

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: **REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL
FOR CAREER CENTER STUDENTS AND TEACHER [BG-F,G]**
DATE: August 19, 2008

Natividad Armendarez (Welding Instructor), Russel Inzer (student), and Dani Franco (student) are requesting permission to attend the Washington Leadership Training Institute in Herndon, Virginia from September 20-24, 2008.

It is recommended that the Board of Trustees approve this request as presented.

Respectfully submitted,

Hector Mendez,
Superintendent of Schools

Steve Brown, Ed.D.,
Assistant Superintendent
for Secondary Operations