



CROSBY INDEPENDENT SCHOOL DISTRICT

14670 FM 2100 CROSBY, TEXAS 77532
281-328-9200

Regular Agenda Item

Meeting Date	February 10, 2025
Action	Consider the request for Crosby ISD to submit an application for the Texas Education Agency’s Staff Development Minutes Waiver.
Motion	Move to approve the request for Crosby ISD to submit an application for the Texas Education Agency’s Staff Development Minutes Waiver.
Administrative Recommendation	Administration recommends approval of the request for Crosby ISD to submit an application for the Texas Education Agency’s Staff Development Minutes Waiver.
Authority for this Action	Board Policy, BF(Legal)
Goal/Objective Addressed	Crosby ISD District Improvement Plan Goal #1: Crosby Independent School District will make academic achievement and student performance its priority.
Background	<p>Each year, Texas public school districts are required to adopt a calendar that provides a minimum of 75,600 minutes of operational time for students. The Texas Education Agency also recognizes the importance for educators to receive meaningful, up-to-date professional development. Therefore, TEA is providing school districts the opportunity to apply for a Staff Development Waiver (that provides for a maximum of 2,100 minutes) that can be used in place of instructional time yet still contribute toward the 75,600 minute requirement.</p> <p>The provisions of this waiver will be used to assist Crosby ISD in meeting the 75,600 minute requirement. Further, an approved waiver by TEA will provide Crosby ISD with additional minutes that can be applied if/when the District is closed on normally scheduled operational days for reasons such as inclement weather.</p> <p>Included below is further explanation of the Staff Development Waiver option provided by the Texas Education Agency:</p> <p>This waiver allows the district and charter schools to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year. Effective with the 2018-19 school year, the <i>Staff Development Minutes Waiver</i> provides for a maximum of 2,100 total waiver</p>

minutes to use for professional development for districts and charter schools that provide operational and instructional minutes.

Each district and open-enrollment charter school may choose how to apply their approved *Staff Development Minutes Waiver*. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. Effective with the 2018-19 school year, the *Staff Development Minutes Waiver* may not be used prior to the first day of student instruction or after the last day of student instruction.

On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. *Instructional* minutes are defined in the SAAH as the portion of the school day in which instruction takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

Upon approval, Crosby ISD will complete and submit the TEA Staff Development Minutes Waiver for the 2025-26 and 2026 - 27 school year when the waiver portal is available.

Note: Effective with the 2025–2026 school year, districts and open-enrollment charter schools that are four-day-school-week LEAs are not eligible to receive a staff development waiver. Crosby ISD has contacted TEA and is awaiting a response for clarification of a 4-day hybrid calendar qualification. Crosby ISD will complete the approval process pending TEA’s determination of distinguishing if the district qualifies for the waiver under the hybrid 4-day instructional calendar. Resource: 2024 – 2025 Student Attendance Accounting Handbook, page 76

Staffing Implications	The approval of the Staff Development Minutes Waiver Application poses no staffing implications to Crosby ISD.
Budget Information	N/A
Impact of this Action	Approval of the proposed application for the TEA Staff Development Minutes Waiver will allow Crosby ISD to implement an academic calendar that complies with the 75,600 minute requirement.
Attachments	N/A
Resource Personnel	Jewel Whitfield, Assistant Superintendent of Administration