



# Request for Board Agenda Item

Purchasing Department

Date: 01/16/2014

Campus/Department: Financial Services

Vendor Name: ABC Bus Sales

Total Cost: \$250,000.00

Item Description and Justification for Purchase:

This request is to approve the Award of RFP 14-02 for a reconditioned motor coach. This is for a 2004 Vanhool C2045 in the total amount not to exceed \$250,000.00.

Participating Schools/Departments: District-Wide

Funding Source: 199.34.6631.01.910.99  
*(Account number to charge)*

Maucha Aguiar \_\_\_\_\_ 1/17/14  
Campus/Department Administrator Date Signed

\*\*\* (Form must be received by the Purchasing Department by the last Wednesday of the month) \*\*\*

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*(To be completed by the Financial Services Division)*

Purchasing Method: RFP 14-02 Reconditioned Motor Coach

[Signature] \_\_\_\_\_ 1/17/14  
Purchasing Agent Date Signed

Maucha Aguiar \_\_\_\_\_ 1/17/14  
Executive Director of Financial Services Date Signed



# Purchasing Approval Sheet

## For Presentation to Board of Trustees

Purchasing Department

### Financial Services (Verification of Funding Availability and Account Coding)

Approved  Denied

Comment: \_\_\_\_\_

Signature: M. Aguirre Date: 1/17/14

### Federal Programs (For Compliance with Grant Requirements)

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Technology (For all Computer/Software/Peripheral Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Legal Review

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Purchasing

Approved  Denied

Comment: \_\_\_\_\_

Signature: [Signature] Date: 1/17/14



# Canutillo Independent School District

7965 Artercraft Rd.  
El Paso, Texas 79932

Mailing Address: PO Box 100  
Canutillo, Texas 79835

**Ron Gatlin**  
Purchasing Agent

Voice (915) 877-7426  
Fax (915) 877-7415  
rgatlin@canutillo-isd.org

## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: January 16, 2014

SUBJECT: Approval of Award of RFP 14-02 Reconditioned Motor Coach

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As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the Award of RFP 14-02 for a reconditioned motor coach. This is for a 2004 Vanhool C2045 in the total amount not to exceed \$250,000.00.

### **ADMINISTRATIVE RECOMMENDATION:**

Administration recommends approval of the Award of RFP 14-02 for a reconditioned 2004 Vanhool C2045 motor coach in the total amount not to exceed \$250,000.00 as presented.

*The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artercraft Rd., El Paso, TX 79932.*

*El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artercraft Rd., El Paso, TX 79932.*



# Motor Coach RFP 14-02

## Cost Benefit Analysis Sheet January 8, 2014

Motor Coach		
	2001 Model	2004 Model
Mileage	850,000 to 1,000,000	550,000 approx.
Base Price	\$175,000	\$225,000
Engine/Transmission Rebuild	\$26,000	Not Required
Stainless Steel Wheel Covers Option	\$1000	\$1000
6ea 10.4" Flat Screen Monitors	\$4968	\$4968
New Exterior White Paint	Included in base price	Included in base price
Exterior Graphics	\$2500	\$2500
New Interior Seat Covers	No	Included in base price
28ea 110 volt outlets installed	\$6500	\$6500
Setup for WiFi	\$1200	\$1200
Estimated cost to fly 2 persons to Grand Prairie, TX for training and to drive vehicle back to El Paso	\$3000	\$3000

<b>Total Cost:</b>	<b>\$220,168</b>	<b>\$244,168</b>
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Fax (915) 877-7415

## MEMORANDUM

**Date:** January 8, 2014

**To:** Board of Trustees

**CC:** Dr. Pedro Galaviz, Superintendent of Schools  
Martha Aguirre, Executive Director of Financial Services

**From:** Ron Gatlin, Purchasing Agent 

**Subject:** Information regarding RFP 14-02 Reconditioned Motor Coach

The Purchasing Department prepared RFP 14-02 and advertised in the El Paso Times on Friday October 25, 2013 and on Friday, November 1, 2013 for a Reconditioned Motor Coach.

The bid closed on Friday November 8, 2013 at 2:00pm MST. The Board of Trustees, at the November Finance Committee meeting, requested that the Purchasing Department negotiate with the recommended vendor to upgrade the model year of the motor coach to a newer year model.

Please find the attached information sheet regarding the upgrade from the 2001 year model to a 2004 model.

Please let me know if you require any further information.



## **Specifications for Motor Coach (minimum or equivalent)**

<b>Overall Length</b>	<b>45'</b>
<b>Overall Width</b>	<b>102"</b>
<b>Underneath storage</b>	<b>440 cu. Feet or greater</b>
<b>Fuel Capacity</b>	<b>200 gals or greater</b>
<b>Engines</b>	<b>Detroit or Cummins</b>
<b>Transmission</b>	<b>Allison B500</b>
<b>GVWR</b>	<b>50,700 lbs.</b>
<b>Front Axle rating</b>	<b>16,000 lbs.</b>
<b>Drive Axle rating</b>	<b>23,000 lbs.</b>
<b>Tag Axle rating</b>	<b>15,000 lbs.</b>
<b>Independent suspension (front and tag)</b>	
<b>Stainless Steel Chassis, windshield frame and window openings</b>	
<b>57 passenger capacity</b>	

### **The following are features to be included in proposal:**

- 1. Antilock braking system**
- 2. Cruise control**
- 3. Air Conditioning**
- 4. Audio Video system with minimum of 4 monitors**
- 5. ABC 12 month limited warranty**



## **Standards of pre-owned coaches for schools**

### **Only certain coaches are selected to qualify for ABC SCHOOL STANDARDS**

- 1. No Broken or cloudy glass**
- 2. Tires will have a minimum of 80% wear left**
- 3. Brakes will have a minimum of 50% wear left**
- 4. All interior and exterior lights will be working**
- 5. Air conditioning serviced with all fans in good working order**
- 6. Monitors/ public address/ radio, all in good working order**
- 7. All fluids and filters changed, belts and hoses checked, wipers and blades checked, and replacements made if necessary. Belts that are replaced will be placed in baggage bay as spares.**
- 8. Air suspension, shocks, and front end checked in detail**
- 9. Engine and transmission checked thoroughly**
- 10. Webasto checked and operational**
- 11. Body straight, coaches are white with touch up or repainted as necessary. Fit and finish completed.**
- 12. During this make ready time the coach is driven several times.**

**While this list is small it is an in-depth list that will provide a coach that will provide a lot of useful miles and pride.**







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