

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Monday, July 13, 2015**, beginning at 4:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 4:04 p.m. by Chair Judy Schwartz.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier (arrived at 4:05 p.m.); Mary Jo Deters; Julie McGraw; Lucy Payne; Judy Schwartz; and Superintendent Mark Larson, ex officio. Absent: Kevin Donovan.

3. APPROVAL OF THE AGENDA

McGraw moved, Deters seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$96,373.15 in donations and expressed the school board/district's formal thank you. Deters moved, Payne seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. There were no presentations/recognition this month.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

A. There was no student representative report this month.

8. APPROVAL OF MINUTES

A. June 11, 2015 - Regular Meeting

Deters moved, McGraw seconded, approval of the minutes from the June 11, 2015, regular school board meeting. Carried.

B. June 25, 2015 Study Session

Deters moved, McGraw seconded, approval of the minutes from the June 25, 2015, study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Judy Schwartz reviewed the calendar of events.

B. Summary of June 25, 2015 Closed Meeting

The School Board met on June 25 in a closed session to discuss Superintendent Mark Larson's annual evaluation. Chair Judy Schwartz stated that Dr. Larson's evaluation was excellent and, based on the evaluation, Larson will develop his professional goals for the year.

C. First Reading of Policies

The Minnesota School Boards Association (MSBA) provided a policy customization service to our district that entailed reviewing all of the current policies and making recommendations to bring the policy manual up-to-date. The policies are now being reviewed by administration and the School Board Policy Committee. Each month sections of the policy manual will be brought to the school board for a first reading, second reading, and then approval.

For the following policies in section 500 (Students), Superintendent Mark Larson reviewed new policies recommended by MSBA, changes to current policies, and policies that need no change: Policy 501 - School Weapons Policy, Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person, Policy 503 - Student Attendance, Policy 504 - Student Dress and Appearance, Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 507 - Corporal Punishment, Policy 508 - Extended School Year for Certain Students with Individualized Education Programs, Policy 511 - Student Fundraising, Policy 512 - School-Sponsored Student Publications and Activities, Policy 513 - Student Promotion, Retention, and Program Design, Policy 513.1 - Procedures for Pupil Retention and Acceleration, Policy 516 - Student Medications, Policy 517 - Student Recruiting, Policy 518 - DNR-DNI Orders, Policy

519 - Interviews of Students by Outside Agencies, Policy 520 - Student Surveys, Policy 521 - Student Disability Nondiscrimination, Policy 523 - Policies Incorporated by Reference, Policy 525 - Violence Prevention [Applicable to Students and Staff], Policy 526 - Hazing Prohibition, Policy 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches, Policy 529 - Staff Notification of Violent Behavior by Students, Policy 530 - Immunization Requirements, Policy 531 - The Pledge of Allegiance, Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 533 – Wellness, Policy 598 - Early Admission to Kindergarten, Policy 599 - Pupil Fee Guidelines

D. Second Reading of Policies

The following policies were brought for a second reading: Policy 401 - Equal Employment Opportunity, Policy 402 - Disability Nondiscrimination Policy, Policy 403 - Discipline, Suspension and Dismissal of School District Employees, Policy 404 - Employment Background Checks, Policy 405 - Veteran's Preference, Policy 406 - Public and Private Personnel Data, Policy 407 - Employee Right to Know - Exposure to Hazardous Substances, Policy 408 - Subpoena of a School District Employee, Policy 409 - Employee Publications, Instructional Materials, Inventions and Creations, Policy 412 - Expense Reimbursement, Policy 416 - Drug and Alcohol Testing, Policy 417 - Chemical Use and Abuse, Policy 418 - Drug-Free Workplace/Drug-Free School, Policy 419 - Tobacco-Free Environment, Policy 420 - Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions, Policy 421 - Gifts to Employees, Policy 422 - Policies Incorporated by Reference, Policy 423 - Employee-Student Relationships, Policy 424 - License Status, Policy 427 - Workload Limits for Certain Special Education Teachers, Policy 399 - Administrator Performance Appraisal.

10. ACTION ITEMS

A. Approval of Health and Safety Program Budget

Julie Osterbauer, Supervisor of Buildings and Grounds, presented the health and safety program budgets for 2013-2014, 2014-2015, and 2015-2016. Chevalier moved, McGraw seconded, approval of the health and safety program budgets 2013-2014 (revised), 2014-2015, and 2015-2016. Carried.

B. Approval of Northeast Metropolitan Intermediate School District No. 916's Health and Safety Program Budget Resolution

Superintendent Mark Larson recommended approval of the Health and Safety Budget Resolution and to authorize the District 916 levy. Deters moved, Payne seconded, approval of Northeast Metropolitan Intermediate School District No. 916's health and safety program budget. Carried.

C. Approval of Policies

Chevalier moved, Deters seconded approval of the following policies: Policy 201 - Legal Status of the School Board, Policy 202 - School Board Officers, Policy 203 - Operation of the School Board - Governing Rules, Policy 203.1 - School Board Procedures; Rules of Order, Policy 203.2 - Order of the Regular School Board Meeting, Policy 203.5 - School Board Meeting Agenda, Policy 203.6 - Consent Agendas, Policy 204 - School Board Meeting Minutes, Policy 205 - Open Meetings and Closed Meetings, Policy 206 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations, Policy 207 - Public Hearings, Policy 208 - Development, Adoptions, and Implementation of Policies, Policy 209 - Code of Ethics, Policy 210 - Conflict of Interest - School Board Members, Policy 211 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student, Policy 212 - School Board Member Development, Policy 213 - School Board Committees, Policy 214 - Out-of-State Travel by School Board Members, Policy 298 - Meet and Confer, Policy 299 - Student Representation on School Board, Policy 301 - School District Administration, Policy 302 – Superintendent, Policy 303 - Superintendent Selection, Policy 304 - Superintendent Contract, Duties, and Evaluation, Policy 305 - Policy Implementation, Policy 306 - Administrator Code of Ethics, Policy 706 - Acceptance of Gifts. Carried.

D. Approval to Repeal Policies

Deters moved, McGraw seconded approval to repeal the following policies: Policy 511.1 - Student Fundraising Guidelines, Policy 541 - Preschool Children with Developmental Delay, Policy 542 - Tobacco Use and Penalties, Policy 543 - Procedures for and Prevention of Communicable Diseases, Policy 545 - Student Classroom Placement. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Mark Larson stated that the next AMSD meeting is Friday, August 14.

B. Integration District: Educational Equity Alliance (EEA)

No report.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Superintendent Mark Larson reminded the school board about the upcoming MSBA Summer Seminar on Monday, August 3.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported there was no July 916 board meeting.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: summer curriculum writing and gearing up for August events. Larson also reported on the school board planning retreat which took place earlier today.

13. ADJOURNMENT

Deters moved, McGraw seconded, adjournment. Meeting adjourned at 4:24 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 388099 to 388473 and 8000622 to 80006336
2. Check Register 05 - Check No. 50000301 to 50000307

C. Approval of Wire Transfer Transactions

D. Approval of Donations/Grants Totaling \$96,373.15

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From 4M Fund City of Mahtomedi to Mahtomedi Area Community Education - \$52,676
2. From Mahtomedi Area Educational Foundation to Mahtomedi Public Schools (Spring Grants) - \$33,315.90
3. From The St. Paul Foundation-Murphy Charitable Fund to Mahtomedi High School Girls' Soccer Program - \$4,860
4. From Minnesota Track Coaches Association to Mahtomedi High School - \$1,100
5. From Wildwood Lions to Mahtomedi Area Community Education - \$972
6. From Mahtomedi Area Educational Foundation to Mahtomedi Public Schools (WAS Faculty Concert Proceeds) - \$868.25
7. From Mahtomedi P.T.O. to Wildwood Elementary School (Summit Hill Brass Concert) - \$800

8. From Mahtomedi High School Hockey to Mahtomedi High School Hockey Program - \$775
9. From Wildwood Lions Club Foundation to Mahtomedi Area Community Education Youth Programs - \$576
10. From The Men's Wearhouse to Mahtomedi High School Interact Club - \$430
- E. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2015-2016
- F. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2015-2016
- G. Approval of Membership in the Minnesota School Boards Association (MSBA) for 2015-2016
- H. Approval of Revised 2015-2016 and 2016-2017 School Calendars
Wildwood Elementary School Curriculum Nights rescheduled from September 24 to September 17, 2015 and from September 22 to September 15, 2016.
- I. Personnel
 1. Approval of Contracts and Work Agreements
 - a. Jennina Boskovich - Counselor - Mahtomedi Middle School (2015-2016)
 - b. James Fiset - Cleaner - Mahtomedi High School (6/22/15)
 - c. Nicole Loch - Work Experience Coordinator - Mahtomedi High School (2015-2016)

LUCY PAYNE, CLERK