

PARKROSE SCHOOL BOARD 2022-23 MONTHLY FINANCIAL STATEMENTS

Nov-22

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	310	130	BOARD OF EDUCATION - Additional Salary & Benefits	\$ -	\$ 1,095.02	\$ -	\$ (1,095.02) (a)
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	341	130	BOARD OF EDUCATION - Travel, Local In District	\$ -	\$ -	\$ -	\$ -
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 2,479.82	\$ -	\$ (479.82) (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,500.00	\$ 820.00	\$ 10,351.79	\$ (7,671.79) (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ -	\$ -	\$ 250.00
100	2310	382	130	BOARD OF EDUCATION - Legal Services	\$ -	\$ -	\$ -	\$ -
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 400.00	\$ 1,077.47	\$ 2,419.94	\$ (3,097.41) (a, b)
100	2310	461	130	BOARD OF EDUCATION-Non-Consumable Supplies & Materials	\$ -	\$ -	\$ -	\$ - (a,b), (1)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 12,594.75	\$ 1,870.00	\$ (5,164.75) (a,b), (1)
					\$26,450.00	\$ 18,067.06	\$ 14,641.73	\$ (6,258.79)

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

(1) - A budet adjustment will be presented with a supplemental budget when/if it is needed.

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2022-23 - BOARD OF EDUCATION
11/30/22

Additional Salary & Benefits

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
10/1/2022	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 742.46	\$ -	Parkrose SD
11/1/2022	Student Board Members	100.2310.0342.130.000.000	Salaries for Student Staff	\$ 352.56	\$ -	Parkrose SD
	PER DIEM PAY OSEA	Berhe, Bemnet T				
	PER DIEM PAY OSEA	Napaa, Julius H				
	PER DIEM PAY OSEA	Phillips, Kennedy D				
	PER DIEM PAY OSEA	Santos, Justin M				
				\$ 1,095.02		

TRAVEL - OUT OF DISTRICT

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	070122-PERDIEM	100.2310.0342.130.000.000	Per Diem for Eva-Jeanette R for Conference / Tng	\$ 93.00	\$ -	Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Brenda R for Conf / Tng	\$ 190.00		Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Joshua S for Conf / Tng	\$ 191.25		Parkrose SD
7/1/2022	7/1/22 REIMB	100.2310.0342.130.000.000	Reimb Sonja M for Conf / Tng	\$ 192.50		Parkrose SD
7/1/2022	7/1/22 REIMB-1	100.2310.0342.130.000.000	Reimb Eva-Jeanette R for Conf / Tng	\$ 191.25		Parkrose SD
7/7/2022	7/7/22-PERDIEM	100.2310.0342.130.000.000	Per Diem for Brenda R for Conference / Tng	\$ 130.00		Parkrose SD
7/7/2022	7/7/22-PERDIEM	100.2310.0342.130.000.000	Per Diem for Eva-Jeanette R for Conference / Tng	\$ 55.00	\$ -	Parkrose SD
9/1/22	130448	100.2310.0342.130.000.000	Hotel Fees	\$ 1,436.82		Riverhouse on the Deschutes
				\$ 2,479.82		

Postage

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -		

ADVERTISING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230069	100.2310.0354.130.000.000	FlashAlert Newswire yearly cost	\$ 140.00	\$ -	FlashAlert
11/1/2022	230446	100.2310.0354.130.000.000	Print Source - Local Option Printing	\$ 680.00	\$ -	Print Source
				\$ 820.00		

PRINTING & BINDING

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0355.130.000.000		\$ -	\$ -	
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -		

SUPPLIES & MATERIALS

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230068	100.2310.0410.130.000.000	Name Plate for new board member & wireless mouse for Andrea	\$ 39.98	\$ -	Office Depot Business Solutions
9/1/2022	230077	100.2310.0410.130.000.000	Name Plate for new board member	\$ 39.98	\$ -	Office Depot Business Solutions
9/1/2022	230077	100.2310.0410.130.000.000	Office Supplies	\$ 12.10	\$ -	Office Depot Business Solutions
10/1/2022	230068	100.2310.0410.130.000.000	Supplies	\$ 19.98	\$ -	Amazon
10/1/2022	230068	100.2310.0410.130.000.000	Supplies	\$ 111.93	\$ -	ODP Business Solution
10/1/2022	230068	100.2310.0410.130.000.000	Levy Printing	\$ 160.00	\$ -	MESD Printing & Graphics
11/1/2022	Direct Voucher	100.2310.0410.130.000.000	Board Retreat Catering	\$ 693.50	\$ -	Compass Group
				\$ 1,077.47		

NON-CONSUMABLE SUPPLIES

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0461.130.000.000		\$ -	\$ -	
				\$ -		

DUES AND FEES

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
7/1/2022	230073	100.2310.0641.130.000.000	District Membership to OSBA	\$ 5,952.75	-	OR School Board Assoc
7/1/2022	230073	100.2310.0641.130.000.000	Board Book Tier I Fee	\$ 2,500.00	-	OR School Board Assoc
7/1/2022	230073	100.2310.0641.130.000.000	Policy Update Subscription	\$ 500.00	-	OR School Board Assoc
7/1/2022	230076	100.2310.0641.130.000.000	Summer Board Conf Cost (Sonja)	\$ 600.00	-	OR School Board Assoc
9/1/2022	230076	100.2310.0641.130.000.000	Summer Board Conf Fees	\$ 2,268.00	-	OR School Board Assoc
10/1/2022	230076	100.2310.0641.130.000.000	Credit received	\$ (26.00)	-	OR School Board Assoc
11/1/2022	230431	100.2310.0641.130.000.000	Legal Assistance Trust	\$ 800.00	-	OR School Board Assoc
				\$ 12,594.75		

TOTAL EXPENSES TO DATE

\$ 18,067.06

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2022-23

11/30/2022

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	10/1/2022	100.2310.0354.130.000.000	\$ 260.00	406	230381	Office Depot Business Solutions	Levy flyers double sided
	11/1/2022	100.2310.0354.130.000.000	\$ 7,706.62	559	230528	Print Source Inc - B&B Print Source	Local Option Print Jobs
	11/1/2022	100.2310.0354.130.000.000	\$ 1,163.46	560	230529	Print Source Inc - B&B Print Source	Local Option Print Jobs
	11/1/2022	100.2310.0354.130.000.000	\$ 1,221.71	567	230530	Print Source Inc - B&B Print Source	Local Option Print Jobs
	7/1/2022	100.2310.0410.130.000.000	\$ 39.98	93	230077	Office Depot Business Solutions	Name Plate for board member and pens
	9/1/2022	100.2310.0410.130.000.000	\$ 79.96	275	230272	Office Depot Business Solutions	Name Plate for 4 Students
	9/1/2022	100.2310.0410.130.000.000	\$ 2,000.00	93	230274	Oregon School Board Association	Other OSBA costs associated with attending Convention - cost estimate
	10/1/2022	100.2310.0410.130.000.000	\$ 300.00	400	230345	Clackamas ESD	Business Cards
							OSBA Annual Convention for 5 board members \$ 340 * 5 and 1 Admin
	9/1/2022	100.2310.0641.130.000.000	\$ 1,870.00	94	230076	OR School Board Assoc	person \$170
Total Encumbrances			\$14,641.73				