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Michael Wilkes  
Director of Technology  
Geneva School District 304

To: Dr. Kent Mutchler  
From: Michael Wilkes  
Date: June 12, 2017  
Re: Classroom Projector Bid Summary & Recommendation for Award

On May 25, 2017 at 10:00 a.m. sealed bids were opened and read aloud for the Classroom Projector bid.

This bid was conducted in accordance with the projection system upgrades identified in the approved 2017-18 Technology Plan. The project will replace aging equipment and provide the District with an inventory of spare devices to support other schools. Seven bid packages were issued to vendors, three of which submitted bids for the opening. The results are shown on the attached response sheet and the recommended lowest responsible bidder is highlighted.

The vendors submitting qualified bids were:

- COTG
- Fathom Media, Inc.
- VSA, Inc.

As Fathom Media, Inc submitted the lowest responsible bid, I recommend that they be awarded the project. Please see below for a summary of the equipment and services included in this project:

<b>Buildings</b>	<b>Devices/Service</b>	<b>Cost</b>
Mill Creek and Williamsburg Elementary Schools	66 Epson 97H; 2 Epson 680 UST projectors	\$33,219.50
Mill Creek and Williamsburg Elementary Schools	Installation and testing for: <ul style="list-style-type: none"><li>- 63 ceiling mounted projectors</li><li>- 2 Ultra short-throw projectors</li><li>- 3 cart-based projectors</li><li>- HDMI installation for all projectors</li></ul>	\$26,454.00
<b>Total Project Cost (Bid)</b>		<b>\$59,673.50</b>