

Independent School District 834 – Stillwater Area Public Schools  
Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082  
Organizational Meeting, Tuesday, January 6, 2026 5:30 PM

- I. Call to Order: The meeting was called to order at 5:30 p.m.
- II. Roll Call: Present: Sarah Grcevich, Katie Hockert, Pete Kelzenberg, Chris Lauer, Robert Parker, Alison Sherman, Andrew Thelander
- III. Pledge of Allegiance
- IV. Approval of Agenda: Motion made by Sherman and seconded by Hockert, Carried 7-0.
- V. Board of Organization.
  - A. Thelander nominated Sherman as Board Chair. Sherman accepted the nomination, carried 7-0.
  - B. Hockert nominated Thelander as Vice Chair. Thelander accepted the nomination, carried 7-0.
  - C. Sherman nominated Grcevich as clerk. Grcevich accepted the nomination, carried 7-0.
  - D. Thelander nominated Lauer as Treasurer. Lauer accepted the nomination, carried 7-0.
  - E. The board will review and approve the 2026 School Board Committee Assignments and Working Groups at the next board meeting.
  - F. The board reviewed Policy 209-Code of Ethics as part of the annual review process.
  - G. Designate District Depositories of Major Accounts
  - H. Authorizing Use of Facsimile Signature
  - I. Authorizing Administration to Develop Specifications and Solicit Bids
  - J. Authorizing Chief Financial Officer/ Supervisor of Financial Services and District Accountant to Make Electronic Fund Transfers
  - K. Designate Official Publication
  - L. Authorizing Administration to lease, purchase, and contract for goods and services
  - M. Authorizing Administration to Utilize Joint Purchasing Agreements
  - N. Designate Deputy Board Treasurer and Deputy Clerk
  - O. Designation of an Identified Official with Authority for Education Identity Access ManagementMotion to approve items G-O by Hockert, second by Lauer, Carried 7-0.
- VI. Motion by Sherman to approve consent agenda: A.Payment of Invoices, December 13, 2025 - January 2, 2026; B. Policy 203.6 - Consent Agenda and second by Kelzenberg, Carried 7-0.
- VII. The district is required to have an annual independent financial audit and to submit audited financial data to the commissioner of the Minnesota Department of Education and to the Office of the State Auditor. This year's audit was conducted by LB Carlson and the district received a clean or "unmodified" opinion on its annual audit of basic financial statements. Motion by Sherman to approve the 2024-25 Comprehensive Annual Financial Report, upon which the annual audit is based and second by Thelander, carried 7-0.
- VIII. Adjourn
  - A. The meeting adjourned at 5:57 p.m.

Respectfully submitted, Sarah Grcevich, Board Clerk