

**Crosslake Community School
Regular Board of Education Meeting
November 14, 2022 5 PM
Fish Bowl Area
35808 Co Rd 66
Crosslake, MN 56442**

Minutes

1. **Call Meeting to Order**

Meeting called to order at 5:01 p.m.

2. **Pledge of Allegiance**

Please stand for the Pledge of Allegiance.

3. **Roll Call and Establish a Quorum**

I will take roll call.

Jared Griffin, Jennifer Muller, Chris Rhinehart, Abi Swenson, Karen Teff, Ronda Veit

We have established a quorum.

Josef Garcia joined meeting in progress at 5:40 p.m.

4. **Additional Items**

No additional items.

5. **Public Comment**

No public comment.

6. **Agenda**

May I have a motion to approve the November 14, 2022 Board of Education Agenda?

Motioned: Veit

Second: Rhinehart

Discussion:

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

A. **Consent Agenda:**

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

1. Board of Education Minutes - October 10, 2022
2. Finance Meeting Minutes - October 13, 2022
3. EE Seat Based Committee Meeting Minutes - October 27, 2022
4. EE Online Committee Meeting Minutes - October 10, 2022
5. Personnel Matters
6. Food Service Reports
7. Gifts and Donations

May I have a motion to approve the Consent Agenda?

Motioned: Swenson

Second: Muller

Discussion:

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

B. 2022 Annual Audit Report

Presenter: Justin Nilsson and John Stachel, Abdo

Audit was reviewed with the Board of Education. Clean audit; discussion regarding retroactive bonuses for past time periods. In the future, CCS will implement a policy for similar types of payments that are directly tied to specific metrics and/or performance of staff.

C. Academic, Environmental Education, and Performance Improvement Plan Updates

Presenter: Holly Amaya

Performance Improvement Plan

Every four months the Exhibit S: Performance Improvement Plan will come before the Board. Specific topic is Professional Development for both schools. Both schools shared their plans. Items of interest are training on interpreting and use of Star assessment and schools affirm students of all gender identities are valued and welcomed and staff receives training.

D. Action Items

1. Review and Approve September 2022 Financial Information

May I have a motion to approve September 2022 financial information?

Motioned: Veit

Second: Teff

Discussion:

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

2. Approve policies

212 School Board Member Development

504 Student Dress and Appearance

May I have a motion to approve policies 212 School Board Member Development and 504 Student Dress and Appearance?

Motioned: Veit

Second: Rhinehart

Discussion:

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

E. Information/Discussion Items

1. Covid Update - Proactive vs Reactive

Presenter: Annette Klang

More dollars are available to buy covid tests

MN Department of Health's updated Covid isolation guide is attached to agenda.

Received another \$20,000 in covid money - looking at air purifiers for classrooms, deep cleaning, covid tests, and services related to that. Spend dollars into July.

2. District Personnel
Nothing to report.
3. Policy Review
423 Employee-Student Relationships
461 Floating Holiday Leave
601 School District Curriculum and Instruction Goals

Any interest in motioning to move Policies 423, 461, 601 to an action item?

Motioned: Rhinehart

Second: Teff

Discussion:

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

May I have a motion to approve Policies 423, 461, 601?

Motioned: Teff

Second: Swenson

Discussion: Kelly Bittner wrote the policy

Roll Call: Griffin; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 6-0

4. Dental/Health Insurance Matters
Projected Dental Insurance Expenses

Recommendation from the Finance Committee is to switch to Met Life for CCS' dental provider in January 2023.

May I have a motion to move approving Met Life for CCS' dental provider in January 2023 to an action item?

Motioned: Swenson

Second: Muller

Discussion:

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

May I have a motion to approve Met Life for CCS' dental provider in January 2023 to an action item?

Motioned: Teff

Second: Swenson

Discussion

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

Projected Health Insurance Expenses

Presenter: Ronda Veit.

(discussion will take place regarding 75% employer contribution, 85% employer contribution or 100% contribution)

May I have a motion to move approving health insurance costs at 100% for single person coverage for CCS' employer contribution in January 2023 to an action item?

Teff motioned to move the projected cost of insurance for 100% of single person coverage.

Second:rhinehart

Discussion:

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

May I have a motion to approve health insurance costs at 100% for single person coverage for CCS' employer contribution in January 2023?

Motioned: Rhinehart

Second: Teff

Discussion:

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

Garcia motions to amend the previously adopted motion to pay insurance premiums up to an amount equal to the single rate for the \$66.50 plan. Contribution will be 100% of the \$66.50 high deductible single person coverage.

Seconded: Veit

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

5. Employee Retention Credit - Agreement with MaGill Accounting and Tax, LLC.

Presenter: Ronda Veit

In final review stage; discussion included staff that can and cannot be counted/included; others' thoughts on who should or should not apply. Any challenges have a statute of limitations.

6. Fall Election Opportunities and Timeframe

Election dates are today through Friday, November 18, 2022

Certify Election Results at December Board of Education Meeting

7. Long-Range Planning Matters

1. Outside consultant to review technology needs as our schools continue to grow; audit of our technology needs.

2. Outside consultant to review long-rang planning of CCS. strategic plan process is limited with directors day-to-day responsibilities. talk to teachers, families, students, staff. Esser funds could help cover that cost.

Discussion included giving Directors approval to vet a /vendors/consultant to assist with a new long-term planning cycle and maybe the same consultant but a technology plan also and bring the recommendation back to the Board

Garcia makes a motion to move #6.E.7 to an action item.

Seconded: Swenson

Discussion:

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

Garcia motions to authorize the Directors to seek out and recommend outside vendors to provide consulting services in the areas of long-term planning and technology needs for Crosslake Community Schools

Second: Rhinehart

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0

8. Director Evaluations

Description:

1) A mid year check in (Jan)- opportunity to review goals and see how things are going in the current school year

2) April/May - Director yearly evaluations conducted; so director surveys would need to be conducted first part of April or so

3) June/July - Personal Development goals for next school year established

Discussion included is to figure out what support we can offer the Directors to be successful. Present a formal checklist of direction evaluations. More opportunities to visit in December.

9. Surveys

Upcoming surveys for this school year:

HRS Level 2 (staff only) November 2022

Director Evaluations

Overall Satisfaction of CCS

10. Professional Development - Board of Education Trainings

Minnesota Association of Charter Schools

Friday, November 11-21, Board Training Class 200 (online)

Look for Deici to provide Course 200 for finance training, in the evening (virtual or in person).

F. **Reports**

1. CCS' Directors

Spaghetti dinner, raised over \$5,600.

Interviews for tech coordinator position. Hoping to get filled soon.

2. EE Seat-Based Committee

Solarium- plants have been planted, watching mold closely, paths in the school forest, composting is going well, recycling. ELP has been approved.

3. EE Online Committee

First meeting more about MESS-E , project wet which works with the salt watch.

4. Finance Committee

Budget revision meeting was very productive, hope to have revised budget for December Board meeting, will meet December 1 for November financials. Budget is looking fine.

5. Academic Performance/Achievement and World's Best Workforce

Didn't meet last month, will meet November 17. Before the December board meeting will have required annual WBWF meeting which to go over wbwf summary report at 4:30 p.m.

7. **Authorizer Update**

Nalani McCutcheon will be leaving Osprey Wilds.

8. **December 12, 2022 Meeting Preparation**
 - A. Suggestion for Discussion Topics for Next Meeting
 - Certify Election Results
 - Director Evaluation Timeline
 - Reviewing Revised Budget

9. **Board Meeting Evaluation**

Microphones were hard to hear; very choppy.

10. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the regular board of education meeting at 6:24 p.m.

Motioned: Teff

Second: Second

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Teff; Veit

Motion passes 7-0.

Next regular Board of Education meeting: December 12, 2022 at 5:00 p.m.