

Rezoning Protocol

When enrollment at one or more schools is out of alignment with the rest of the district's schools and overcrowding or displaced classrooms exists this protocol should be followed. The following indicates the ideal timeline. However, this timeline can be adjusted based on when the decision to rezone is made. The components listed below must be included in the process.

1. May:
 - a. Inform the board and get their agreement to move forward. This should be done in the spring.
 - b. Immediately following the board meeting, the superintendent will send a Skylert to parents alerting them to the need to consider rezoning.
2. May/June:
 - a. Create a committee that includes parents, community members, principals of affected schools, and staff.
 - b. First meeting should be held in the summer prior to the new school year beginning.
 - c. At the first meeting create a timeline that includes tentative dates of townhall meetings with parents to share committee brainstorms/recommendations prior to taking those to the board.
3. July:
 - a. At the July board meeting, share the committee's timeline.
 - b. Immediately following the board meeting, send the timeline to parents via Skylert.
4. August:
 - a. 1st meeting of the committee. Superintendent will include an update to the board at the August meeting.
5. Sept - May:
 - a. The Superintendent will include a monthly update to the board from the Rezoning Committee. These updates will also be shared in each edition of the Lakeland Highlights
6. Jan:
 - a. Finalize the plan to take to the parents as a first draft. The superintendent will include an update at the January board meeting.
7. Jan - Mar:

- a. Meet with parents at each of the impacted schools. Share the committee's draft and elicit feedback or new ideas. If the committee makes any modifications to their plan based on parental feedback, the plan needs to go back to the parents. The Superintendent will notify parents of these meetings via Skylert.
8. April:
- a. The committee will take the final recommendation to the school board. Parents will be notified of the date of the board meeting. If approved by the board, parents will be notified via Skylert. If not approved, the committee will meet to address issues raised by the board.
9. May:
- a. If the recommendation was approved in April, tours of the schools will be scheduled for the students who will transition during the upcoming school year. If the recommendation was not approved, the revised recommendation will come to the board in May and the tours will be scheduled for the end of May following approval by the board.