

**K-0850 © KCD  
PUBLIC GIFTS / DONATIONS  
TO SCHOOLS**

The Board and Superintendent have **has** the authority to accept gifts and donations as may be made to the District or to any school in the District.

The Board and Superintendent reserve **reserves** the right to refuse to accept any gift that does not contribute toward the achievement of the goals of this District and the ownership of which would tend to adversely affect the District.

Any gift accepted by the Board and Superintendent shall become the property of the District, may not be returned without the approval of the Board and/or Superintendent, and is subject to the same controls and regulations as are other properties of the District. The Board and Superintendent shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.

The Board and Superintendent will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District.

In no case shall acceptance of a gift be considered to be an endorsement by the Board or Superintendent of a commercial product or business enterprise or institution of learning.

The Superintendent shall:

- Have the ability to approve any donations that do not exceed \$5,000 and are not categorized as a fixed asset.
- Encourage individuals and organizations considering contributions to the schools to consult on the appropriateness of any such gifts.
- Report to the Board all gifts that have been offered to the District, for their review and action.
- Acknowledge the receipt and value of any gift accepted by the District, and prepare fitting means, as appropriate, for recognizing or memorializing gifts to the District.

Gifts shall be recorded in appropriate inventory listing(s) and property records.

*Adopted:* date of manual adoption

LEGAL REF.: [22-5-4 NMSA \(1978\)](#)

CROSS REF.: DDA - Funding Sources Outside the School System