- refusal to participate in classroom activities/ sleeping in class

1. A firearm (code 11); defined as any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use.

In accordance with federal law, a student who brings a firearm (as defined in 18 U.S.C. Section 921) to school shall be expelled from the student's regular campus for a period of at least one calendar year. A "Firearm" is defined by federal law as (Code 11)

- a. any weapon (including a starter gun) that will, is designed to, or readily be converted to expel a projectile by the action of an explosive
- b. the frame or receiver of any such weapon
- c. any firearm muffler or firearm weapon
- d. any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade

2. an illegal knife (code 12);

- a) a knife with a blade over five and one-half inches
- b) a hand instrument designed to cut or stab by being thrown
- c) a dagger, including a dirk, stiletto, or poniard
- d) a Bowie knife, sword, or spear

3. a club (code 13) – an instrument designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including, but not limited to a blackjack, nightstick, or a tomahawk

4. prohibited weapons (code 14);

- a) an explosive weapon
- b) a machine gun
- c) a short-barrel firearm
- d) a firearm silencer
- e) a switchblade knife
- f) knuckles
- g) armor-piercing ammunition
- h) a chemical dispensing device, mace, or pepper spray
- i) a zip gun
- j) tire deflation device

b) engages in conduct that contains the elements of the offense of:

1. Aggravated assault, sexual assault, or aggravated sexual assault (code 29, 30, 31, 32)
2. arson (code 16)
3. murder, capital murder, or criminal attempt to commit murder or capital murder (code 17)
4. indecency with a child (code 18)
5. aggravated kidnapping (code 19)
6. aggravated robbery (code 46)
7. manslaughter (code 47)
8. criminally negligent homicide (code 48)
9. sexual abuse of a young child or children

c) sells, gives, delivers to another person or possesses or uses or is under the influence of:

- marijuana if the conduct is punishable as a felony (code 36)
- a controlled substance if the conduct is punishable as a felony (code 36) ; or

Student Code of Conduct

Revision

AGENDA

May 23, 2013

Code of conduct

- **Welcome**

- **Power point District Discipline Totals**

- **Collection of Campus meetings, agendas, sign in sheets**
 - **Campus Designee-presents campus recommendations**

- **Open discussion on recommendations**

- **Conclusion**

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
STAFF DEVELOPMENT OFFICE**

Staff Sign-In Sheet

Date: May 23, 2013

Campus/Department: _____

In-Service Title: Student Code Of Conduct 2013-2014

Site: DAEP Cafeteria

Presenter(s): Mario Escobar

Audience: SCOC Committee

Facilitator(s): _____

Times: _____

Administrator's Signature: Mario Escobar

Workshop#: _____ Funding Source: _____

Print Name	Campus Name	Check One					Signature	Time			
		Teacher	Para-professional	Principal/ Assistant Principal	Other Staff	Parent		In	Out	In	Out
Delia Gonzalez	SP ED Director						<i>[Signature]</i>	9:00			
DARRELL BARRA	TRANSPORTATION SUPV.						<i>[Signature]</i>	8:45			
Pedro Castillo	M J H			✓			<i>[Signature]</i>	8:45			
Dariela Portillo	EPJH	✓					<i>[Signature]</i>	8:45			
MARGARET MEJIA	CC WINN H.S.						<i>[Signature]</i>	8:45			
Ana Morales	Graves Elem.						<i>[Signature]</i>	9:00			
Luis Sifuentes	EPTS						<i>[Signature]</i>	9:00			
CLINT WHEELER	CC WINN			✓			<i>[Signature]</i>	9:00			
Alfredo Salinas	PEIMS						<i>[Signature]</i>	9:00			
Maribel Martinez	Seco Mines			✓			<i>[Signature]</i>	9:00			

* Important Note: Original signature sign-in sheets must be submitted to the Staff Development Office within five working days of the date of the in-service/training.
A detailed agenda must be attached.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
STAFF DEVELOPMENT OFFICE**

Staff Sign-In Sheet

Date: May 23, 2013

Campus/Department: _____

In-Service Title: Student Code Of Conduct 2013-2014

Site: DAEP Cafeteria

Presenter(s): Mario Escobar

Audience: SCOC Committee

Facilitator(s): _____

Times: _____

Administrator's Signature: Mario Escobar

Workshop#: _____ Funding Source: _____

Print Name	Campus Name	Check One					Signature	Time			
		Teacher	Para-professional	Principal/ Assistant Principal	Other Staff	Parent		In	Out	In	Out
Linda Black	EPJ	✓					Linda Black	9:00	12:00		
DORA TAPIA	EPJH			✓			D. Tapia	9:00	12:00		
Yolanda P. Ramon	E.P.J.H			✓			Y.P. Ramon	9:00	12:00		
Valerie Moran	E.P.J.S.			✓			V. Moran	9:00	12:00		
Julie Negrete						✓	Julie Negrete	9:00	12:00		
Ronnie Robles	C.C. Winn					✓	Ronnie Robles	9:00	10:00		

* Important Note: Original signature sign-in sheets must be submitted to the Staff Development Office within five working days of the date of the in-service/training. A detailed agenda must be attached.