

**Denton Independent School District**  
**RFP #2209-15B Food, General Grocery, Catering & Services**  
May 14, 2024

**SUMMARY:**

This item requests approval of RFP #2209-15B Food, General Grocery, Catering & Services.

**BOARD VALUE:**

Growth & Management... In pursuit of excellence, we value demonstrating effective and efficient management of district resources and providing leadership and/or oversight to ensure District meets all fiscal, legal, and regulatory requirements.

**PREVIOUS BOARD ACTION:**

The most recent award of this proposal was made on April 23, 2024.

**BACKGROUND INFORMATION:**

This proposal was issued on October 7, 2023. Responses were received from the vendors on the attached list. This proposal establishes an approved list of vendors to be used to purchase various commodities from local restaurant and grocery vendors. This proposal is EDGAR compliant for purchases using a federal funding source.

**SIGNIFICANT ISSUES:**

The District has a wide range of needs for various commodities and services from local vendors. All purchases will be made on an “as needed” basis. The term of this contract, upon governing body approval, shall be for a period from date of award through August 31, 2024, with the option to auto-renew for three (3) one-year extensions. The final expiration date would be August 31, 2027.

**FISCAL IMPLICATIONS:**

The cost will be borne by the appropriate department or campus fund.

**BENEFIT OF ACTION:**

Passage will allow the District to build its base of vendors who can provide various commodities and services for current and future needs.

**SUPERINTENDENT’S RECOMMENDATION:**

It is recommended that this proposal be awarded to all responding vendors on the attached bid tabulation for RFP #2209-15B Food, General Grocery, Catering & Services.

**STAFF PERSONS RESPONSIBLE:**

Cindy Willis, Director of Purchasing  
Vicki Garcia, Executive Director of Financial Operations  
Cassandra Kay, Assistant Director of Purchasing

**ATTACHMENT:**

RFP #2209-15B Food, General Grocery, Catering & Services Vendor Tabulation

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_