

Minutes of Regular Meeting

The Board of Education

Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, May 12, 2016**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by School Board Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan (arrived 7:14 p.m.); Mary Jo Deters (arrived 7:10 p.m.) Julie McGraw; Lucy Payne; Judy Schwartz; Superintendent Mark Larson, ex officio and Student Representative Acadia Hegedus.

3. APPROVAL OF THE AGENDA

Schwartz moved, McGraw seconded, approval of the agenda. Carried 4-0.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$9,343.16 in donations and expressed the school board/district's formal thank you. Chevalier moved, Schwartz seconded, approval of the actions recommended on the consent agenda. Carried 4-0.

1. From Mahtomedi PTO to O.H. Anderson Elementary Kindness Retreat - \$1,100
2. From Wells Fargo Matching Gifts Program to Mahtomedi High School Interact Club - \$55.12
3. From Wells Fargo Matching Gifts Program to Mahtomedi Middle School Miscellaneous Donations - \$30
4. From Mahtomedi Youth LaCrosse Association to Mahtomedi Community Education Athletic Fields- \$750
5. From Jane Martz to O.H. Anderson Elementary Adopt a Book - \$16
6. From 3M Foundation to Mahtomedi High School Robotics Team - \$250
7. From American Legion Post 507 to Mahtomedi Middle School Track, Summer Recreation, Dugouts - \$2350

8. From American Legion Post 507 to Mahtomedi Area Community Education Senior Programs - \$2,500
9. From Mahtomedi PTO to O.H. Anderson Elementary Parent Night - \$40.48
10. From Mahtomedi PTO to Wildwood Elementary Cafeteria Coat Rack - \$1,201.56
11. From Mahtomedi PTO to Wildwood Elementary Summit Hill Concert - \$800
12. From 3M Foundation Parent Volunteer Matching to Wildwood Elementary Activities - \$250
13. From Ranell Tennyson to Mahtomedi Area Community Education Early Childhood - Winter Apparel

5. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

1. Prudential Spirit of Community Awards were presented to Stuart Wilkins-bronze medallion for his work providing special blankets for NICU babies and Samantha Kostuch-Prudential Presidential award certificate for her work on establishing little free libraries. Representative Linda Runbeck also presented Stuart Wilkins with a legislative proclamation from the MN House of Representative for his distinguished volunteer work.
2. National Continental Math League Contest Participants: John Aufderher, Zach Burge, Lydia Lucke, Kaili Malvey, Emily Muetzel, Julia Ruzynski, Tim Schussler and Luke Vipond were presented with certificates of excellence.
3. Acadia Hegedus - School Board Student Representative

Superintendent Mark Larson presented school board student representative Acadia Hegedus with a bell and thanked Hegedus for her year of service as student representative.

B. Early Childhood Special Education Program

Mary Jo Hei, Early Childhood Special Education Teacher, presented on the Mahtomedi Early Childhood Programs for children from birth to kindergarten including Early Childhood Family Education, Mahtomedi Area Preschool and Early Childhood Special Education.

C. Race to Reduce

Fran Stang, Fifth Grade Teacher, reported on O.H. Anderson Elementary Race to Reduce Water Conservation Program Stang explained the program goals to

increase educators understanding of water conservation issues and embed lessons into existing and developing curriculum, so students gain valuable environmental stewardship skills, increased understanding of water science and learn to take action to apply this information. Jim Lane, Mahtomedi High School Environmental Science Teacher, introduced students: Kelsey Halverson and Anna Carlson who presented on their final class project to create a rain garden on the high school grounds. Forty environmental science students, with help from the Mahtomedi Garden Club, Rice Creek Watershed District and a \$3000 grant from the H2O for Life Nonprofit Agency, worked to complete the project.

6. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

Paraprofessional Contract Negotiations: Judy Karel

City of Grant Public Viewpoint of the Mahtomedi School District: Gary Bouman

7. REPORT FROM STUDENT REPRESENTATIVE

School Board Student Representative Acadia Hegedus reported on the following events at Mahtomedi High School: Eco Club Zero Impact Week, Spring Play Harvey, Track Team's Bill Gangl 24-Hour Relay for Life, Prom, Spirit Days, advance placement testing, spring sports and the NHS Blood Drive.

8. APPROVAL OF MINUTES

A. April 14, 2016 - Regular Meeting

Schwartz moved, Donovan seconded, approval of the minutes from the April 9, 2015, regular school board meeting. Carried 6-0.

B. April 28, 2016 - Study Session

Schwartz moved, Donovan seconded, approval of the minutes from the April 23, 2015, school board study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

School Board Chair Lucy Payne reviewed the calendar of events.

B. Mahtomedi Middle School Professional Development

Dr. Mike Neubeck, Mahtomedi Middle School Principal, presented on the

change of the Friday morning Spring conferences to a staff development day for teachers. The middle school teachers are using the four hour block of time to work in their Professional Learning Communities (PLC's) to develop goals, create a plan of action, review student work, create common assessments and research best practices. The Spring-Friday morning conferences are the least attended by parents.

C. Adjusted Mahtomedi High School Scheduling

Kathe Nickleby, Mahtomedi High School Principal and Luanne Wagner, Mahtomedi High School Assistant Principal, along with Matt Huss, High School Social Studies Teacher and Courtney McCormick, Engineering Program Coordinator, discussed with the school board adjusting the high school class schedule from 54 to 50 minute periods per day with a 30 minute lunch and 30 minutes for students to receive individual academic support, makeup tests, participate in group learning, grade level social-emotional assemblies, hear speakers, exercise, receive counseling services, attend club meetings or do post-secondary research and planning. The high school scheduling committee has been doing research, conducting staff and student surveys and visited other high schools that have implemented this scheduling model. The research shows a decrease in failing grades, discipline referrals and an increased involvement in clubs and activities with stronger student relationships/connections with adults in the building. They plan to finalize plans over the summer and implement the schedule for Fall 2016. Lynne Viker, Director of Teaching and Learning, explained how the Mahtomedi World's Best Workforce goals would be better met with this schedule change.

D. Second Reading of Policies #613 and #715

The following policies were brought for a second reading: Policy 613 - Graduation Requirements and Policy 715 - Food Service Student Account Management. Superintendent Mark Larson noted the removal of procedures from From Policy 715. The third reading and request for board approval will take place at the June 9, 2016 regular school board meeting.

10. ACTION ITEMS

A. Award Abatement Bonds

Stacy Childers, Springsted Inc., reported on the competitive bid process for awarding the sale of the bonds to Piper Jaffray & Company and the Mahtomedi School District's enhanced AA+ credit rating by Standard & Poor's Investor Services, which allowed the district to borrow less in the beginning to get the same project proceeds, thus the amount of the bonds dropped from the projected 8.1 million to \$7,993,620.86. Superintendent Mark Larson recommended

approval of the General Obligation Tax Abatement Bonds, Series 2016A sale award for \$7,993,620.86 for the Mahtomedi pavement reconstruction projects. Schwartz moved, Donovan seconded, approval of General Obligation Tax Abatement Bonds, Series 2016A sale award for \$7,993,620.86. Carried 6-0.

B. Award 2016 Mahtomedi School Pavement Reconstruction Contract

Paul Spakousky, Center for Efficient School Operations (CESO)/Facilities, Health & Safety, reported on the 2016 Mahtomedi School Pavement Reconstruction contract bids. Superintendent Mark Larson recommended approval of the 2016 Mahtomedi School Pavement Reconstruction Contract bid of \$3,733,000 from T.A. Schifsky & Sons. Schwartz moved, Donovan seconded, approval of the 2016 Mahtomedi School Pavement Reconstruction Contract with T.A. Schifsky & Sons. Carried 6-0.

C. Approval of Policies

Schwartz moved, Chevalier seconded, approval of policies: 410 - Family and Medical Leave, Policy 413 - Harassment and Violence, Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506 - Student Discipline, Policy 514 - Bullying Prohibition, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Technology Acceptable Use and Safety, Policy 616 - School District System Accountability, Policy 806 - Crisis Management, Policy 210 - Conflict of Interest, Policy 509 - Enrollment of Nonresident Students, Policy 604 - Instructional Curriculum, Policy 714 - Fund Balance. Carried 6-0.

D. 2015-2016 & 2016-2017 School District Calendar Revisions

Superintendent Mark Larson recommended approval of a non-school day for Mahtomedi High School seniors on April 19, 2016 and April 19, 2017 due to testing for grades 9-11. McGraw moved, Schwartz seconded, approval of the 2015-2016 and 2016-2017 Calendar Revisions. Carried 6-0.

E. 2016-2017 & 2017-2018 Calendar Revisions

Superintendent Mark Larson recommended approval of the Mahtomedi High School conferences changing to staff development time on March 31, 2017 and March 29, 2018. Donovan moved, Deters seconded, approval of 2016-2017 & 2017-2018 School District Calendar Revisions. Carried 6-0.

F. Personnel

1. Approval of Resolution to Place on Unrequested Leave of Absence

a. David Hultgren

Schwartz moved, Donovan seconded, approval of Resolution Proposing to Place David Hultgren on Unrequested Leave of Absence. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Kevin Donovan attended the AMSD meeting and reported on an equity issue lawsuit in the Minneapolis/St. Paul school districts, Kids Vote in School program and merits of testing.

B. Integration District: Educational Equity Alliance (EEA)

School Board Director Mary Jo Deters reported on the Youth Leadership Council's Intentional Social Interaction (ISI) Event, Students Working to close the Achievement Gap (SWAG) and O.H. Anderson Elementary's partnership with Richardson Elementary.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on MSBA's request to take action and email our state legislators on current issues and the MSBA student school board representative scholarship.

D. Northeast Metro 916 Board

The 916 Talking Points were included in the packet.

E. Other Items/Reports

City Leaders Meeting – School Board Chair Lucy Payne reported on the topics discussed at the April 29 City Leaders Meeting: future housing development in Hugo, tree planting on school property and a new ice cream shop in Willernie.

Finance Committee Meeting – School Board Treasurer Kevin Donovan reported on the April 28 Finance Committee meeting regarding the paraprofessionals' contract negotiations.

MAEF Board Meeting – School Board Director Julie McGraw reported on the

April 18 Mahtomedi Area Educational Foundation (MAEF) meeting where the MAEF Gala, scholarships and employee changes were discussed.

Safe Routes to School Meeting – School Board Director Julie McGraw attended the May 16 Safe Routes to School Meeting and reported that most routes surrounding Mahtomedi Schools are not yet safe for walking or biking.

Sleep Association Meeting –School Board Chair Lucy Payne attended the May 9 Sleep Association Meeting and reported they are researching high school and middle school start times and will be sending their findings to local school boards.

Community Education Advisory Meeting– School Board Treasurer Kevin Donovan reported on the topics covered at the April 25 Community Education Advisory Meeting: data collection, redeveloping programs, Power Up cooking class, community garden, community luncheons and upcoming events.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: innovation in education and how it relates to the S curve with challenges and pitfalls before the rise.

13. ADJOURNMENT

Donovan moved, Chevalier seconded, adjournment. Meeting adjourned at 9:30 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No.391260 to 391531 and 80007156 to 80007243
2. Check Register 05 - Check No. 50000374 to 50000378

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Linda Estes - Accounting Supervisor - District Office (5/1/2016)
- b. Amy Turner - Special Education Teacher - O.H. Anderson Elementary (2016-2017)
- c. Cari Whitmore - Kindergarten Teacher (LTS) - Wildwood Elementary (4/25/2016-6/10/2016)

2. Approval of Leaves of Absence
 - a. Sara Dusek - Q-Comp Coach - O.H. Anderson Elementary (9/19/2016-11/1/2016)
 - b. Kristin Heagle - Science Teacher - Mahtomedi Middle School (2016-2017)
3. Approval of Resignations/Retirements/Terminations
 - a. Jennifer Boxmeyer - ELL Paraprofessional - Wildwood Elementary (6/9/2016)
 - b. Robert Plombon - Accounting Supervisor - District Office (4/12/2016)
 - c. Rachel Smith - Special Education Paraprofessional - O.H. Anderson Elementary (6/9/2016)

JULIE MCGRAW, CLERK