



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren, Ed.D.
Date: August 14, 2025
Re: Superintendent Informational Report

Sprague Traffic and Parking

The Assistant Public Works Director and Chief of Police of Lincolnshire met with me to review the no-parking zones surrounding Laura B. Sprague School. Temporary signage will be placed on August 18. A proposal to the Village Board will occur at their September 22 meeting for permanent signage.

Additional steps are being made to reduce the traffic at Sprague. This includes having cars pull forward further into the parking lot to allow more students to exit the vehicles at one time, providing an instructional video on the proper process for drop off, and encouraging families to have their children ride the bus. Additionally, we are asking parents to carpool to school to further reduce traffic. Information was sent to families last week and this week in preparation for the first day of school.

Administrative Coverage at Sprague

The administration team that will be working at Sprague this year met to clarify roles and map out the first two months of who will be in the building each day. This information will be shared with the staff so they are fully aware of the structure and plans. A communication log will be kept by the administrators to facilitate a smooth transition from one day to the next. The team is looking forward to a great year this year, supporting staff, students and parents at Sprague school!

FOIA requests

The District received two FOIA requests this month.

1. Justin Wenig from Starbridge development requested purchase orders from September 22, 2021 to present.
2. Sheri Reid from SmartProcure requested purchasing records from May 19, 2025 to August 8, 2025.

The specific requests and responses are included for your review and can be found in the Extras section of the meeting agenda.

Leave of Absence Requests

The District received three leave of absence requests this month.

EC-8 Registration Status

Below are charts detailing the registration status for the 2025-2026 school year as of August 14, 2025:

NEW					
Pending		Complete		Total	
Grade	Students	Grade	Students	Grade	Students
EC	0	EC	27	EC	27
K	2	K	84	K	86
1st	4	1st	13	1st	17
2nd	1	2nd	10	2nd	11
3rd	4	3rd	10	3rd	14
4th	3	4th	9	4th	12
5th	3	5th	9	5th	12
6th	1	6th	15	6th	16
7th	1	7th	10	7th	11
8th	2	8th	11	8th	13
Grand Count	21	Grand Count	198	Grand Count	219
RETURNING					
Pending		Complete		Total	
Grade	Students	Grade	Students	Grade	Students
EC	0	EC	28	EC	28
K	0	K	28	K	28
1st	0	1st	138	1st	138
2nd	0	2nd	167	2nd	167
3rd	0	3rd	169	3rd	169
4th	0	4th	198	4th	198
5th	0	5th	205	5th	205
6th	1	6th	219	6th	220
7th	1	7th	232	7th	233
8th	1	8th	228	8th	229
Grand Count	3	Grand Count	1612	Grand Count	1615

COMBINED						
All Pending		All Complete		Potential		
Grade	Students	Grade	Students	Grade	Students	
EC	0	EC	55	EC	55	
K	2	K	112	K	114	
1st	4	1st	151	1st	155	
2nd	1	2nd	177	2nd	178	
3rd	4	3rd	179	3rd	183	
4th	3	4th	207	4th	210	
5th	3	5th	214	5th	217	
6th	2	6th	234	6th	236	
7th	2	7th	242	7th	244	
8th	3	8th	239	8th	242	
Grand Count	24	Grand Count	1810	Grand Count	1834	