**TO:**  Board of Directors
          Region One Education Service Center

**SUBJECT:**  **Revision to the 2018-2019 Part Time Positions Salary Schedule**

**DATE:**  February 26, 2019

**ITEM 13:**  Action

**BACKGROUND AND SIGNIFICANT ISSUES:**  In an effort to assist our educator preparation programs (ILP3 and Project P.a.C.E.) to meet timelines and program requirements, the flexibility of part time employees is necessary.  The full time version of the proposed position (Specialist – EPP) is on a pay grade 103 therefore the compensation committee is recommending an hourly rate of $36.00/hour.

In an effort to assist the GEAR UP program meet program requirements the flexibility of part time employees is necessary.  The full time version of the proposed position (Specialist – Instructional Support) is on a pay grade 102 therefore the compensation committee is recommending an hourly rate of $30.00/hour.

**RELATED GOAL(S):**  To recruit and retain highly-qualified ESC staff.

**COST AND FUNDING SOURCES:**  The salary schedule adjustments will be funded by the corresponding program budgets.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:**  Recommend approval of the creation of two additional pay grades (H4 and H5) to create a part time Specialist – Instructional Support at an hourly rate of $30.00/hour and a part time Specialist – EPP at an hourly rate of $36.00/hour respectively.

Respectfully submitted,

Dr. Cornelio Gonzalez
Executive Director

**Staff Person(s) Responsible:**  Connie Lopez, Deputy Director
                                    Melissa Aguero Ramirez, HR Director

**Attachments:**                2018-19 Part Time Positions Salary Schedule

**Revision to the 2018-2019 Part Time Positions Salary Schedule**

**Action Taken**

_____ made a motion to approve Revision to the 2018-2019 Part Time

Positions Salary Schedule to include the creation of two additional pay grades (H4 and H5) to

create a part time Specialist – Instructional Support at an hourly rate of $30.00/hour and a part

time Specialist – EPP at an hourly rate of $36.00/hour respectively.

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**Seconded by:** _____

**Vote:** _____