

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Sessions from September 18, 2024
Date:	October 16, 2024
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for September 18, 2024



**BOARD OF EDUCATION MEETING
MINUTES
September 18, 2024**

**Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045**

WORK SESSION

Chair Jane Reid called the Work Session of the Clackamas Community College Board of Education to order at 6:02 p.m. on September 18, 2024 in Roger Rook RR 111 A & B.

**I. PROGRAMS AND ACTIVITIES ON HARMONY AND WILSONVILLE CAMPUSES AND
COMMUNITY EDUCATION UPDATE**

Sunny Olsen, Director of Harmony and Wilsonville Campuses, provided the Board with an overview of the programs and activities on the Harmony and Wilsonville campuses. Sunny started with the Wilsonville campus and provided a brief history and background about the campus including the celebration of the 30th anniversary of the campus in 2022. She shared that there are student support services on the Wilsonville campus including academic advising, registration and cashiering, testing (GED and other placement tests for apprenticeship programs), food pantry & resource room, and wellness/lactation room. CCC supports 12 apprenticeship programs with 4 of them housed exclusively on the Wilsonville campus: Limited Energy, Protective Signaling, Wire, and Meter. There is a Portland General Electric (PGE) partnership on the Wilsonville campus, where they not only use the building and the climbing yard, but also collaborate on workshops, collect FTE for trainings and support for hosting workshops and trainings. Sunny took time to take questions from the Board about the Wilsonville campus, then moved on to sharing information regarding the Harmony campus. Some of the services and programming on the Harmony campus include: student support services, criminal justice & corrections, Home to ESOL/GED/ABE, Home to Health Sciences, Home to Small Business Development Center (SBDC), Transfer & General Education, food pantry & resource center, community connections, TriMet Xpress shuttle, and

lots of use of facilities for conferences, trainings, and events. Sunny finished the presentation with providing some information regarding what community education is at CCC, what adult community programs there are, and community connections and partners. There were several questions throughout the presentation from the Board.

Chair Reid adjourned the Work Session at 6:34 p.m.

REGULAR SESSION

I. CALL TO ORDER

Chair Jane Reid called the regular meeting of the Clackamas Community College Board of Education to order at 6:33 p.m. on September 18, 2024.

II. ROLL CALL

PRESENT: 6 – Board Members Jane Reid, Kathy Hyzy, Wade Hathhorn, Irene Konev, Rob Wheeler, and Aaron Woods

ABSENT: 1 – Board Members Josephine “Jo” Crenshaw

COLLEGE

REPRESENTATIVES: 7 – Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty President Chris Konieczka, Association of Classified Employees President Kelly White, Associate Faculty President Christopher Zimmerly-Beck, Associated Student Government President Raven Stinson, Recorder Kattie Riggs, and other CCC staff.

III. LABOR AND LAND ACKNOWLEDGEMENTS

Chair Reid called upon Vice President David Plotkin to read the Land and Labor Acknowledgements.

IV. PUBLIC COMMENTS

Chair Reid called upon those wishing to speak before the Board.

There were none.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
 - a. Minutes (Executive and Regular Sessions) 07.17.2024
 - b. Minutes (Work Session – Board Retreat) 08.24.2024
 - c. New Associate of Applied Sciences (AAS) Degree – Music Technology
 - d. Amendment to the Certificate of Completion (CC) – Energy Systems Maintenance
 - e. Amendment to the Career Pathways Certificate of Completion (CPCC) – CNC Operator
2. The Board acknowledged the acceptance of the following:
 - a. Monthly Financial Reports
 - b. Personnel Report

R24/25-4 Motion made by Kathy Hyzy, seconded by Irene Konev, to approve and accept Consent Agenda items 1a through 2b. The motion carried by the following vote:

Aye: 6 – Board Members Jane Reid, Wade Hathhorn, Kathy Hyzy, Irene Konev, Rob Wheeler, and Aaron Woods

VI. NEW BUSINESS – ACTION

1. Amendment to the 2024 – 2025 Budget – Appropriation Transfer

Christy Owen, Dean of Business Services, explained that the Board usually sees budget amendments twice a year, once in December and once in June, but the Business Office wanted to get a head-start this year on truing-up the budget so they could prepare a more accurate forecast moving in to the next couple of months.

R24/25-5 Motion made by Aaron Woods, seconded by Wade Hathhorn, to adopt the 2024 – 2025 Budget amendments. The motion carried by the following vote:

Aye: 6 – Board Members Jane Reid, Wade Hathhorn, Kathy Hyzy, Irene Konev, Rob Wheeler, and Aaron Woods

VII. STUDENT/FACULTY PRESENTATIONS

1. Workforce Development Program Presentation (with Student) by Director Gabby Sloss

Armetta Burney, Dean of Technology, Applied Science & Public Services, introduced Director Gabby Sloss to present this item.

Gabby Sloss, Director of Workforce Development, provided information regarding the Workforce Development and what that means at CCC. Workforce Development is a grant-funded department that is under the umbrella of WorkSource Clackamas. They are the primary training provider for adult and dislocated workers in Clackamas County. The Workforce advisors empower individuals, particularly unemployed and underemployed workers, by connecting them to career development and support services, including on-the-job training in high-demand fields like manufacturing, healthcare, and technology. The program is measured by performance and outcomes including obtaining and sustaining employment, credential attainments, measurable skill gains, graduation – short-term certificates or degrees, completion of training programs, and even the earning of industry recognized credentials. The grant funding can be used for training & employment services such as career planning & coaching, connections to business & industry, and resource navigation. It can also be used for support services including childcare and healthcare costs, housing, transportation, tuition, and books & equipment. Gabby shared some program statistics for 2023 – 2024.

Gabby introduced two students Mari Conlin and Leo Petroni Serpico.

Mari and Leo shared their stories and experiences. The Board followed with questions.

VIII. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)

Ravine Stinson, ASG President, shared that the Executive Team had been meeting and doing quite a bit of work over the summer. They re-organized their teams and hired a complete team of 20 ASG members. ASG held a training for new members and have worked to update forms to make it easier for students. They have their own Moodle class and job description updates. They

have the Cougar Kickoff coming up. They are working hard to get a washer and dryer to offer to students this year.

2. Classified Association (ACE)

Kelly White, ACE President, shared information about professional development and specifically Adrienne Scritsmier and Melissa Deyoe's experiences utilizing the funds. Kelly also shared information about the passing of classified member Jeff Tapps and a foundation endowment in Jeff's name. The classified association would be matching any donations from their members to the endowment.

3. Full-Time Faculty Association (FTF)

Lars Campbell, FTF President, shared information about the full-time faculty coming back to campus and preparing for the fall term. Lars also shared information about the small farm school, the Clackamas Repertory Theatre, and summer band camp. The full-time faculty are excited to get working on the Bond.

4. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)

IX. COLLEGE REPORTS

1. President's Report

a. Introductions of New Hires

David Plotkin, Vice President of Instruction and Student Services, introduced Danielle Hoffman as the new Dean of Academic Foundations and Connections. He also re-introduced Ashley Sears in her new role of interim Dean of Institutional Effectiveness and Planning. Dean Sue Goff introduced Heidi Blackwell as the new Director of the Environmental Learning Center. Dean Christy Owen introduced Lisa Shaw as the new Senior Budget and Program Analyst. Dean Armetta Burney introduced both Julie Hugo, Director of Customized Training, and Kari Nixon, Director of Apprenticeships, Wildland Fire, and Emergency Management.

X. BOARD OPERATIONS

1. Board Chair Business Report

a. Board Committee Assignments

Chair Reid explained that Board committee assignments were discussed at the Board Retreat in August and will be coming back before the Board in December. If you would like any changes to please contact the Chair.

2. Oregon Community College Association (OCCA) Report

Chair Reid shared information about the OCCA Annual Retreat and upcoming trainings including the new virtual legislative advocacy training, lunch and learns, and Legislative Days.

3. CCC Education Foundation Report

Wade shared the Foundation report on Jo's behalf since she was unable to attend tonight's meeting. The Foundation received over 500 scholarship applications with a month left to go

before the deadline and this was a new record. The Foundation is looking for scholarship readers for the Fall scholarship period. Please let Debra Mason know if you are interested in volunteering. It's a great way to support CCC students and get to know what they are uniquely facing when it comes to their educational goals. The foundation is fundraising for a new scholarship endowment for Organic farming students, the goal is \$30,000 and \$5,000 has been raised so far. The Mod Pizza fundraiser will be on October 9, 2024. Mod will donate 20% of each bill with the mention of the foundation fundraiser at the counter.

4. Board of Education Community Reports

Each Board member provided updates about things they had participated in over the last month or two.

XI. ADJOURNMENT

Chair Reid adjourned the meeting at 7:56 p.m.

Date

Kattie Riggs, Recorder

Jane Reid, Board Chair

Tim Cook, College President