



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr.
Members of the Board

THROUGH: David Vadiveloo, Superintendent

FROM: Jill Crooks, Maintenance & Operations Coordinator

DATE: May 9, 2025

SUBJECT: **FY26 Lease Renewals & New Leases**

Memo No. SB25-194
(Informational Item)

NSBSD Policy Manual:

BP 3311, Bids: The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOAs with a dollar value of \$50,000 or greater must be approved by the School Board.

BP 4111/4311, Recruitment and Selection: The Board recognizes that the district encompasses rural areas and will assist teachers in obtaining information regarding the cost and availability of housing as required by law.

NSBSD Strategic Plan Summary:

6.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

Issue Summary:

In compliance with BP 3311, Maintenance and Operations asked the NSBSD IT Department to post the Request for Proposal (RFP) in March 2024. Due to the challenges, we are facing with availability of rental properties and the expanding needs of the district, the deadline to turn in housing proposals was left open ended.

In Utqiagvik, housing inspections for the new units were conducted by the M&O Housing Plant Manager, and District Plumber & M&O Coordinator to provide recommendations. The M&O Housing Plant Manager has scheduled walk throughs with the existing leases. M&O sought the tenant's opinions, and most have requested to stay where they are currently assigned. We believe it is in the best interest of the district to lease the mentioned property due to the condition, location and qualified bidder to meet the needs of our growing district.

Background:

The District is in need of housing units in order to provide housing for the teaching staff. The identified lease subject for approval are as follows:



LESSOR	ADDRESS	VILLAGE	DESC.	MONTHLY	YEARLY	LENGTH OF LEASE
Edwardsen, Joni	352 Ogrook St.	UTQ.	3 bdrm	\$ 1,900	\$ 22,800	3 years
Martelle, Tom	7527 Transit St.	UTQ.	2 bdrm/ 1.5 bath	\$ 2,200	\$ 26,400	3 years
*Aikhionbare, Ik & Jacklina	6949 A Ahmaogak St.	UTQ	3 bdrm/ 1 bath	\$ 2,500	\$ 30,000	3 years
*Aikhionbare, Ik & Jacklina	6949 B Ahmaogak St.	UTQ	2 bdrm/ 1 bath	\$ 2,000	\$ 24,000	3 years

* New leases to accommodate the growing needs of the District.

Amendment to lease previously presented to the Board:

LESSOR	ADDRESS	VILLAGE	DESC.	MONTHLY	YEARLY	LENGTH OF LEASE
Danner, Robin	372 101, 102, 201, 202 Ogrook St.	UTQ	2 brdm 2 bdrm 2 bdrm 2 bdrm	\$ 7,600	\$ 91,200	3 years

Length of Lease:

The length of the identified lease is for three years and four months and shall commence July 1, 2025 and term June 30, 2028.

Funding Source and Contract Amount:

Account Code: 600.300.600..411

Proposed Motion:

No motion is required. This is an informational item as each individual lease contract is less than \$50,000 and the Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the District.

