



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: June 6, 2017

**TITLE: Award of Contract for Yearbooks Based upon Responses to Request for Proposal
 (RFP) 04-14-2017**

BACKGROUND:

Request for Proposal (RFP) 04-14-2017 was e-mailed to eight vendors, noticed to vendors with the yearbook commodity via Procure AZ (Arizona State Bidder's List), and published on the District's website. Four vendors submitted responsive proposals. The Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP. The results were:

Herff Jones Yearbooks – 100 points
Jostens, Inc. – 80 points
Lifetouch – 75 points
Walsworth Publishing – 75 points

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board award a contract to Herff Jones Yearbooks based on their submitted proposal for RFP 04-14-2017. This contract will begin on July 1, 2017 and expire on 6/30/18 with the option to renew for four additional fiscal years.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: May 30, 2017

Patrick Nelson

Patrick Nelson, Superintendent