



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: March 20, 2023

AGENDA ITEM: Update on Procurement of Custodial Services and Grounds Services

PRESENTER: Chris Campbell, Chief Facilities and Construction Officer and Earl Husfeld, Chief Financial Officer

BACKGROUND INFORMATION:

- In December 2017, the District issued a request for Competitive Sealed Proposals (CSP) for the procurement of Custodial Services and Grounds Services for the District.
- Based upon a detailed evaluation and analysis by district staff of all responses received, the CSPs received from PBS of Texas, LLC (PBS) and Ronnie Walters Lawn Care, LLC (Walters) were determined to provide the best value to Aledo ISD.
- The initial contract periods with PBS and Walters were for three (3) years with two (2), one (1) year extensions, at the District's discretion and in the best interest of the District.
- Following the initial 3-year contract period, the Board of Trustees approved a one (1) year extension of the custodial services and grounds services contracts during the July 2021 board meeting and the final one (1) year contract extensions at the August 2022 board meeting.
- As we discussed with the Board of Trustees during the January 17, 2023 board meeting, with the expiration of the current contracts in Summer 2023, the following updated timeline has been established for the procurement of custodial services and grounds services for the District:
 - The request for competitive sealed proposals (CSPs) for custodial services (CSP 23- 021723-2) and grounds services (CSP 23-021723-1) were issued on February 17.
 - Conducted mandatory pre-proposal site tours for custodial services on February 25. Seven (7) companies attended the required site tours.
 - Conducted mandatory pre-proposal site tours for grounds services on March 8. Eight (8) companies attended the required site tours.
 - Due date for submittal of both CSPs is March 24.
 - Anticipate presenting recommendations to Board of Trustees for award of contracts at the April 17 board meeting.
 - Anticipated start date of both contracts is July 1.

FISCAL INFORMATION:

None

ATTACHMENTS:

None

ADMINISTRATIVE RECOMMENDATION:

None – Informational Item