

AZTEC MUNICIPAL SCHOOL DISTRICT NO 2  
REGULAR MEETING  
MINUTES **draft**  
June 6, 2024

BOARD MEMBERS PRESENT: Fran Dobey, President  
Jimmy Dusenbery, Vice President  
Katie Buchholz, Member  
Laci Newland, Secretary  
Amanda Sutherland, Member

SCHOOL PERSONNEL PRESENT: Lauren Laws, Interim Superintendent  
Evelyn Garcia, Associate Superintendent of Finance  
John Welch, Safety Supervisor  
Lieutenant Colonel Randolph Velarde, JROTC Instructor  
Russell Florez, Deputy Superintendent of Operations

VISITORS: Maxwell Palmer  
Dawn Knupper  
Peter Brisbane, NMDHSEM

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Mrs. Fran Dobey in the Board Room at Central Office. This meeting is streaming live on Aztec Schools Website via Zoom. The Aztec Board of Education welcomes you to this meeting.

WELCOME/PLEDGE OF ALLEGIANCE TO THE FLAG

The Aztec Board of Education welcomes you to this meeting.

If you wish to express an opinion or ask questions unrelated to the agenda, please direct those to the appropriate administrator and/or board member(s) outside of this meeting.

It is our intent to maintain a professional atmosphere during this meeting. Public input is always welcomed, pursuant to board policy BEDH. Please refer to our handout on the website under Board Meetings that describes the appropriate procedures and decorum for public input.

If you are present in the Board Room, please turn off or silence your cell phones and avoid side conversations. If a need arises for a side conversation, please step out of the room to not disrupt business at hand.

Board President Mrs. Fran Dobey welcomed those attending. Lieutenant Colonel Randolph Velarde led the Pledge of Allegiance and the Pledge to the New Mexico State Flag.

We would ask now that you please stand for our pledge of allegiance and the salute to the state flag. Official Salute to the New Mexico Flag: "I salute the flag of the State of New Mexico and the Zia symbol of perfect friendship among united cultures.

#### VERIFICATION OF QUORUM/ROLL CALL

Roll call:	Fran Dobey, President	HERE
	Jimmy Dusenbery, Vice President	HERE
	Laci Newland, Secretary	HERE
	Amanda Sutherland, Member	HERE
	Katie Buchholz, Member	HERE

#### APPROVAL OF AGENDA\*

Board President Mrs. Fran Dobey presented and recommended to approve the agenda as presented. Secretary Mrs. Laci Newland made a motion to approve the agenda as presented; second Board Member Mrs. Katie Buchholz; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

#### APPROVAL OF MINUTES\*

Board President Mrs. Fran Dobey presented and recommended to approve the minutes from the May Board Meetings as presented. Board Secretary Mrs. Laci Newland made a motion to approve the minutes from the May Board Meetings as presented; Board Vice President Mr. Jimmy Dusenbery; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

#### RECOGNITION AND PRESENTATIONS

Interim Superintendent Mrs. Lauren Laws introduced Lieutenant Colonel Randolph Velarde, JROTC Instructor, who presented on the FEMA Region 6 – Aztec High School Award in Recognition of FEMA’S Teen Community Emergency Response Certification Program. Mr. Peter Brisbine with the New Mexico Department of Homeland Security Region 6 was present for any questions. Discussion was held.

#### PUBLIC FORUM

No Public Forum Requests

## Description:

The Aztec Municipal School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, etc. Per board policy BEDH, please keep in mind the following practices:

- Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. No action or discussion shall transpire among Board members regarding such questions or comments. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.
- The President has set a time limit on the length of the comment period. This time limit is five (5) minutes and the lending or borrowing of time is not permitted. The time limit may be shortened depending on the number of speakers signed up to speak during public comment to allow more speakers to be heard.
- Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are prohibited. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation.

## BOARD DISCUSSION ITEMS

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-0200 – BBA – Board Powers and Responsibilities (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-1400 – BE – School Board Meetings (Second Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-1581 – BEC-E – Executive Sessions/Open Meetings (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-1650 – BEDA – Notification of Board Meetings (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-1750 – BEDBA – Agenda Preparation and Dissemination (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-2100 – BEDG – Minutes (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – B-2150 – BEDH – Public Participation At Board Meetings (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – C-0100 – CB - Superintendent (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – C-0600 – CBI- Evaluation of Superintendent (First Reading of Proposed Changes). Discussion was held.

Interim Superintendent Mrs. Lauren Laws presented the Proposal to Revise Board Policy – C-0631 – CBI- E – Evaluation of Superintendent (First Reading of Proposed Changes). Discussion was held.

#### BOARD POLICY APPROVAL\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve the Board Policy – B-1250 - BDG – School Attorney as presented. Board Vice President Mr. Jimmy Dusenbery made a motion to approve the Board Policy – B-1250 – BDG - School Attorney as presented; second Board Secretary Mrs. Laci Newland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

#### REPORTS

Interim Superintendent's Report – Interim Superintendent Mrs. Lauren Laws presented the Interim Superintendent's Report. Interim Superintendent Mrs. Lauren Laws included the Interim Superintendent's Report in Board Book. Discussion was held.

Personnel Report - Interim Superintendent Mrs. Lauren Laws presented the Personnel Report. Mr. Jonathan Acrey included the Personnel Report in Board Book. Discussion was held.

#### ACTION ITEMS\*

##### Approve Fundraiser Requests – Action Items 11-A to 11-H\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve the Fundraiser Requests - Action Items 11- A to 10-H as presented. Board Secretary Mrs. Laci Newland made a motion to approve the Student/Field Fundraiser Requests – Action Items 11-A to 10-H as presented; second Board Member Ms. Amanda Sutherland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Approval of Actual Expenses for The Board and Interim Superintendent Travel for the 2024-2025 School Year\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve Actual Expenses for The Board and Interim Superintendent Travel for the 2024-2025 School Year as presented. Board Member Mrs. Katie Buchholz made a motion to approve Actual Expenses for The Board and Interim Superintendent Travel for the 2024-2025 School Year as presented; second Board Vice President Mr. Jimmy Dusenbery; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Approval of FY2223 Inventory Certification per NMAC 2.20.1.16.E

Interim Superintendent Mrs. Lauren Laws presented the request to approve the FY2223 Inventory Certification per NMAC 2.20.1.16.E as presented. Mrs. Evelyn Garcia, Associate Superintendent of Finance, was present for any questions. Board Member Ms. Amanda Sutherland made a motion to approve the FY2223 Inventory Certification per NMAC 2.20.1.16.E as presented; second Board Secretary Mrs. Laci Newland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

CONSENT AGENDA\*

Interim Superintendent Mrs. Lauren Laws presented and recommended the approval of the Consent Agenda as presented. Mrs. Evelyn Garcia included the Consent Agenda in the Board Packet. Mrs. Evelyn Garcia, Associate Superintendent of Finance, was present for any questions. Board Vice President Mr. Jimmy Dusenbery made a motion to approve the Consent Agenda as presented; second Board Secretary Mrs. Laci Newland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE

Amanda Sutherland, Member

AYE

Motion carried.

EXECUTIVE SESSION – The Board of Education Will Convene In A Closed Executive Session For The Following Purposes: 1. Session Pursuant to NMSA 1978, Section 10-15-1(H)(2) Of The New Mexico Open Meetings Act To Discuss Limited Personnel Matters, Specifically, To Meet With The Interim Superintendent To Discuss Interim Superintendent Roles, Responsibilities And Performance

Board President Mrs. Fran Dobey recommended The Board of Education Convene In A Closed Executive Session For The Following Purposes: 1. Session Pursuant to NMSA 1978, Section 10-15-1(H)(2) Of The New Mexico Open Meetings Act To Discuss Limited Personnel Matters, Specifically, To Meet With The Interim Superintendent To Discuss Interim Superintendent Roles, Responsibilities And Performance as presented; Board Member Mr. Jimmy Dusenbery made a motion to convene into Executive Session as presented; second Board Secretary Mrs. Laci Newland; vote unanimous.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

The Board went into Executive session at 6:21 p.m.

Board Member Mrs. Katie Buchholz made a motion to return to the Regular Board Meeting at 7:34 p.m.; second Board Secretary Mrs. Laci Newland; vote unanimous. No decision was made.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

#### FUTURE BUSINESS

Regular School Board Meeting, Thursday, July 11, 2024 @ 6:00 p.m.

Working Session, Thursday, July 11, 2024 @ 5:00 p.m.

NMSBA Leadership Retreat – July 11 – 13, 2024 – Taos, NM

NMCEL Summer Leadership Conference – July 15 – 19, 2024 – Albuquerque, New Mexico

#### ADJOURNMENT

Board Secretary Mrs. Laci Newland made a motion to adjourn the meeting; second Board Member Mrs. Katie Buchholz; Vote 5-0. The meeting was adjourned at 7:35 p.m.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Laci Newland, Secretary	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

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Fran Dobey, President

ATTEST TO: \_\_\_\_\_  
Laci Newland, Secretary