

BOARD OF TRUSTEES
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	---	----------------------------------

(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): SAMUEL MIJARES, ASST. SUPT. FOR C & I

Briefly describe the subject of the report or recognition presentation.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE CONTRACTS FOR PROGRAMS AND STAFF DEVELOPMENT FOR ADMINISTRATORS, TEACHERS, AND OTHER CLASSIFIED STAFF FOR SCHOOL YEAR 2014-2015.

(C) Funding Source: Identify the course of funds if any are required

(D) Clarification: Explain any question or issues that might be raised regarding this item.



Eagle Pass Independent School District
ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

April 29, 2014

TO: Gilberto Gonzalez, Superintendent

FROM: Samuel Mijares,
Assistant Superintendent for Curriculum & Instruction *SM*

RE: Staff Development Contracts

Attached please find Staff Development and Service Contracts for the 2014-2015 school year to be submitted for approval at the next School Board Meeting. A summary with a description of each is also attached.

1. CAVI Educational Services – Teachers grades 7-12
2. ESC- Region 20 – Federal Programs Technical Assistance & Program Implementation
3. Tri-Lin – STAAR Writing Design for Teachers in grades 6, 7, 9, 10

If you have any questions, do not hesitate to contact me at extension 1011.

SM/lcm

CONTRACTED SERVICES/PROGRAMS SUMMARY 2014-2015

#	CONSULTANT/ CONTRACTED SERVICES	GRADE LEVEL/ AUDIENCE/USER	# DAYS	DESCRIPTION	FUNDING	TOTAL COST
1	CAVI Educational Services	Teachers 7-12	1	One day of training utilizing four consultants per day to provide research based sheltered instructional strategies and latest instructional techniques and tools for secondary teachers to support ELL students so they can improve academic achievement.	166	\$11,000
2	CAVI Educational Services	Administrators K-12	1	They will provide K-12 administrators with the latest research based tools and techniques necessary to support teachers who address English Language Learners and in addition will provide observational tools and techniques to ensure ELL student needs are met.	166	\$2,750
3	ESC-Region 20	All Administrators	20	Technical Assistance/Implementation of Program.	211	\$18,000
4	Tri-Lin	Teachers Grades 6, 7, 9 & 10	6 Days	Teachers will gain knowledge of the STAAR writing design, STAAR writing rubric and the process for scoring student expository writing	211 166	\$27,990

Approved by
EPISD Board of Trustees


13th Day of May 2014

Superintendent



MEMORANDUM

TO: Samuel Mijares,
Asst. Supt. for Curriculum & Instruction

FROM: Gilberto Sanchez, 
Bilingual/Fine Arts/GT Director

DATE: April 8, 2014

RE: CONSULTANT CONTRACTS

Attached please find staff development contracts that need to be presented to the School Board for approval at their next regular board meeting in May.

Contract included is:

- CAVI Educational Services
- CAVI Educational Services

Please do not hesitate to call if you have any questions, or if additional information is needed.

Approved: 
Samuel Mijares,
Asst. Supt. for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between CAVI Educational Services, LLC, 7714 Winecup Hill, S.A., TX 78256
(Name and Address)
hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 8th day of April, 2014.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:
Consultant will provide 7-12 grade core area teachers training on research based sheltered instructional strategies and the latest instructional techniques and tools to support ELL students so they can improve academic achievement.
2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a sum of \$ 2,750 per hour/per day / per consultant (4) / flat fee [*circle one*]. The total fee is not to exceed \$ 11,000. Any reimbursement for travel, meals, and lodging or other expenses will be paid in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 20th day of August, 2014, and will expire on the 20th day of August, 2014, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned by the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Enrichment Sheltered Instruction Training for Secondary Teachers

DESCRIPTION:

One day of training utilizing four consultants per day to provide research based sheltered instruction strategies and the latest instructional techniques and tools for secondary teachers to support ELL students so they can improve academic achievement.

DEPARTMENT/ DIRECTOR:

Gilberto Sanchez, Bilingual/Fine Arts/GT Director

TARGETED AUDIENCE:

7-12 Grade Secondary Teachers

RATIONALE:

This is a required training for all content area teachers in grades 9-12 that do not have an ESL certificate. This training will satisfy ESL certification requirements annually. Teachers will receive training on research based sheltered instructional strategies in all content area to support ELL students to improve academic achievement.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between CAVI Educational Services, LLC, 7714 Winecup Hill, S.A., TX 78256
(Name and Address)
hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 8th day of April, 2014.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:
Consultant will provide Sheltered Instruction Training for Administrators.

2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a sum of \$ 2,750 per hour/per day/per consultant / flat fee [circle one]. The total fee is not to exceed \$ 2,750. Any reimbursement for travel, meals, and lodging or other expenses will be paid in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 22nd day of July, 2014, and will expire on the 22nd day of July, 2014, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned by the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Sheltered Instruction Training for Administrators

DESCRIPTION:

Training will focus on the latest research based tools and techniques necessary to support teachers who address English Language Learners and in addition will provide observational tools and techniques to ensure ELL student needs are met.

DEPARTMENT/ DIRECTOR:

Gilberto Sanchez, Bilingual/Fine Arts/GT Director

TARGETED AUDIENCE:

K-12 Administrators

RATIONALE:

This training will train administrators on sheltered instruction and provide them with observational tools that they can use on areas to focus on during observation of classroom teachers in all content area in all grades PK-12.

CAVI Educational Services

Contract with CAVI Educational Services to the Eagle Pass ISD Bilingual Department:

The trainings offered by CAVI Educational Services focus on providing K-12 teachers, administrators, specialists, instructional coaches and paraprofessionals with the latest researched based tools and techniques necessary to help students who are English language Learners develop and attain the content knowledge and academic language they need to reach high levels of academic achievement.

The Sheltered Instruction (SI) trainings available through CAVI Educational Services are delivered by a dynamic, energetic, professional and overall knowledgeable team of professional developers.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between ESC-20, 1314 HINES AVENUE, SAN ANTONIO, TX 78208

(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 8TH day of APRIL, 2014.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:

20 DAYS STAFF DEVELOPMENT

2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$900.00 **per hour/per day/flat fee** *(circle one)*. The total fee is not to exceed \$18,000.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 1st day of July, 2014, and will expire on the 30th day of June, 2015, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Technical Assistance

DESCRIPTION:

To provide staff development and technical assistance to Eagle Pass ISD administrators and staff.

DEPARTMENT/ DIRECTOR:

Federal Programs – Rolando Salinas, Federal Programs Director

TARGETED AUDIENCE:

Administrators/Principals

RATIONALE:

To provide a system of intensive and sustained support and improvement to campus administrators and staff that receives Title I funds. Provide assistance on Title I Comparability reporting, development level of NCLB report cards, Parent Involvement requirements, notifications and policy development, facilitate PBM requirements, assist with SAS Consolidated Application for Federal Funding, Highly-Qualified, compliance reports, Gun-Free Schools report, review of all Campus Improvement Plans for Title I requirements, OMB-87 and other compliance issues. Provide staff development on writing effective needs assessment to meet Title I school-wide program requirements. Assist with State Compensatory Education planning and evaluation and other trainings and technical assistance as requested.



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

English Language Arts and Reading Department

To: Gilberto Gonzalez, Superintendent of Schools

From: Rene Martinez, ELAR Director

Date: April 14, 2014

RE: REQUEST TO APPROVE TRI-LIN CONTRACT

I am submitting the attached TRI-LIN contract for School Board consideration and approval. The staff development will address the English Language Arts needs as reflected on the Texas Academic Performance Report (TAPR).

The focus will be on composition development and depth of knowledge expectations (DOK). Teachers will gain first-hand experience on how to grade and develop compositions to the depth and rigor of the STAAR.

Please contact me should any concerns or questions arise.

RM/sv

Approved: _____

Samuel Mijares, Assistant Superintendent for Curriculum and Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between TRI-LIN Integrated Services, Inc 15310 Huebner Rd., San Antonio, Texas 78238

(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 9th day of April, 2014.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:

STAAR Scored Student Compositions A Hands-On Experience / Aligning Depth of Knowledge
with the TEKS and STAAR for both High School teachers and 6th & 7th (North & South side)

2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$ 9,330.00 **per hour/per day/flat fee** [circle one]. The total fee is not to exceed \$ 27,990.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 24th day of September, 2014, and will expire on the 31st day of October, 2014, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

STAAR Scored Student Compositions: Hands-On Experience / Aligning Depth of Knowledge with the TEKS and STAAR

DESCRIPTION:

This workshop is aimed to train teachers meet student writing success. They will explore the pivotal components of the STAAR scoring process in order to make instructional decisions that will improve student achievement. Teachers will gain knowledge of the STAAR writing design, STAAR writing rubric and the process for scoring student expository writing.

DEPARTMENT/ DIRECTOR:

ELAR Dept./Mr. Rene Martinez

TARGETED AUDIENCE:

English teachers from both high schools and 6th & 7th North and Southside ELA teachers.

RATIONALE:

This Tri-Lin training will target the English Language Arts needs as evidenced by the Texas Academic Performance Report. It will address critical areas in writing, including essay development and depth of knowledge expectations.

FEES:

The total cost is \$27,990.00. This cost is a flat fee and includes consultant fees for workshop sessions.

TRI-LIN

TRI-LIN provides support services such as: facilitation of content review, standard setting, data review, alignment study meetings, and preparation of ancillary documents like test administration manuals.

Their expertise will help our English teachers to analyze, align, and develop quality lessons. These lessons will help our students be successful in their writing assignments. Day one of the training will focus on writing rubrics and data. Day two will consist of aligning writing objectives to instruction and planning.