

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

April 6, 2017

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:01 p.m. on Thursday, April 6, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and Activities Director Aaron Forsythe was added to speak about winter season highlights.

Unscheduled Visitors: Mr. Joe Grafft from Linwood Township spoke about the EMT program at the high school. Mr. Grafft said 8 students passed the National Registry Exam and they also received 9 college credits. Mr. Craig Kasl from Wyoming spoke about the athletic facilities repairs needed at the high school - track, field and tennis courts. Ms. Jennifer Tolzmann from Forest Lake spoke about the Strategic Task Force meetings that have taken place and is on the agenda tonight.

4. VISITORS:

Listening Session: Member Corcoran reported parents attended to discuss facilities to see if a second question could be voted on in November adding football fields, turf and a new track. Other discussion included operating levies, the high school EMT program, superintendent search and staff wanting to meet final candidates, and incorporating Ranger Pride in facilities additions.

5. STUDENT ACHIEVEMENT:

Activities Director Aaron Forsythe and students reported on their winter season success from the following: dance team, Nordic ski team, EMT program, gymnastics, girls' hockey, boys' swimming and diving, wrestling, and speech.

Linwood Elementary Principal Jim Caldwell, and Jennifer Braido, from Anoka Ramsey Community College, partnered to receive the TEFFLA Fund A Grant this year to create science curriculum that embeds the Minnesota science standards utilizing trail cameras in the Linwood School Forest. Students' kindergarten through college collect and examine the data.

Carolyn Latady, Brad Ward and Lloyd Komatsu reported on the district Equity Portrait. They continue to look at equity gaps and address ways to examine changes at all levels. The focus this year was advanced educational opportunities.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: retirement party for former Board member Dan Kieger, curriculum meeting, Rangers Have Talent, basketball games, school carnival, FFA Banquet, Southwest Jr. High School play, district Wellness Council meeting, MSBA Day at the Capitol, Forest View concert, Task Force meetings, prom on Saturday, Festival of Cultures and Bethel Concert Friday night, NSBA, drumline show, and meeting with Graco Corporation regarding a potential partnership for industrial tech education.

6. REPORTS:

916 – Member Theisen reported three ALC's were accredited, had retirement recognition, received a project update on Pankalo Education Center, discussed social media policy revisions, reviewed calendar dates, and graduation is in May.

Equity Alliance MN – Member Morehead reported attending a personnel committee meeting and discussed possible budget changes.

Policy – Member Olson reported discussing Disability Nondiscrimination Policy 432 and others.

Communications – Member Theisen reported viewing the promotional video on the district website, and received Community Education catalog updates.

Staff Welfare – Member Odegaard reported receiving a presentation about a potentially new Facilities Use Policy that is still in discussion, talked about potential facilities partnerships, and staffing and cuts.

Finance – Member Odegaard reported they received a budget update, the Transportation Bill did not get included with the House Bill, and the health insurance bid was approved at the last Board meeting.

City of Forest Lake – Member Rapheal reported the City received the proposal from Washington County about the potential of contracting police service to Washington County. On Monday they will set a date for an open house to talk about county vs local policing, and a community survey is being conducted through Morris Leatherman.

Buildings & Grounds – Member Peterson reported receiving a bond project update, a legislative update, and facility use and fee restructuring update.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini showed photos of ongoing work, three bids are coming forward this evening, and the 7-8 baseball field replacement/improvements are coming summer 2017.

Superintendent Search Update – Member Rapheal reported Board members have been reading through applications. MSBA will make their recommendations to the Board and discussion will take place this Saturday to trim down the candidate list. Interviews begin next Monday and Tuesday and second interviews are scheduled for April 19. The Board is hoping to make a decision April 24 – May 1.

Superintendent's Report: Dr. Madsen said the Strategic Planning process has been used to guide district work for over 16 years. Over these years, hundreds of people have gathered in many meetings to make decisions about what we want for students and deciding how to get there. Many initiatives have been directed from the Strategic Planning force, with Equity Portrait being one of the initiatives, and now the Reshaping Opportunities for Success, which is one of the biggest of any of the strategies. Last September, the Strategic Plan was reviewed and three action teams were formed to articulate ways to implement the following strategies: Identity, Transition, and Resources. A part of the Resource Strategy was to establish a task force to have discussions, make recommendations, and look at possible bond/levy votes to come before the community. She thanked those that have participated in meetings over the years.

Task Force Report – Jeff Peterson reported meeting with community members over the last month and a half and the Task Force recommendation is a levy of an additional \$500/student. The group agreed this was not enough to do all they would like to do but considering the taxpayer impact this would be the minimum. Also recommended was an athletic facilities referendum up to \$9 million but they did not settle on a definite number. The group was not unanimous in this recommendation but the majority agreed. Further, the group feels the levy be two questions and the bond question be contingent on the levy question passing. Again, the committee was not unanimous but the majority did support this. Mr. Peterson thanked those that participated and appreciated their input and dedication.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve agenda items 7.1-7.4. The motion was 2nd by Member Theisen, all members present voted aye and the motion carried.

7.1 Approved the Minutes of March 2, 4 and 16, 2017

7.2 Approved the bills as of April 6, 2017

7.3 Approved Classified Personnel:

Retirement:

- Hattenberger, Debra – Special Education Paraprofessional II at Forest View Elementary, effective June 8, 2017 after 30 years of service.

Resignation:

- Bohland, Dawn – Noon Duty Supervisor I at Forest Lake Elementary, effective March 17, 2017.
- Martens, Aimee – Substitute System/Payroll Office Assistant III at the District office, effective April 7, 2017.
- Peterson, Sandra – Cook Helper/Short Hour at Columbus Elementary, effective March 31, 2017.
- Rompf, JoAnne – Noon Duty Supervisor I at Scandia Elementary, effective March 24, 2017.

End of Employment:

- Eydgahi, Sierra – School Bus Aide, effective March 29, 2017.

Authorization of Employment:

- Chiodin, Linda – Noon Duty Supervisor I at Wyoming Elementary, 2.5 hours per day and 35 weeks per year, effective March 22, 2017. (Open position)
- McGuire, Heidi - School Bus Driver, 5 hours per day and 37 weeks per year, effective February 28, 2017.
- Osterkamp, Stephanie – Noon Duty Supervisor I at Forest Lake Elementary, 2.5 hours per day and 35 weeks per year, effective March 27, 2017. (Open position)
- Ritchie, Aryn – Special Education Paraprofessional II at Forest Lake Sr. High, 6 hours per day and 37 weeks per year, effective March 14, 2017. (Open position)

- Shell Track, Kali – School Bus Driver, 5 hours per day and 37 weeks per year, effective February 27, 2017.
- Solberg, Aaron – School Age Care Program Aide at Wyoming Elementary, 4 hours per day and 40 weeks per year, effective March 31, 2017. (Open position)

Authorization of Transfer:

- Christenson, Jill - Noon Duty Supervisor I at Scandia Elementary, from 2.5 hours per day, 3 days per week to 2.5 hours per day, 5 days per week and 35 weeks per year, effective March 20, 2017.
- Jankowski, Karla – Noon Duty Supervisor I at Scandia Elementary, from 2.5 hours per day, 2 days per week to 2.5 hours per day, 5 days per week and 35 weeks per year, effective March 20, 2017.
- Jarosz, Stacey – Teacher Assistant/Noon Duty Supervisor II at Forest View Elementary, from 3 hours per day and 35 weeks per year to 4 hours per day and 37 weeks per year, effective September 6, 2016. (Open position)
- Larkin, Rochelle – from Custodian II, B shift at Century/Transportation to Custodian II, B shift at Century Jr. High, effective March 9, 2017. (Open position)
- Morgan, Julie – School Age Care Program Aide at Wyoming Elementary, from 4 hours per day to 2 hours per day and 40 weeks per year, effective April 3, 2017. (Rescind previous approved resignation.)
- Thoeny, Keith – from Custodian II, B shift at Century Jr. High to Custodian, B shift at Century/Transportation, effective March 9, 2017. (Open position)
- Weber, Brenda – from Noon Duty Supervisor I at Forest View Elementary, 2 hours per day and 35 weeks per year to Teacher Assistant/Noon Duty Supervisor II at Forest View Elementary, Teacher Assistant-1 hour per day/Noon Duty-2 hours per day and 35 weeks per year, effective March 20, 2017. (Open position)

Leave of Absence:

- Davis, Jeffrey – Assistant to the Buildings & Grounds Supervisor, leave of absence from March 30, 2017 through June 22, 2017.
- Klawitter, Dawn – Special Education Paraprofessional III at STEP, leave of absence from April 7, 2017 through April 21, 2017.
- Lathrop, David – School Bus Driver, leave of absence from March 13, 2017 through to be determined.
- Maus, Diane – Administrative Assistant V at Lino Lakes Elementary, leave of absence from March 2, 2017 through March 22, 2017.
- Olson, Ginger – School Bus Driver, leave of absence from March 28, 2017 through May 24, 2017.
- Salin, Krista – Water Safety Instructor at Southwest Jr. High, extend leave of absence from March 13, 2017 through April 30, 2017.

- Strantz, Pamela – Noon Duty Supervisor I at Linwood Elementary, leave of absence from April 4, 2017 through April 18, 2017.
- Thorn, Dennis – School Bus Driver, leave of absence from March 14, 2017 through March 28, 2017.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Kubitschek, Amber: .5 unpaid LOA for 2017-18 school year

B. NON-CURRICULAR ASSIGNMENT(S):

1. Abrahamson, Tessa: Yearbook (FV)
2. Arntzen, Matthew: .8 Softball 9 (CEN/SW)
3. Backes, Ronald: Asst Boys' Track (SR)
4. Bayers, Mark: Asst Softball (SR)
5. Bell, Allix: .85 Asst Girls' Lacrosse (SR)
6. Braton, Corrine: .7 Asst Synchronized Swimming (SR)
7. Brischke, Andrea: Head Girls' Golf (SR)
8. Buck, John: Head Boys' Golf (SR)
9. Christensen, Nicole: Asst Softball (SR)
10. Conley, Timothy: Asst Baseball (SR)
11. Cramer, Donald: Asst Softball (SR)
12. Davison, Laura: Head Synchronized Swimming (SR)
13. Evgen, Travis: .17 Asst Baseball (SR)
14. Ewert, Brooke: .5 Asst Synchronized Swimming (SR)
15. Fick, John: Asst Girls' Track (SR)
16. Fleischhacker, Anne: .5 Asst Boys' Track (SR)
17. Forsythe, Daniel: Asst Girls' Golf (SR)
18. Gjerner, Travis: Baseball 9 (CEN/SW)
19. Gravelle, Tal: Head Baseball (SR)
20. Hall, Sean: Head Softball (SR)
21. Henry, Kale: Asst Baseball (SR)
22. Hirsch, Brittany: Yearbook (FL)
23. Husfeldt, Ann: .9 Asst Synchronized Swimming (SR)
24. Johnson, Deno: Asst Boys' Track (SR)
25. Johnson, Kyle S: Asst Baseball (SR)
26. Kendrick, Paul: Head Boys' Track (SR)
27. Kowarsch, Jennifer: .4 Asst Synchronized Swimming (SR)
28. Lauer, Amber: Asst Adaptive Spring Athletics (SR)
29. Lei, Quinmill: Asst Girls' Lacrosse (SR)
30. Norling, Benjamin: .17 Asst Baseball (SR)
31. Porter, William: Baseball 9 (CEN/SW)
32. Raaen, Philip: Asst Boys' Tennis (SR)
33. Richardson, Andrew: Asst Boys' Track (SR)
34. Rugland, LeEarl: Asst Girls' Track (SR)
35. Schugel, Matthew: Boys' Golf 9 (SR)

36. Schultz, David T: .23 Asst Baseball (SR)
37. Shortly, Violet: Head Boys' Tennis (SR)
38. Smith, Mark: Head Spring Adaptive Athletics (SR)
39. Soule, Michael: .5 Asst Boys' Track & .5 Asst Girls' Track (SR)
40. Swendiman, Scott: .5 Asst Boys' Track (SR)
41. Thomas, Steven: .4 Softball 9 (CEN/SW)
42. White, Johannah: .5 Asst Synchronized Swimming (SR)
43. Wilson, Jeffrey: Asst Boys' Golf (SR)

C. RETIREMENT/RESIGNATION(S):

1. Beattie, Caroline: resign effective end of 2016-17 school year
2. Berg, Lisa: resign effective end of 2016-17 school year
3. Bergerson, Leslie: resign effective end of 2016-17 school year
4. Carlson, Barbara: retire effective end of 2016-17 school year (26 years)
5. Koch, Daniel: resign effective end of 2016-17 school year
6. McMahon-Ricketson, Jacqueline: resign effective end of 2016-17 school year
7. Nesler, Anna: resign effective 4/3/17
8. Waldron, Andrew: resign effective end of 2016-17 school year

D. AUTHORIZATION OF POSITION(S):

1. Continuation of 1.0 FTE Special Education Teacher @ Lino Lakes beyond the 16-17 school year (At the 2/16/17 School Board meeting, this position was approved for the remainder of the 2016-17 school year)
2. Increase .8 FTE Special Education Teacher @ Century to 1.0 FTE, effective at the start of the 2017-18 school year
3. MTSS & Special Education Staff Development Coordinator (This position becomes part of the Department Coordinators' agreement.)

8. Donations: Member Odegaard moved, 2nd by Member Peterson to adopt the resolution and accept with appreciation the following donations: To ISD 831 Health Services - student snacks received 10-13-16 valued at approximately \$500.00 and student snacks received 2-22-17 valued at \$250.00 from Faith Lutheran Church, FL; to Wyoming Elementary for general education: \$35.00 from Kathleen Harrell, \$134.61 from Diane Peterson and \$52.50 from A. Sederholm; \$1500.00 from Red Line Club, FL, to FLHS girls' hockey for partial payment of coach buses; full size violin, two bows and shoulder rest from Bill Haring, FL, to Southwest Jr. High orchestra, valued at \$200.00; \$100.00 from Anonymous, to Linwood Elementary for 6th grade graduation; ¾ size violin, from Dan Lunborg, FL, to Southwest Jr. High, valued at \$80.00; \$3145.90 from Dugout Club, FL, to FLHS baseball for payment of 3 assistant baseball coaches; \$100.00 from Allina Health, Minneapolis, to FL Early Childhood Programs to use for the end of the year program celebration; \$825.00 from FL Dugout Club, FL, to FLHS baseball team for partial payment of stabilizer for baseball fields; quilting fabric from Twin Cities Quilting, Roseville, to FLHS FACS for service quilts to free/reduced lunch students, valued at \$300.00;

Giannini classical guitar and soft side gig bag from William Haring, FL, to FLHS music department, valued at \$135.00; \$50.00 from Julie Traylor, Wyoming, to Wyoming Elementary; \$2759.57 from FL Boys' Track Booster Club to FLHS boys' track for payment of .5 assistant coach; \$20.00 from Food Perspectives, Inc., Plymouth, to FL Early Childhood Programs for special events; six basketballs valued at \$110.00 from MaryBeth and Chris Higgins, Shoreview, to Lino Lakes Elementary. All members present voted aye and the motion carried.

9.0 OLD BUSINESS:

Member Odegaard moved to Approve Reductions for 2017-2018. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.

April Reduction Recommendations: \$1,022,288

Elementary Staff

- Teaching Positions (5.35 FTE) \$267,000
 - Support Staff \$39,000
 - Reallocate funds from special education to general education \$31,000
- Total \$337,000

Secondary Staff

- Teaching Positions (5.43 FTE) \$271,500
 - Support Staff \$178,145
- Total \$449,645

Curriculum/Programming/Support

- Eliminate junior high swimming unit and use of pool for high school courses (does not impact extra-curricular activities/sports or Community Education events)
 - Aquatics Staff (funded by the general fund) \$56,593
 - Busing \$2,300
 - Eliminate activity bus \$19,500
 - Reduce Communications/Marketing/Governmental Relations Budget \$95,000
- Total \$ 173,393

Supply Budget Reductions

- High School \$10,000
 - Southwest \$5,000
 - Century \$5,000
 - ALC \$1,000
 - Activities \$5,000
- Total \$26,000

Revenue Increases

- Implement uniform weekly registration fees for all MSHSL athletics/activities
 - Increase registration fees for all MSHSL athletics/activities \$1.00/week
- Total \$36,250

Total Reductions/Revenue Increases for 2017-18 - \$2,601,288

Member Theisen moved to Adopt Resolution for the Non-Renewal of Probationary Teachers. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Morehead moved to Adopt Resolution for the Proposed Placement of Continuing Contract Teachers on Unrequested Leave of Absence. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Approve Harassment and Violence Policy 425. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.

Member Corcoran moved to Approve Short Term Classified Substitutes Policy 434. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Morehead moved to Approve Crisis Management Policy 538. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Recommend Award of Columbus Elementary, Forest Lake Elementary and Lino Lakes Elementary Tile Work Bid. The Forest Lake Elementary tile work was awarded to CD Tile and Stone, and the Columbus and Lino Lakes Elementary tile work was awarded to Grazzini Brothers and Company. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Olson moved to Recommend Award of District Office Parking Lot Reconstruction Bid to T.A. Schifsky & Sons, Inc.. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Member Theisen moved to Recommend Award of Senior High Elevator Replacement Bid to ThyssenKrupp Elevator Corporation. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.

President Rapheal called for a recess at 8:47 pm. The meeting resumed at 8:53 pm and all members were in attendance.

The School Board directed administration to look at a possible partnership with the YMCA. The district was in discussion with the YMCA about the aquatic center at the time the Forest Lake YMCA was being built, but plans were halted when the district could not get approval from the City Council for the project. At that time the district talked about discussing a partnership at a later date. Tonight is a first step in moving forward in that conversation. Superintendent Madsen introduced YMCA Senior Vice President of Real Estate Development Anita Lancello Bydlon who showed a site plan of the Forest Lake YMCA and what a pool addition would look like, what it would include, and cost estimates. After discussion, the Board directed administration to put a timeline together to consider more serious action in moving forward.

10.0 NEW BUSINESS –

First Reading: Disability Nondiscrimination Policy 432. This will be placed on the next regular agenda for Board action.

First Reading: TIES Software Products: Synergy Student Systems and E-Finance Plus Financial Systems. Member Rapheal stated he was part of a group led by Diane Giorgi for some of the discussions comparing TIES with other systems. Board discussion followed. Business Director Larry Martini stated that if the Board was comfortable remaining with TIES, approval could be given this evening. Member Theisen moved to approve TIES Software Products: Synergy Student Systems and E-Finance Plus Financial Systems. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 9:21pm.

 Rob Rapheal

 President

 Jill Olson

 Clerk