

Minutes of Study Session

The Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of Mahtomedi Public Schools was held **Thursday, December 7, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Stacey Stout and Superintendent Mark Larson, ex officio. Absent: Judy Schwartz.

Also present: Patrick Crothers, Technology Coordinator; Nicole Flesner, Human Resource Supervisor; Bill Menozzi, Director of Business Services; Beth Sneden, Professional Development and Director of Special Education; Timothy Sullivan, Attorney with Ratwick, Roszak and Maloney, P.A. and Lynne Viker, Director of Learning and Accountability.

3. APPROVAL OF THE AGENDA

McGraw moved, Donovan seconded, approval of the agenda. Carried 5-0.

4. DISCUSSION/INFORMATION ITEMS

A. Using Chrome Books to View the School Board Packets in Boardbook

Patrick Crothers, Technology Coordinator, demonstrated for the school board members and administration how to use a chrome book to access the Boardbook website and view the board packet. The electronic version of the board packet will replace the paper copies at future school board meetings.

B. School Start Times

Superintendent Mark Larson and school board members discussed the possible change in school start times which included: length of the school day and staff development, transportation options and costs, adolescent sleep studies and community concerns. Larson proposed Mahtomedi High School & Middle School

hours to change to 9:00 a.m.-3:40 p.m., Wildwood Elementary to 7:45 a.m.–2:02 p.m. and O.H. Anderson Elementary to 7:55 a.m.–2:15 p.m. Also discussed was what has been done to improve secondary students' sleep/health which include: eliminating zero hour (before school) classes, health classes including adolescent sleep studies, counselors accessing student sleep deprivation and behavior and what still could be done which included: district mandated homework submission deadline of 10:00 p.m., no 8:00 a.m. finals, moving lunch and learn to 8:00 a.m., eliminating most before school activities, adding additional online courses the first or last hour of the school day allowing students the option to start at 8:00 or 9:00 a.m. and ending after school activities/athletic practices by 9:00 p.m. The school board will vote on school start times for the 2018-2019 school year at the December 14 School Board Meeting.

C. 2017-2018 Revised Budget and 2018-2019 Budget Forecast

Bill Menozzi, Director of Business Services, presented on the 2017-2018 revised budget and the 2018-2019 budget forecast which included: current and projected revenues and expenditures, changes in fund balance and student enrollment. The estimated June 30, 2018 unassigned general fund balance is 5.79% which is below the district's policy to maintain an 8% unassigned general fund balance and is due in part to a lower than expected student count. Menozzi explained there is also a state structural imbalance between the amount of state aid school districts receive and the rate of inflation. School board members referred to School District Policy 714 – Fund Balance and the procedures to be implemented to stabilize the district's financial position, requested a report on FTE teachers and student count and a student exit interview/survey. Middle School Principal Mike Neubeck and Technology Coordinator Patrick Crothers are in the process of creating an online survey. The school board will vote to approve the revised 2017-2018 Revised Budget at the December 14 school board meeting.

5. CLOSE MEETING

Payne moved, Donovan seconded, approval to close the meeting. Carried 5-0. Meeting closed at 8:40 p.m.

A. Discussion of labor negotiations strategies or developments in closed session, pursuant to Minn. Stat. § 13D.03 - Teacher Contract Negotiations

6. OPEN MEETING

Payne moved, Stout seconded, approval to open the meeting. Carried 5-0. Meeting opened at 10:03 p.m.

7. ADJOURNMENT

Minutes – December 7, 2017

Payne moved, Stout seconded, adjournment. Carried 5-0. Meeting adjourned at 10:04 p.m.

JULIE MCGRAW, CLERK