

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, August 27, 2024, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg, Goerwitz, Mohs
Board Members Absent: Robicheau
Staff Members Present: Hillmann, Korolewski, McGuire, Qual, Rasmussen, Smith,
Washa

1) Call to Order/Adoption of Agenda:

Motion to Call the Meeting to Order and Approve the Agenda: Amberg
Second: Jones

AYE: All
NAY: None

The meeting was opened at 4:05 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Mohs
Second: Goerwitz

AYE: All
NAY: None

A) Approval of the Minutes from the Regular Board Meeting on 08/27/2024

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Correll, Jean - CEU Chair - Effective 08/27/2024

Ptacek, Tammy - District-Wide Custodian - Effective 09/10/2024

(2) Transfers:

(3) Resignations, Retirements, and Terminations:
Durham, Olivia - EA at ALEX - Effective 09/13/2024
Gardner, Stevie - EA at SUN - Effective 09/16/2024
Ptacek, Tammy - Custodian - Effective 09/23/2024
Randt, Nicole - EA at SUN - Effective 09/06/2024
Rosales, Karina - EA at ALEX - Effective 10/03/2024

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

Both students and staff are happy to be back to school and in a routine. Staffing has been challenging and recruiting efforts continue. The 2023-2024 financial audit is currently underway and the final results will be presented in December. Professional development happening at the end of this week will be focused on the READ Act and environmental management in the building. Remodeling over the summer has significantly increased safety for students and staff. Final state inspections of the added space will take place on September 27th. CVSEC currently has 100 students enrolled. This is the highest number of students ever enrolled at the Cooperative.

B) *STEP Coordinator Report*

Smith walked the Board through changes and updates in STEP. The new expanded and redesigned areas will provide more space for student classrooms. Students and staff are looking forward to the state inspections being completed on September 27th so occupancy can begin. The new STEP store in the mall will offer more work experience opportunities for students. The Cannon Valley Makers Market will have a soft opening on 9/30/2024. The grand opening will be in November. STEP students continue to participate in the Ambassadors for Respect program. The participating students are trained to give lessons about bullying to 4th grade students. STEP is implementing educational and behavior data tracking for students that can be presented at individual student IEP meetings. The Special Olympics Program recently visited STEP and spoke about opportunities.

5) **Old Business:**

A) *Approve Annual Review CVSEC Board Policy 806: Crisis Management - Action*

Motion to Approve CVSEC Board Policy 806: Goerwitz

Second: Amberg

AYE: All
NAY: None

B) *Approve CVSEC Board Policy 506: Student Discipline - Action*

Motion to Approve CVSEC Board Policy 506: Goerwitz
Second: Mohs

AYE: All
NAY: None

C) *Approve CVSEC Board Policy 722: Public Data Requests - Action*

Motion to Approve CVSEC Board Policy 722: Mohs
Second: Amberg

AYE: All
NAY: None

6) **New Business:**

A) *CVSEC Board Policy 706 – Acceptance of Gifts – First Reading*
McGuire reviewed the new CVSEC Policy.

B) *CVSEC Board Policy 903: Visitors to School Buildings and Sites - First Reading*
McGuire reviewed the new CVSEC Policy.

7) **Other:** There was no Other Business.

8) **Comments: Board/Director:** Goerwitz requested that at the next meeting an item could be added to the October agenda to discuss rescheduling the December Board meeting to December 17, 2024. Currently, the meeting is scheduled on December 24, 2024. There was agreement, and an item to address this topic will be added to the October agenda.

9) **Next Meeting Date:** October 22, 2024, at 4:00 PM
200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs
Second: Amberg

AYE: ALL
NAY: NONE

The meeting adjourned at 4:40 PM.

APPROVED BY: _____ DATE: 09/24/2024

Amy Goerwitz, Board Secretary