

**INTERLOCAL AGREEMENT BETWEEN THE UNITED INDEPENDENT SCHOOL DISTRICT AND COMMUNITIES IN SCHOOLS OF LAREDO, INC.**

**THIS INTERLOCAL AGREEMENT**, hereinafter referred to as the “Agreement,” is made by and between the United Independent School District (hereinafter referred to by name or as “UISD”), and Communities in Schools of Laredo, Inc. (hereinafter referred to by name or as CIS Laredo), pursuant to Chapter 791 of the Texas Government Code. Collectively, UISD and CIS Laredo may be referred to as the “parties.”

**WHEREAS**, Communities in Schools of Laredo, Inc. is a non-profit organization organized under the laws of the State of Texas and administered by the Texas Education Agency (TEA); and

**WHEREAS**, the United Independent School District desires to contract with Communities in School of Laredo, Inc. to render services to UISD students participating in the CIS Laredo model; and

**WHEREAS**, CIS Laredo desires to perform said services and to bring the resources of CIS Laredo into UISD to facilitate the academic and personal success of students experiencing the effect of at-risk environments by providing the full range of CIS Laredo services to those students.

**NOW THEREFORE**, the parties enter into the following Agreement:

**ARTICLE 1 – CONTRACT TERM**

This Agreement for services is effective September 1, 2022 through August 31, 2023.

**ARTICLE 3 – SCOPE OF SERVICES**

CIS Laredo will provide to UISD during the term hereof, the following projects and services:

1. CIS Laredo staff to assist students to successfully learn, stay in school, and prepare for life. This includes students who have academic, attendance, behavioral, and social service needs.
2. Services include educational enhancement, promoting a positive self-image, workforce readiness skills, parental involvement, college readiness and substance abuse awareness and refusal skills.
3. Coordination of social services to provide needed support for students and parents. This includes assessments and referrals of UISD students to CIS Laredo partner agencies on an as-needed basis.
4. Coordination of after-school programs as assigned by the appropriate school principal and agreed to by CIS Laredo.
5. Other programs or services deemed necessary and jointly agreed to by CIS Laredo and UISD personnel to ensure the success of campus projects.
6. Provide management, administrative, logistical and technical support to the projects, as warranted, to ensure the success of the project site services delivery initiatives.

7. CIS Laredo may be considered as an agent of the school.

In consideration of the above, UISD agrees to the following:

1. To provide office space, access to copy and fax machines, and some office furniture if necessary.
2. The UISD Superintendent agrees to serve on the CIS Board of Directors or will designate a school official to represent him/her and UISD on the CISD Board of Directors. If the Superintendent designates a school official to represent him/her on the CISD Board of Directors, then he/she will serve on the CISD Board of Advisors.
3. To write CIS into the UISD Campus and District Improvement Plan as per TEA's requirements for the appropriate use of Compensatory Education Funds by CISD.
4. For the UISD middle schools to participate in the National Campaign to Stop Violence – Do the Write Thing Texas Challenge (DtWT).

#### **ARTICLE 4 – CAMPUS AND DISTRICT IMPROVEMENT PLANS**

UISD will ensure that CIS Laredo is written into the campus and district improvement plans as a strategy for drop-out prevention.

#### **ARTICLE 5- SUPERVISION**

CIS Laredo as employer of record for the CIS Campus Coordinators will provide day-to-day supervision of work product and behavior as required by CIS Laredo Employee Handbook and the TEA mandated CIS Program Operations Requirements. UISD, as a campus host, will provide feedback to CIS Laredo management on work product and behavior, both positive and negative. CIS Laredo will communicate issues requiring significant disciplinary actions with UISD when such actions is warranted. CIS Laredo remains the final authority on disciplinary measures related to Campus Coordinators when the problem is related to CIS policies and procedures. Campus administration will be provided monthly reports of each Campus Coordinators' activities. CIS Laredo will immediately investigate and address any workplace product or behavior the District believes to be disruptive or counter-productive to the Campus educational process.

#### **ARTICLE 6- EVALUATION COMPONENT**

CIS Laredo will provide UISD a written report of the program's effectiveness by the May 2022 Board meeting. Surveys will be distributed to students, parents, as well as administrative and support staff by April 2023 for evaluation of the current year's services.

#### **ARTICLE 7- PROGRAM PLACEMENT AND COMPENSATION AND METHOD OF PAYMENT**

For and in consideration of the services to be performed by CIS Laredo pursuant to this Agreement, UISD agrees to pay CIS Laredo \$340,000.00 as part of the matching of other funding sources as follows:

1. Kennedy-Zapata Elementary School (\$25,000.00)

2. Juarez-Lincoln Elementary School (\$25,000.00)
3. Lamar Bruni Vergara Middle School (\$25,000.00)
4. Raul Perales Middle School (\$25,000.00)
5. Los Obispos Middle School (\$18,000.00)
6. Salvador Garcia Middle School (\$25,000.00)
7. J.B. Alexander High School (\$18,000.00)
8. Lyndon B. Johnson High School (\$18,000.00)
9. United High School 9<sup>th</sup> Grade Campus (\$18,000.00)
10. United South High School (\$18,000.00)
11. Ricardo Molina Middle School (\$25,000.00)
12. Antonio Gonzalez Middle School (\$25,000.00)
13. United South Middle School (\$25,000.00)
14. Clark Middle School (\$25,000.00)
15. Washington Middle School (\$25,000.00)

#### **ARTICLE 8- USES OF UISD INFORMATION AND RECORDS BY CIS LAREDO**

Authorized representatives of CIS Laredo may access and use information obtained for UISD's student database system for the sole purpose of enrolling and case managing UISD students in the CIS Laredo program. CIS Laredo will not release or disclose to the public or any third party such information or records without the prior written consent of the parent(s) of the minor child in questions, except as required by the state or federal law. Each party shall take all steps necessary to ensure that the student information and records are viewed only by authorized representatives of CIS Laredo for the permissible uses stated herein. Said information is considered confidential, and shall not be used by CIS Laredo or any of its employees or agents for private purposes. CIS Laredo acknowledges and understands that the unauthorized release of student information or records may subject the individual or entity to criminal and civil penalties. In cases as needed or requested, the Health Insurance Portability Accountability Act (HIPPA) may be enacted to protect student personal health information. Accordingly, CIS Laredo will educate and inform its staff regarding UISD "Acceptable Use Guidelines for Technology", permissible uses of the student information and records obtained from UISD database, and the Family Educational Rights an Privacy Act (see 20 U.S.C.1232g and 34 C.F.R. 90, et seq.), also known as FERPA. CIS Laredo further agrees that the information or records disclosed or obtained pursuant to this Agreement will be destroyed by CIS Laredo after the need for such information ceases to exist.

#### **ARTICLE 9- TERMINATION**

This Agreement may be determined by any of the following occurrences:

- A. By mutual agreement and consent in writing by both parties.
- B. By either party upon thirty (30) days prior written notice to the other party.

C. By either party upon the failure of the other party to fulfill its obligations as set forth in this Agreement

**ARTICLE 10- AMENDMENTS**

One or both parties may request modification(s) of this Agreement at any time. If the parties agree to the modification(s), any and all changes to this Agreement may be enacted by written amendment or addendum properly executed by the appropriate representatives of each party.

**ARTICLE 11-ASSIGNMENT**

Neither party shall assign, sublet or transfer its interest in this Agreement without prior written consent of the other party.

**ARTICLE 12- LIABILITY**

The parties hereto agree to the extent permitted by law, to forever release from liability, indemnify, hold harmless each other for the acts and/or for the acts and/or omissions of their respective employees. Specifically, CIS Laredo agrees, to the extent permitted by law, to fully release, indemnify, and hold harmless, UISD for the acts and/or omissions of any CIS Laredo employee who may violate the terms of this Agreement, or any other state or federal law applicable to this Agreement. Further UISD agrees, to the extent permitted by law, to fully release, indemnify, and hold harmless CIS Laredo for the acts and/or omissions of any UISD employee who may violate the terms of this Agreement, or any other state or federal law applicable to this Agreement.

**ARTICLE 13-NOTICES**

All notices from either party to the other required under this Agreement shall be personally delivered or mailed to such party at the following address:

For CIS Laredo:      Communities in Schools of Laredo, Inc.  
                                 Executive Director  
                                 2114 E Saunders St  
                                 Laredo, Texas 78041

For UISD:              United Independent School District  
                                 Superintendent of School  
                                 201 Lindenwood Dr  
                                 Laredo, Texas 78045

**ARTICLE 14- APPROPRIATION OF FUNDS**

CIS Laredo and UISD agree that the performance of each is subject to the ability of the parties to provide or pay for the services required under this Agreement. CIS Laredo and UISD acknowledge that this Agreement is entered into in accordance with the Interlocal Cooperation Act, Chapter 791, and Texas Government Code. In accordance with said Act, the parties hereto acknowledge that any payments made pursuant to the terms of this Agreement shall be made from current revenues and funds available to the paying party, and any future payments are subject to appropriations.

**WHEREAS**, Communities in Schools of Laredo, Inc. and the United Independent School District agree to the terms as set forth above, this Agreement shall be effective on the date described in Article 1 provided Agreement is fully executed by the proper authorities of each entity, after approval by the governing bodies of such entities.

**AGREED TO BY:**

**COMMUNITIES IN SCHOOL  
OF LAREDO, INC.**

**UNITED INDEPENDENT  
SCHOOL DISTRICT**

**By:** \_\_\_\_\_  
**Executive Director**

**By:** \_\_\_\_\_  
**David Gonzalez**  
**Superintendent**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_