

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/05/16



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 10/05/16

To: **John Rouse**
 Superintendent

From: Kimberly Tatsey-McKay
Title: Montana SOARS GMP Director

Subject: **Out of State Travel - Indigenous PAX Good Behavior Games**

Description: Kimberly Tatsey-McKay, Billie Jo Juneau, and Jennifer Ehlers request out of state travel to attend the Indigenous PAX Good Behavior Games on October 27-28, 2016 in Rosemont Illinois. This is a required training that is outlined in our 2016 OPI Montana SOARS grant.

Financial Impact: \$1,408.78 each

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Leave Request/PAX Game Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

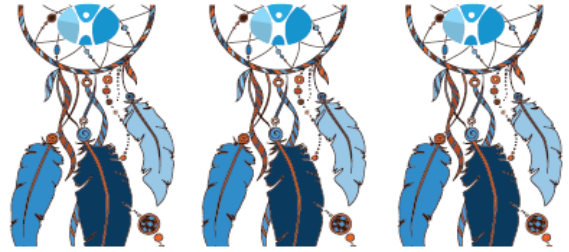
Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Our Futures in our hands

Moment by moment

**by simple
daily
actions.**



Indigenous PAX for All Native American and First Nations Children

**Indigenous PAX
October 20-21, 2016
Harrah Elementary School on the Yakama Indian Reservation
Yakima, WA**

We invite you to join us for two days at Harrah Elementary School, located on the Yakama Indian Reservation, for the second Indigenous PAX gathering. The students, teachers and school community would be honored by your presence so that they may share with you their nurturing PAX school community. Since implementing PAX five years ago in the spring of 2011, Harrah Elementary has implemented PAX school-wide. With each passing year, they are now experiencing the cumulative benefits of PAX implementation. This Indigenous PAX gathering will provide the unique and sacred opportunity to see, hear, feel and experience PAX school-wide at Harrah. You will visit classrooms and hear from the students and teachers about PAX at Harrah. Come and learn about the White Swan DreamMakers who are PAX Leaders, putting PAX into practice to save their peers from suicide, drugs and alcohol.

Together, we will create the PAX Vision of how we can strengthen PAX in your communities for the children, and how communities can support one another for the benefit of all the children.

Registration

The cost for the two days is \$50.00 USD per person, which includes breakfast and lunch on October 20 & 21st. Dinner is on your own. Each person attending must complete and submit the registration form (see link below) to PAXIS Institute. You will receive confirmation when the completed form is received. If you cannot access the on-line form due to connectivity issues, please contact Bea Ramirez at PAXIS Institute at 520-360-2995 for assistance.

Here is the link to the registration: <http://bit.ly/2cqQfvc>

Travel

For air travel to the gathering, flights may be booked into Yakima, Tri Cities or Seattle-Tacoma, WA airports. The drive time from Tri Cities is approximately 1 ½ hours to Yakima, Seattle to Yakima is approximately 2 ½ hours.

Hotel

Hotel accommodations can be made at the **Hilton Garden Inn Yakima** located at 401 E. Yakima Avenue, Yakima, WA 98901. The Hilton Garden Inn Yakima is approximately 15-20 minutes from the Harrah Elementary School, which is located in Harrah on the Yakama Indian Reservation. Through October 1st, the hotel will honor the block group room rates we have arranged. Rates are \$139/night for a single-king or double-queen room. Room rates do not include the sales tax. Self-parking is available for \$5/day.

Call the Hilton Garden Inn Yakima at **(509) 454-1111** to reserve your room(s) and inform them that you are attending the **PAXIS Institute** gathering to receive the group rate.

Additional Information

Check in for the gathering will begin at 8:30 AM on October 20, 2016, with the gathering beginning at 9:00 AM and concluding at 4:00 PM both days. To request updated information for the Indigenous PAX gathering, please contact Claire Richardson at (520) 907-5240 or via email at Claire@paxis.org. Once your registration information has been processed, we will be emailing you out a map with directions and the agenda for both days.

An article on PAX at Harrah Elementary appeared in the September 20, 2016 Yakima Herald. Please click on the link to read the story:

<http://bit.ly/Yakima-PAX-Story>

Please [Like](#) us on FaceBook on the PAX Good Behavior Game and Indigenous PAX pages.

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name SAMPLE
Building _____

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/19/2016</u>	<u>4</u>	<u>SR</u>
<u>10/20-21, 2016</u>	<u>16</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|---|---|--------------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract) Relationship*

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Indigenous Pax: Good Behavior Game Training (Attach Brochure/Agenda)

Location Rosemont, Illinois

Departure Date 10/19/16

Return Date 10/22/16

Departure Time 1:00 p.m.

Return Time 5:00 p.m.

- Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 127 @ .54 = \$ 68.58
 Per Diem 2 days @ \$ 90+48OS+15S = \$ 243.00

- Registration PO# = \$ 50.00
 Hotel PO# = \$ 417.00
 Other PO# Airfare = \$ 580.20
 Other PO# Luggage = \$ 50.00

Sub Total \$1,345.78

Budget 115.90.465.1000.582.204 (100 %) \$361.58
 _____ (_____ %) \$

Check Total \$361.58

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____