

DRAFT Governing Board Meeting Minutes

AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, August 24, 2010, 6:00 p.m.

Board Members Present

Mr. Jeff Grant, President
Mrs. Diana Boros, Vice President
Dr. Kent Paul Barrabee, Member
Mrs. Patricia Clymer, Member
Dr. Linda Loomis, Member

Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel
Patrick Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mr. Grant called the meeting to order at 6:03 p.m. and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Dr. Balentine led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Mr. Grant announced the next regular meeting of the Governing Board: Tuesday, September 7, 2010, 7:00 p.m., Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

Mr. John Fife, President, AmphiEA, addressed the Governing Board regarding two topics: 1) Encouraging news about the passage of the Education Jobs and Medicaid Assistance Act in Congress. All involved in advocating for this legislation should be congratulated on their collective efforts; and, 2) Meet & Confer update – with so many new team members, the Association has scheduled an in-depth training, which is being offered to all participants on both teams. That interest-based bargaining training session is scheduled for Saturday, August 28th from 9-4:00 p.m. in the Southwest Region Office (free of cost, lunch is provided). The Association's Executive Board is also extending an open invitation to the Governing Board.

1. CONSENT AGENDA

Mr. Grant asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Dr. Loomis to approve consent agenda items, A-O. The motion was seconded by Mrs. Clymer and passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

A. Approval of Minutes of Previous Meeting

The Minutes of the August 10, 2010 Regular Governing Board meeting were approved, as submitted..

B. Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

D. Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$ 2,139,935.88 (Final Total)

The following vouchers were approved as presented and payment authorized:

2009-2010 Fiscal Year Encumbrances

Vo. 938 ENC \$ 116,990.98 Vo. 939 ENC \$ 305,381.22

2010-2011 Fiscal Year Encumbrances

Vo. 113 \$ 27,856.83 Vo. 114 \$1,386,887.30 Vo. 115 \$ 248,547.81
Vo. 116 \$ 54,271.74

G. Receipt of June 2010 Report on School Auxiliary and Club Balances

Board Book information: *Arizona Revised Statutes §15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds, respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for month-end June 30, 2010, as submitted (Exhibit 5, pp. 1-8).

H. Approval Parent Support Organizations(s) for 2010-2011

The Governing Board approved the Annual Application for Governing Board Approval (Parent Support Organizations pursuant to District Policy KBE-R) submitted by the *CDO Band Booster Club, Inc.*

I. Out of State Travel

Out-of-state travel was approved for staff (source of funding indicated): from the District office to attend the Achieve Team Training in Alexandria, Virginia, August 31-September 3, 2010 (no cost to District).

J. Appeal of Retention Recommendation

Board Book information: *On August 12, an appeal hearing was conducted regarding student #30034712 and the recommendation for retention.*

The Governing Board approved to uphold the recommendation by the administration pursuant to policy IKE-RD regarding student # 30034712; the parent appeal was denied and the appeal process is now concluded.

K. Award of Contract for HVAC Supplies and Equipment Based Upon Responses to Request for Bid (RFB) 10-0007

Board Book information: *Request for Bid (RFB) 10-0007 was mailed to eleven vendors registered with the District providing HVAC Supplies & Equipment; 4 vendors responded with priced bids. [Board Book holders were provided with a spreadsheet of comparative data.]*

The Governing Board approved the award of contract for HVAC supplies and equipment to *American Refrigeration Supply (ARS)* based upon response(s) to RFB 10-0007.

L. Award of Contract for Cummins Diesel Engine Parts Based Upon Responses to Request for Bid (RFB) 10-0008

Board Book information: *Request for Bid (RFB) 10-0008 was mailed to twelve vendors registered with the District providing Cummins Diesel Engine Parts; 4 vendors responded with priced bids. [Board Book holders were provided with a spreadsheet of comparative data.]*

The Governing Board approved the awards of contract for Cummins Diesel Engine parts to *Inland Kenworth* and *Auto Safety House* based upon response(s) to RFB 10-0008.

M. Resolution Supporting Application for Grant from the Arizona Dropout Prevention Program, Pursuant to Session Laws 1991, Chapter 252, Section 3, for School Years 2011-2013

Board Book information: *For many years, the District has sought and obtained dropout prevention grants from the State of Arizona. The Dropout Prevention Program (DPP) is administered by the Arizona Department of Education.*

If the District is successful in obtaining an award from the DPP again, the funds received will be used to provide staff for Amphi's El Hogar Alternative Education Program to lower the student/staff ratio. As the Board is aware, the El Hogar Program addresses the academic and social emotional needs of middle school and high school students who have been placed on long-term suspension from their home school and who are enrolled at El Hogar as an alternative to suspension. Students are provided with a curriculum and instructional services which meet state standards, as well as with opportunities in building their organizational and social skills and requirements for community service.

Grant funds will support salary and benefits for 2.0 FTE Teachers, 1.0 FTE Teaching Assistant, .25 Technology Specialist, as well as Substitute Teachers, if needed. The grant program requires a resolution of support from the Governing Board. A brief form of resolution has been prepared for this purpose. [Board book holders were provided with the form of resolution.]

The Governing Board approved a resolution in support of the District's application for a grant from the Arizona Dropout Prevention Program, pursuant to Session Laws 1991, Chapter 252, Section 3, for School Years 2011-2013 (Exhibit 6, pp. 1-2).

N. Annual Notice Pursuant to Business Loan Agreement Between Pima County and Bank of America Relating to a Line of Credit for the Benefit of the District

Board Book information: *As the Board is aware, the District's funds are held by the Pima County Treasurer, as they are collected from tax revenues. Occasionally, the timing of revenue collection follows expenditure requirements, necessitating use of short term borrowing to ensure adequate cash flow for the district. Pima County then borrows funds, on behalf of the District, pursuant to a line of credit between Bank of America and the County. This is a common practice; the County does so for other Pima County school districts as well. The use of a line of credit is very rare, and the District has in fact not utilized the existing line of credit. Nonetheless, the line should be in place.*

On August 26, 2008 the Governing Board approved the Original Loan Agreement providing a \$6,000,000 line of credit and a prime interest rate. Following that initial approval, the County changed the terms of the agreement to extend until 2010. A revised form of agreement was subsequently approved by the Board on November 18, 2008.

The Bank has mandated and prepared the attached amendment to the existing line of credit agreement to extend the term of the Agreement until June 30, 2013. This form requires approval through Board resolution; thus, a formal Resolution is also included with this item.

Legal counsel has reviewed the attached agreement. It is in standard and appropriate form. Counsel must issue a legal opinion to Bank of America as to the validity of the Agreement and other issues. A form of opinion which counsel will generally follow is also attached for the Board's information.

The Governing Board approved the 2010 Amendment to Business Loan Agreement between Pima County and Bank of America relating to a line of credit for the benefit of the District and the corresponding Resolution (Exhibit 7a, pp. 1-3 and Exhibit 7b, pp. 1-9).

2. EXECUTIVE SESSION

- A. Motion to Recess Open Meeting and Hold an Executive Session for:
- 1) Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding:
 - a. Student # 10805118;
 - 2) Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding:
 - a. Student # 30034554;
 - b. Student # 30007102;
 - c. Student # 30017183;
 - d. Student # 30022069;
 - e. Student # 30024876;
 - f. Student # 30010303; and
 - 3) Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A), Regarding:
 - a. Student # 11705946.

A motion was made by Dr. Barrabee that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) and A.R.S. §15-843(A), as presented. Mrs. Clymer seconded the motion and it passed unanimously, 5-0. Mr. Grant called a recess at 6:08 p.m. for the purpose of holding Executive Session for student disciplinary action.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Mrs. Clymer moved to reconvene the meeting into open session. Dr. Loomis seconded the motion and it passed, unanimously, 4-0. The time was 7:42 p.m. Mr. Grant declared the meeting in open session.

Note: Dr. Barrabee returned to the open meeting at this time.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Mrs. Clymer, seconded by Dr. Loomis and passed unanimously, 5-0 that the meeting be adjourned. Mr. Grant declared the meeting adjourned at 7:43 p.m.

Respectfully submitted,
Margaret Harris

Mr. Jeff Grant, President

Date

Approved: TBD