



Personnel Action Form
Human Resources

Banner ID #	Last Name Porras, Andrew "Trey"	First	Middle Initial	Telephone
Address		City	State	Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input checked="" type="checkbox"/> Other (explain) Change in title/assignment
<input type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Administration
Job Vacancy No.: (if applicable) 1908 F 046

Job Title/Position: Head Baseball Coach/Instructor of Kinesiology
Specialized Area: Athletics/Baseball

Budgeted Position? Yes No
Funded in which FY? FY21

Budget Number: 1110-14309-6091-100 70.9%, 3914-354-6091-901 29.1%
Position No. (NBAPOSN): BBC01T

Compensation: \$ 49,050
 Annual
 Hourly
 Other (explain)
 Sched FAC _____
 Grade 1
 Step 7
 Hourly Rate: (Part-time only)
 \$ n/a per hr x n/a hrs/wk x n/a wks =
 \$ n/a per year

Start Date: 08/19/19
End Date: n/a
 At-will-employee
 Per contract
 If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit: Administration
Job Vacancy No.: (if applicable) 2106 F 019

Job Title/Position: Head Baseball Coach/Instructor of Kinesiology
Specialized Area: Athletics/Baseball

Budgeted Position? Yes No
Name of Replaced Employee: Keith Case
Funded in which FY? FY22

Budget Number: 1110-14309-6091-100 70.9%, 3914-354-6091-901 29.1%
Position No. (NBAPOSN): BBC001

Compensation: \$ 57,807
 Annual
 Hourly
 Other (explain)
 Sched FAC _____
 Grade 1
 Step 8
 Hourly Rate: (Part-time only)
 \$ n/a per hr x n/a hrs/wk x n/a wks =
 \$ n/a per year

Start Date: 08/23/21
 At-will-employee
 Per contract
 If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head <i>Keith Case</i>	Date 7/19/21	Approved by Dean	Date
Approved by Division Chair	Date	Approved by Vice President <i>Betsy A. Meuld</i>	Date 7-28-21
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources <i>Steph Duhansen</i>	Date 7/28/21
Budget Approval <i>B. Stocian</i>	Date 07/28/2021	Approved by President <i>Betsy A. Meuld</i>	Date 7-28-21