

**Minutes of Regular Meeting  
August 23, 2022**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, August 23, 2022, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

**CALL TO ORDER: 5:30 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:32 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment or duties, responsibilities, of Trustees, administrators, and employees

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding Case No. 471-03631-2022 pending in state court and anticipated litigation

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing center, and potential campus projects

**RECONVENE AND ADJOURNMENT: Board Room 139, CHEC.**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:00 p.m.

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**CALL TO ORDER PUBLIC HEARING: 7:00 p.m., Board Room 139, CHEC.**

- 1. Pledges of Allegiance

**PUBLIC HEARING**

Chair Hardin opened the public hearing and asked anyone wishing to speak for or against the proposed 2021-2022 budget to do so at this time. No one from the public addressed the Board. Chair Hardin closed the public hearing.

### **ADJOURNMENT**

Chair Hardin adjourned the Public Hearing of the Board of Trustees of Collin County Community College District at 7:02 p.m.

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**CONVENE REGULAR MEETING: 7:03 p.m., Board Room 139, CHEC.**

### **WELCOME STUDENT VISITORS**

### **PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

### **PUBLIC COMMENT**

Valerie Adams

### **Approval of the August 23, 2022 Consent Agenda Items**

**2022-08-2-C1 Approval of the Minutes of the June 28, 2022 Regular Meeting and August 2, 2022 Regular Meeting**

**2022-08-2-C2 Consideration of Approval of Course Fee Requests and Fee Modification Requests for Spring/Summer 2023**

On motion of Trustee Moses, and second of Trustee Menon, the August 23, 2022 Consent Agenda was unanimously approved.

### **CONSIDERATION OF ACTION ON AGENDA ITEMS**

**2022-08-2-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: CIA (Local) Equipment and Supplies Management – Records Management; DHA (Local) Employee Standards of Conduct – Searches and Alcohol/Drug Testing (RENAMED); DHB (Local) Child Abuse and Neglect Reporting (RENAMED and REVISED)**

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policies.

No action was required.

**2022-08-2-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CJ (Local) Transportation Management; ECC (Local) Instructional Arrangements – Course Load and Schedules; EFA (Local) Curriculum Design – Instructional Programs and Courses; EFB (Local) Curriculum Design – Degrees and Certificates**

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was unanimously approved as presented.

**2022-08-2-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Change Order #1 for the Construction Contract with Infinity Contractors at the Plano Campus**

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of Change Order #1 for the construction contract with Infinity Contractors at the Plano Campus.

The motion was unanimously approved as presented.

**2022-08-2-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Execute a Contract for the Construction of Wind and Rain Abatement and Installation of 15 Welding Booths and Associated Infrastructure at the Technical Campus**

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to execute a contract for the construction of wind and rain abatement and installation of 15 welding booths and associated infrastructure at the Technical Campus.

The motion was unanimously approved as presented.

**2022-08-2-5 Report Out of the Finance and Audit Committee and Consideration of Approval for the Purchase of Student Data Conversion Services from Precision Task Group to Assist in the Transition to Workday Student**

Discussion: Trustee Gomel, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the purchase of Student Data Conversion Services from Precision Task Group to assist in the transition to Workday Student.

The motion was unanimously approved as presented.

**2022-08-2-6 Report Out of the Finance and Audit Committee and Consideration of Approval for the Purchase of Workday Implementation Services for Workday Planning to Improve and Streamline College Services**

Discussion: Trustee Gomel, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the purchase of Workday Implementation Services for Workday Planning to improve and streamline college services.

The motion was unanimously approved as presented.

**2022-08-2-7 Consideration of Approval of the 2022-2023 Budget**

On motion of Trustee Menon, and second of Trustee Arias, this item was approved unanimously.

**2022-08-2-8 Consideration of Approval of a Resolution Setting the 2022 Tax Rate**

Trustee Menon made a motion that the Board of Trustees of Collin County Community College District approves a resolution stating that property taxes be increased by the adoption of a tax rate of \$0.081220 which includes a Maintenance & Operation rate of \$0.0750 and a Debt Service rate of \$0.00622, which is effectively a 12.65% increase of the total proposed rate over the total no-new revenue tax rate, and second of Trustee Gomel. This item was approved unanimously.

**2022-08-2-9 Consideration of Approval of a Resolution Designating Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate**

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved unanimously.

**2022-08-2-10 Consideration of Approval for FY2022-2023 Salary Increases**

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0. Trustee Orr abstained from the vote.

**2022-08-2-11 Discussion of a Proposed Diversity, Equity, and Inclusion Office, Officer, or Committee**

Trustees Stacy Arias and Dr. Stacey Donald gave a presentation. No action was required.

**2022-08-2-12 Consideration of Approval of the Bid Report for August 23, 2022**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for August 23, 2022, which included one new solicitation, one renewal, one purchasing cooperative, and one statutory exemption:

**I. NEW SOLICITATION**

Purchase Request #1

Print Services

\$ 474,000

**TOTAL OF NEW SOLICITATION**

**\$ 474,000**

<b>II. CONTRACT RENEWAL</b>	
Purchase Request #2	
Natural Gas Supply	\$ 630,000
<b>TOTAL OF CONTRACT RENEWAL</b>	<b>\$ 630,000</b>
<b>III. PURCHASING COOPERATIVE</b>	
Purchase Request #3	
Purchasing Cooperative	\$ 0
<b>TOTAL OF PURCHASING COOPERATIVE</b>	<b>\$ 0</b>
<b>IV. STATUTORY EXEMPTION</b>	
Purchase Request #4	
Spend Authorization for Statutory Exemption	\$ 35,750,000
<b>TOTAL OF STATUTORY EXEMPTION</b>	<b>\$ 35,750,000</b>
<b>GRAND TOTAL</b>	<b>\$ 36,854,000</b>

Trustee Menon and Trustee Collins abstained from voting on Purchase Request #4, Spend Authorization for Statutory Exemption. On motion of Trustee Gomel, and second of Trustee Saad, the Bid Report for August 23, 2022 was approved by a vote of 7-0.

#### **PUBLIC COMMENT**

There was no public comment.

#### **INFORMATION REPORTS**

Workday Student Status Report for August 2022  
 Trustee Travel Expense Summary FY 2021-2022  
 Collin College Diversity Data 2015 v. 2022  
 Personnel Report for August 2022  
 Revenues and Expenses as of June 30, 2022  
 Revenues and Expenses as of July 31, 2022  
 Monthly Investment Report as of June 30, 2022  
 Monthly Investment Report as of July 31, 2022  
 AECOM Report as of June 2022  
 AECOM Report as of July 2022

#### **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

#### **ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:44 p.m.