

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Jim Nelson, Interim Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL OF ODESSA HIGH SCHOOL HARP
STUDENTS' OUT- OF-STATE TRAVEL TO CHICAGO, ILLINOIS**
DATE: November 13, 2018

Odessa High School Harp students are requesting permission to travel to Chicago, Illinois. The trip is scheduled for June 4-7, 2019.

The cost of the trip will require fund raising and personal funds. There will be approximately 24 students from OHS traveling.

It is recommended that the Board of Trustees approve the Odessa High School Harp students' Out-of-State travel to Chicago, Illinois as presented.

Respectfully submitted,

Jim Nelson
Interim Superintendent of Schools

Dr. Stephanie Howard
Chief of Staff/ Assistant Superintendent
of Secondary Education