

**PROBATION AND EVALUATION**

Classified employees will be classified as either probationary or regular employees. All classified employees shall be considered employed on a probationary basis and classified as such for a period of ninety calendar days from the date of employment. If the employee is employed thereafter, the employee shall be classified as a regular employee.

~~An evaluation of the employee's work performance shall be completed and reviewed with the employee upon completion of the probationary period. A satisfactory evaluation shall be necessary for continued employment.~~

Regular employees shall be evaluated annually by their immediate supervisor and approved by the administrator in charge. The evaluation shall be reviewed with the employee.

*Legal Reference:*

ALASKA STATUTES

23.40.070 Declaration of policy (PERA)

*Revised 9/2021*