

**Purchase Request #7  
Regular Board Meeting March 22, 2016  
Consideration of Approval to Renew Annual  
Contract for Water Treatment Chemicals**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a renewal of the annual contract for water treatment chemicals with U.S. Water Services, Inc., dba ChemCal.

**BACKGROUND**

Reference Number 2245, was issued in February 2007 to track the volume of spend for purchases of water treatment chemical supplies and services on behalf of the District. The Board approved the original contract with ChemCal in March 2007.

ChemCal has a contract through the State of Texas (TPASS) cooperative contracts program to provide water and wastewater treatment chemicals, Contract Number 885-M1, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

The chemicals provided by this contract prevent corrosion within the water piping of our heating/cooling system (HVAC). Utilizing this service will prevent significant damage to the current equipment and extend the life of the equipment.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure for this request is \$68,200.00. This expenditure will be funded by the District's Campus Facility Plant Operations departments' 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be April 1, 2016 through August 31, 2017.

**RESOURCE PERSONNEL**

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871
Ed Leathers	Executive Director of Facility, Construction and Grounds	972-881-5142