



Sand Ridge Junior High

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Principal: Quinn Talbot Assistant Principals: Skylar Kendell & Ashley Blaisdell

October 10, 2023

To Whom It May Concern:

I am writing to wholeheartedly nominate Amber Smith for the Extra Mile Award in recognition of her exceptional contributions and unwavering dedication to our team.

Amber is a shining example of an employee who consistently exhibits a strong work ethic, continually goes above and beyond her responsibilities, and fosters a positive and collaborative work environment. Her remarkable commitment and outstanding performance make her a deserving candidate for this award.

One of Amber's most distinguishing qualities is her unwavering work ethic. She approaches every task with unparalleled diligence and determination. Her dedication is evident in the quality and timeliness of her work, and she consistently strives for excellence in all that she does. Her work ethic serves as an inspiration to her colleagues and sets a high standard for professionalism within our organization.

Amber's ability to go above and beyond her job description is truly remarkable. She not only completes her assigned tasks with precision but often anticipates the needs of the team and the organization as a whole. Amber is known for proactively addressing issues and challenges before they become significant problems. Her proactive approach has saved our team valuable time and resources and has contributed to our overall success.

Furthermore, Amber's exceptional teamwork and leadership skills are noteworthy. She not only works well with her peers but also excels in her supervisory role. Amber has a natural talent for bringing out the best in those she supervises, providing guidance, support, and encouragement to help them achieve their full potential. She is not only invested in her own success but also celebrates the successes of her colleagues, creating a positive and inclusive work culture that fosters collaboration and mutual support.

In addition to her proactive attitude and exceptional leadership, Amber is always willing to lend a helping hand and do whatever it takes to achieve our organizational goals. Her willingness to take on additional responsibilities and tackle new challenges is commendable and greatly contributes to our team's success.

In conclusion, Amber Smith's dedication, work ethic, proactive approach, and outstanding leadership make her an exemplary candidate for the Extra Mile Award. Her contributions to our organization have been integral in achieving our goals and maintaining a positive and productive work environment.

I wholeheartedly endorse Amber Smith for this award and believe that she embodies the spirit of going the extra mile in every aspect of her work. Recognizing her efforts with this award would not only be a testament to her outstanding contributions but also serve as an inspiration to others within Sand Ridge Junior High.

Thank you for considering Amber's nomination for the Extra Mile Award. She truly deserves this recognition for her outstanding dedication and unwavering commitment to our team and organization.

Sincerely,



Quinn Talbot
Principal
Sand Ridge Junior High