

**HARVEY PUBLIC SCHOOLS
DISTRICT NUMBER 152
CONSULTANT SERVICES for
CUSTODIAL SUPPORT
CHARLES GIVINES**

THIS AGREEMENT, is entered into by and between the Board of Education of Harvey School District Number 152, County of Cook and State of Illinois (hereinafter the "Board"), and **CHARLES GIVINES**, a legally qualified employee (hereinafter the "Consultant").

WITNESSETH:

1. **Scope of Services:** For the consideration of the agreement set forth, the Consultant agrees to perform the duties to the best of his/her ability, to make reports as required by law, and to conform to rules and regulations as set forth by the Board and Administration. Specific tasks that will require written reports are as follows:
 - a. Supervise all custodial staff including those on second shift
 - b. Develop and implement an emergency plan in case there is heavy snow and or other emergencies that would impact the opening and closing of school
 - c. Collaborate with the principals to evaluate the custodial staff
 - d. Develop daily, weekly, monthly cleaning schedule for all custodians.
 - e. Prioritize, supervise and implement work that is to be completed during winter break
 - f. Perform other custodial duties as assigned

2. **Gross Compensation:** In consideration of gross compensation of **\$250 a day (7.5 hour day)** the Consultant hereby agrees to devote such time, skill, labor and attention to the employment, during the term of this agreement except as otherwise provided in this Agreement.

3. **Duration:** This Agreement is for a period to be covered during the absence of the Director of Building and Grounds.

IT IS FURTHER AGREED that this Agreement is subject to the law of the State of Illinois and the reasonable and lawful regulations of the Board. Pursuant to a lawful meeting of the Board held at Harvey School District Number 152 of the **20th day of November, 2017** and by order of the Board, this Agreement is executed in duplicate this **20th day of November, 2017**.

President, Board of Education

Consultant

Secretary, Board of Education

Date